



Zena Tett - Parish Clerk  
Exbourne with Jacobstowe Parish Council  
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I hereby give notice that the next meeting of the Parish Council will take place remotely on Tuesday 28<sup>th</sup> April 2020 at 8:00pm via Zoom. All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted as set out hereunder.

## AGENDA

1. **Welcome:** the Chairman will welcome everyone to the meeting
2. **Apologies for Absence:** to receive apologies made to the Clerk prior to the meeting
3. **Minutes of the Last Meeting:** to consider the approval of the minutes of the last meeting of the Council.
4. **Declarations of Interest:** Councillors are invited to declare any disclosable pecuniary interest, including the nature and extent of such interests they may have in any items to be considered at this meeting. They are also reminded to consider whether in the light of recent activities any items within their Register of Interests should be updated.
5. **Matters Arising**
  - 5.1 Neighbourhood Plan: update from Cllr Hedley
  - 5.2 Maintenance of Parish Assets: update from Cllr Blakeman
  - 5.3 Devon Air Ambulance: update from Cllr Blakeman
  - 5.4 Code of Conduct: to be adopted by Councillors – this item will be deferred until end of lockdown
  - 5.5 Clerks Vacancy: this item is deferred until the end of lockdown
  - 5.6 Highways: to discuss any Highways issues prior to a meeting with the local Highways Officer – this item is deferred until the end of lockdown
6. **New Items**
  - 6.1 Covid 19 Emergency Plan: Cllr St John
7. **Planning**
  - 7.1 Additional Applications: to discuss any applications which may arise between the date of this Agenda and the date of the meeting.
8. **Clerks Report**
  - 8.1 Correspondence: to note/review items listed below which have been circulated prior to this meeting
    - 8.1 WDBC: Numerous emails regarding Covid19
    - 8.2 Parishioner: email regarding Planning Procedures, Exbourne Conservation Area, Planning Application No: 0100/20/TCA
9. **Councillors Reports and Items for Future Agenda:** each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the Agenda and to raise items for future Agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision making.
10. **Finance**
  - 10.1 To consider the following payments:

10.1.1 Clerks Expenses	£12.50
10.1.2 DALC Subscription	£125.75
  - 10.2 Review the bank balance
11. **Date of Next Meeting:** to confirm the date of the next meeting of the council.

*Z. Tett*

Zena Tett – Parish Clerk  
Date: 21<sup>st</sup> April 2020