

Minutes

The Minutes of the Meeting of Ampfield Parish Council held in the Village Hall, Ampfield on Monday, 12th March 2018 commencing at 7pm.

PRESENT: Bryan Nanson (Chairman) - Presiding
Pete Edwards, Martin Hatley, Julian Jones
(from para 2681.1), Graham Roads,
David Stevens and Julie Trotter

2676 Apologies for Absence

Apologies had been received from Allan Clark and Margaret Rothwell

2677 Minutes

The Minutes of the meeting held on Monday, 12th February 2018, having been circulated previously, were confirmed by the Meeting and signed by the Chairman.

2678 Matters Arising from the Minutes

There were no Matters Arising which were not covered by items on the agenda.

2679 Declarations of Interest

Julie Trotter declared a personal interest in Morleys Green, and also in the Village Hall, as she was a Trustee and Member of the Committee. Martin Hatley also declared an interest as a representative and Trustee on the Village Hall Management Committee.

2680 Public Participation

No members of the public were present.

2681 Highways

2681.1 Knapp Lane & School Parking

Pete Edwards had circulated a paper to Council about the current situation prior to the meeting. Councillors had visited the site on several occasions and saw that, at times, the road was crowded with vehicles, children and parents. Some parents appeared to be unconcerned about blocking people's drives. The School had started to build a culture of "park and stride" with Ampfield Parish Council and the Village Hall Committee making parking spaces available for temporary use at key times. The School had also started to hold meetings to engage with local

residents. There was no immediate, single solution. However, Council agreed that some form of road marking could be helpful and could support and re-inforce the School's efforts. Any such proposals would be put out for public consultation by TVBC. In the meantime, however, it was agreed that Pete Edwards would put out an explanatory note to residents of Lower Knapp and Chapel Hill and invite questions. Martin Hatley pointed out that the problem had been raised many times over the years; if the voluntary 1-way system was followed the situation wouldn't be so bad.

2681.2 Traffic Calming

The Chairman and Pete Edwards had met with the Snr TVBC Highways Engineer about possible modifications to the A3090 as part of a traffic calming strategy. There was still some work to do before solid proposals could be put to Council.

2682 Financial matters

2682.1 Accounts for payment, receipts and anticipated expenditure

It was proposed by Julian Jones and seconded by Graham Roads that the following accounts be paid:

Cheques to be signed

£ inc VAT

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|--|----------------|
| Ampfield Parochial Church Council - Burial Ground admin fees | 200.00 |
| National Allotment Society - subs renewal | 66.00 |
| Pond & Stream Dipping Training-payment to Cllr Stevens (includes Cllr Roads) | 70.00 |
| Messenger advert | 20.00 |
| Community Transport - Dial a ride | 200.00 |
| Donation to Messenger Magazine | 60.00 |
| JN Landscapes - Morleys maintenance contract | 1062.00 |
| Office Expenses 16 January - 12 March 2018 - D Matthews | <u>53.28</u> |
| | <u>1731.28</u> |

Payments made between meetings

| | |
|---|-----------------|
| Itchen Valley Trees - re-issued cheque; original not cashed | 435.00 |
| Itchen Valley Trees - re-issued cheque; original not cashed | 350.00 |
| D Matthews - February salary | 581.88 |
| HMRC - February payments | 164.80 |
| NEST pension - Council's payment for February D/D | 22.96 |
| Eon - electricity 28 February 2018 - pavilion D/D | 20.25 |
| PWLB - Recreation Ground loan 7th March 2018 D/D | 3,016.65 |
| Calor Gas standing charge - pavilion | <u>17.99</u> |
| | <u>4,609.53</u> |

Council authorised the renewal of subscriptions for the advert in the Messenger magazine and of membership of the National Allotment Society. It was agreed that donations to TV Community Transport and the Messenger magazine be made. Council confirmed and approved the cheques and payments made between meetings. Itchen Valley Trees had returned the out of date cheques and they had been re-issued. It was noted that the second loan payment for the Recreation Ground was due on 7th March. Due to the Easter holiday the second payment for the Burial Ground loan would not be taken until early April. The scheme to purchase the van to be used by the Village Wardens had not been successful and the contribution paid to North Baddesley Parish Council would be returned. It was noted that the Parish Lengthsman had not yet presented an invoice for the £80 spent on repairs to the Hursley Road notice board. Receipts for the month of February had been modest at just over £200 the majority of which was from the Cricket Club. Bank accounts on 12th March 2018 stood at £110,635.63 of which £106,542.68 was intended for ground maintenance at Morleys Green.

2683 Pavilion progress and related projects

2683.1 Sewerage project

No grant was available for the sewerage project. This was time critical as it would mean digging up the outfield and the cricket season was due to start. A planning application had been submitted to TVBC.

2683.2 Old Wooden Pavilion

The asbestos survey had revealed a small amount of asbestos in the old wooden cricket pavilion. This would have to be taken account of when the building was demolished. Where best to place the cricketers' fridges and freezers, for refreshments at matches, had still to be resolved. A quote from SSE to get power to the container on the western boundary had been very expensive at £7,000. A local firm had provided a much lower quote. The Chairman would obtain a quote from the Village Hall electricians for the same job. It was agreed that, for the current season, the wooden pavilion would be retained with its power supply.

2683.3 Parking bay

Signs for the wall and on the ground, where the disabled parking bay was to be situated in the White Horse car park, had been made. They would be fitted shortly. The pavilion would be brought into use for the cricketers who had their traditional parking places along the western boundary but a car park next to the pavilion would have to be laid down for other users. It was noted that hiring out the ground was more complex, in VAT terms, than hiring out the pavilion room.

