

Southorpe Parish Council Annual Meeting 2026

Minutes of the Annual Meeting of the Parish Council held at Wansford Community Hall at 1915 hours on Wednesday 6th May 2026

Councillors present: Peter Corder (PC), Corinna Blackmore (CB), Gareth Brown (GB) Archie Dennis (AD)

Clerk: Alison Hurford

One member of the public

MINUTES

1.	Election of Chair to the Parish Council Peter Corder was proposed by Corinna Blackmore and seconded by Gareth Brown and unanimously elected as Chairman. PC signed his Declaration of Acceptance of Office	
2.	Apologies for Absence Apologies were received from Clare Peacock and Kevin Tighe	
3.	Election of Vice Chairman to the Parish Council No candidate.	
4.	Minutes of the last meeting (previously circulated) The minutes of the last Annual meeting held on 14 th May 2025 were agreed and signed by PC	
5.	Appointment of Other Roles for the Parish Council The following appointments were made: Traffic - Gareth Environmental - Corinna Planning - Peter Finance Controller - Clare	
6.	To receive Financial Regulations, Standing Orders, Risk Assessment and Asset Register The Financial Regulations, Standing Order and Risk Assessment previously circulated were all agreed and adopted. Clerk explained that there was an amendment on the Asset Register as previously the village field had been listed as a value of £40,000 where as it should have been listed as a £1 as was donated to the Council. There is an amendment to the Risk Assessment for VAS, Clerk will do this.	
7.	To review banking arrangements Stays the same; Clerk, CB and CP signatories	
8.	To review all Policies These will be reviewed as and when required. After the audit Clerk is aware that some additional policies need to be in place and will do these for the July meeting.	
9.	To review current Insurance Cover Reviewed and agreed adequate cover	

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