

Tendring Parish Council

Clerk: Mrs Marie Snell

Email: tendringpc@hotmail.com

Minutes of the meeting of Tendring Parish Council held on Monday 28th April 2025 at 7.30pm at the Tendring Village Hall

Present:	Cllrs Appleby, Cauvain, Conner and Rippon
In the Chair:	Cllr Brattan
Clerk:	Mrs Marie Snell
Also present:	0 members of the public, 0 member of the press.

04.28.01 Welcome and apologies for absence

Cllr Harris. Cllr Cronin was absent.

04.28.02 Declaration of members' Interests

None

04.28.03 Public Open Forum (Maximum 15 minutes)

None

04.28.03 Minutes of the last meeting

Members **RESOLVED** to approve as a correct record the Minutes of the meetings of Tendring Parish Council held on 24th March 2025 and 9th April 2025 and were signed by the Chairman.

04.28.04 Public Open Forum (Maximum 15 minutes)

None

04.28.05 Planning (since the last Full Council Meeting) Applications Received

None		
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Applications Determined

To note determinations of previously considered planning applications as notified by Tendring District Council:

None		
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04.28.06 Matters Arising from the Minutes of the Last Meeting or of Previous Minutes

	Ongoing	
1	Clerk	The clerk confirmed the submission of comments for the Local Plan Review Consultation.
	Clerk	The clerk updated bank card application and members agreed to proceed with Equals pre-paid card account.
2	Cllr Harris	No update received
3	Cllr Brattan	Members received update from Cllr Brattan regarding the 2025 Scarecrow Event that there are 27 scarecrows submitted. Cllr Brattan asked for volunteers to serve refreshments during the Saturdays. Members discussed costings for

		refreshments and event plan. The clerk will action risk assessment prior to the event and circulate to members. Cllr Cauvain stated that the Weeley event taking place at the same time could also offer trail maps available for maximum participation.
4	Cllr Appleby	No further update, item deferred until the next meeting. Cllr Cauvain offered that she now has a form for completing play area inspections and asked for Sovereign's recent inspection report which is yet to be received.
5	Cllr Cauvain	Members received litter picking update following event on 13 th April 2025 which was successful. Most areas of Tendring were covered, and Cllr Cauvain stated that 12 weeks' notice is required to close a road and this is hoped for in Crow Lane potentially in September.
6	Cllr Brattan	Members RESOLVED to replace the bin at the Goose Green which is missing and following three quotes, agreed expenditure of £99.99 (excl VAT).

04.28.07 County and District Councillor reports

Members noted April report from County Councillor Representative Cllr Guglielmi with no report from Cllr Harris.

04.28.08 Essex Village of the Year

Cllr Brattan offered that it would be a worthy competition to enter with a positive result from 2024. Members **RESOLVED** to submit entry for Essex Village of the Year 2025 to the Rural Community Council of Essex.

04.28.09 Christmas Event 2025

Members received information from Cllr Brattan who offered the concept of Victorian ghost stories for 1hr 20minute show, which is a paid, ticketed event. The cost of booking the artist for the event is £450, and could either be fully funded by TPC or split between the artist and TPC at 70:30 profit split. Members **RESOLVED** to proceed with Christmas Victorian Ghost Stories Event to be held on Saturday 15th November 2025, splitting to book the artist at 70:30. Additional costings of venue hire and refreshments to be considered later.

04.28.10 Clerk Training

Members **RESOLVED** to accept the expenditure for the clerk to commence FiLCA qualification with SLCC at cost of £60 excl. VAT.

04.28.11 Council Audit

Members received the independent Internal Audit Report following a recent review and were advised by the clerk there were no actions to be taken, with some advisory points. Cllr Brattan expressed her gratitude to the clerk for the work put in to ensure the audit goes smoothly.

04.28.12 Asset Register

Members received the Asset Register for the 2024-2025 council year and **RESOLVED** to agree the contents as a true and accurate record of the council's assets.

04.28.13 Finance

- Members **RESOLVED** to approve the following schedule of payments:

Payable to:	Amount/£	Reference
Information	52.00	Annual Renewal fee 2025-2026

Commissioner's Office		
Cllr Brattan	18.00 5.99 20.99 8.00	Goose Green Barrier Keys Expense Village Event Expense (Scarecrow Festival 2025)
Norse Management	518.79	Lease of Car Park (Goose Green)
Tendring Village Hall	10.00 20.00	Hall Hire – 9 th April 2025 Hall Hire – 3 rd and 10 th May 2025
Funkee Fish	42.00	Traffic Banners – Scarecrow Event
DM Payroll Services	135.00	Administration of Payroll 2025-2026
Jan Stobart	245.00	Internal Audit 2024-2025
Clerk Salary	465.00	April Payroll
HMRC	118.08	P30 Employer's Pay Slip – April

04.28.14 Previous Payments

To note monthly direct debits paid accordingly:

Payable to	Agreed (minute ref)	Amount/£
Sky Mobile	6.24.15	13.00
Bank Charges	3.25.15	5.40

04.28.15 Council Policies

Members reviewed the Financial Regulations following a national amendment and **RESOLVED** to accept.

04.28.16 Parish Councillor reports

Councillor (Cllr)	Cllr Report
Cllr Brattan	Devolution update from TDALC meeting, the elected mayor that leads a combined authority with elections deferred until May 2025 and mayor election of May 2026. Town and Parihs Councils elections will be May 2027 with shadow authorities active from April 2028. Cllr Brattan stated she is curious to know from members what could be run better locally, with highways not likely to be under Parish Council control and members felt the running of a parish council is mostly volunteer-based and taking responsibility for extra areas of work would be impossible. Cllr Brattan offered that with 24 councillors being put forward for the Unitary Council, a reorganisation of parish councils will not be going ahead.

04.28.17 Items for the next agenda

Cllr Cauvain – Litter Pick road closure date (Crow Lane)
Cllr Brattan – Internal Audit report – any further questions
Cllr Appleby – Playground Inspection report
Cllr Brattan – Village Event Debrief (Scarecrow Festival)

04.28.18 Date of Next Meeting

The Chairman confirmed the date of the next meeting: Annual Parish Council Meeting to be held on Tuesday 27th May 2025, to commence at 7.30pm at Tendring Village Hall.

The chairman closed the meeting at 8.39pm.

CHAIRMAN.....

DATE.....