



# *Battle Town Council*



**A Meeting of the EXTERNAL RELATIONS & TOWN DEVELOPMENT COMMITTEE  
will be held on TUESDAY, 3<sup>rd</sup> NOVEMBER 2020 by Zoom at 7.30pm**

**Any member of the public wishing to join this meeting will need to contact the clerk and request the joining code by noon on 3 November 2020.**

**To Cllrs: Cllr H Sharman (Chairman), V Cook, G Favell, C Hartley, M Kiloh, C Would  
(with copies to other Members for information)**

**In the interests of the environment, you are requested only to print if necessary**

**PUBLIC QUESTION TIME 7.30pm to 7.45pm  
(Standing Orders will be suspended to allow for this item)**

**Committee members are hereby summoned to attend the meeting in order to transact the following business.**

## **A G E N D A**

*Carol Harris*  
**Town Clerk**  
**28<sup>th</sup> October 2020**

- 1. To record and receive apologies for absence**
- 2. Disclosure of Interest:** To receive any disclosure by Members of personal and disclosable pecuniary interests in matters on the agenda, the nature of any interest and whether the Member regards the interest as prejudicial under the terms of the Code of Conduct.
- 3. To approve and electronically sign the minutes of the previous meeting held on 1<sup>st</sup> September 2020.**
- 4. To receive the Clerk's report**
- 5. Correspondence and Communications received post agenda publication**
- 6. To agree final arrangements for Remembrance events**
- 7. To receive updates from Working Groups:**
  - Heritage Charter
  - Resilience Plan
  - Writing Competition
- 8. To receive updates from Forums:**
  - Town
  - Youth
- 9. Beautiful Battle**
  - To note minutes and consider any recommendations

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## **10. Newsletter**

- To agree content
- To consider inclusion and rates for advertisements

## **11. To receive report from Post Covid Recovery Group**

## **12. To receive report from Chamber of Commerce Marketing Group**

## **13. Christmas 2020**

- To consider purchase of cards
- To agree tree provider

## **14. To consider Media and Communications Policy for recommendation to Full Council**

## **15. To review Action Plan**

## **16. Finance**

- To receive budget report at 30<sup>th</sup> September 2020
- To consider budget for 2021/2022
- To consider any Post Covid-19 Recovery Grant applications

## **17. Matters for information / future agenda items**

- Accessibility Audit – visually impaired
- 1066 walk – interpretation panels

## **18. Date of next meeting: 5<sup>th</sup> January 2021**

**ALL MEETINGS OF BATTLE TOWN COUNCIL AND ITS COMMITTEES ARE OPEN TO THE PUBLIC**