2683.4 Financial and implementation matters

Council agreed to accept the cricketers' offer to install a projector in the pavilion. The application to HMRC for a refund of all the VAT paid in the construction and fitting out of the pavilion to date had been submitted. Council agreed to renew the annual contract with TVBC for ground maintenance of the Recreation Ground and Chapel Wood. Various items such as shower curtains, soap holders, towel hooks and mirrors would be installed shortly by the builder.

2684 Parish Assembly and Newsletter

It was agreed that the Parish Assembly agenda would include much the same subjects as in previous years. Julie Trotter would organise the refreshments. Things were running a little behind schedule on production of the Annual Report. Contributors were encouraged to submit their text as soon as possible. In view of previous good service, flexibility and price, it was agreed that DEK Graphics would be engaged to print the Report.

2685 Chapel Wood

2685.1 Friends of Chapel Wood and Maintenance

It was accepted that shredding the piles of arisings from the clearance of Rhododendron and other vegetation was the easiest way to get rid of them; they could also be recycled as mulch elsewhere. Council agreed to the estimate of £350 from Itchen Valley Trees to carry out the shredding. Some of the larger roots were too heavy to move by hand and it was agreed that a digger and operator would be hired. Graham Roads would take that forward in the new financial year. It was agreed that a walk around the woodland would be organized by Graham Roads to help Councilors familiarize themselves better with the lay-out and scenery, and to understand the projects planned and underway. It was noted that June 2019 would be the 75th anniversary of the death of the American Airman who came down in Chapel Wood in June 1944. A memorial to those airmen was situated to the south of the Burial Ground. Graham Roads would explore, with St Mark's Church, how best to mark the occasion. The dipping platform could still not be built as the newts in the pond had not yet been identified. As they were now active it was hoped that photos could be taken for identification. It was agreed that the Chairman or Clerk would write to TVBC to explain why their grant had not yet been spent on the new platform.

2685.2 Burial Ground

The issues around the finish on a recent memorial headstone in the Burial Ground had been resolved. The Clerk would write to the monumental mason for the record. It was also agreed that restrictions to finishes on memorial stones would be clarified with the Church.

2686 Data Protection Regulations – email options

David Stevens explained that the General Data Protection Regulation (GDPR), proposed by the European Commission, would strengthen and unify data protection for individuals within the European Union (EU), whilst addressing the export of personal data outside the EU. Council needed to ensure that the method of handling potentially sensitive data was compliant with the new regulation. It also meant that Council would need to review its usage of personal email accounts to conduct council business. There were a number of options available, some of which would carry a cost. David Stevens would do more research on the subject.

2687 Allotments

It was agreed that a digger and operator would be hired to turn over those plots which had been hard to cultivate or which were untended. Estimates received had been around £350 a day. Mr Phelps had taken on plot 6, which had lain fallow and covered much of the previous year and was making good progress. The Clerk would write to the allotment holders about the availability of the digger. If there was any capacity left after the allotments had been attended to, the digger could be used in the woodland.

2688 Defibrillators –inspections

Regular inspections of the 2 defibrillators – one at the Village Hall and the other outside the Potters Heron Hotel, had now been introduced. Julie Trotter would inspect the machines weekly. The Chairman and the Clerk would provide any necessary back-up. A suitable course would be identified to offer residents some training in the use of the equipment. Interest could be gauged at the Parish Assembly

2689 Village Design Statement (VDS) Review

Council was pleased to note the draft VDS had been informally accepted by TVBC. The VDS team was now carrying out the long process of selecting the most appropriate photos. Once completed the photos would be handed over with the text to the graphic designer to layout the booklet before being passed again to TVBC for review.

2690 Resilience planning

Local resilience planning grew out of the severe floods experienced around the Borough in recent years. Ampfield didn't yet have an emergency plan as it was fortunately not affected by any flooding. However, as the subject had broadened its scope over the years Council decided to look at the matter again. The Chairman would invite someone involved in local resilience and emergency planning to talk to Council about the subject. There was some discussion about

any lessons learnt from the recent bouts of snow. Everyone was reminded about the emergency packs stored at the Village Hall.

2691 Reports from Committee and Portfolio Holders

Council had received the crime report about the damage to wing mirrors of cars in Knapp Lane. David Stevens would find out about where in Knapp Lane the incidents happened. The appointment of new officers to the Ampfield Countryside Heritage Area committee was in hand.

2692 Correspondence and Communications

A list of items received on paper and electronically is at Annex A.

2693 Test Valley Borough Councillor report

Martin Hatley attended twice yearly informal meeting with Eastleigh Borough Council about matters which affected both councils. A recent meeting had discussed the forthcoming major works on the M27 which was likely to cause severe delays on local roads. Concern had been expressed about the amount of rubbish behind the shops in Ashdown Road which was encouraging rats. This was private property. Eastleigh BC had agreed to clear up the rubbish and to try to identify who was responsible. Ramally cemetery was filling up and new sites were needed. Eastleigh might have to look quite far afield, including Winchester way, to get suitable land. A tour around the Hillers Gardens was being organized for local Councils which would include discussions about future plans.

2694 Date of the Next Meeting

The next meeting of the Council would be held on Monday, 9th April 2018 starting at 7.00pm in the Village Hall, Ampfield. The Parish Assembly would be held on Monday 30th April 2018.

2695 Closure

The meeting closed at 8.55pm.

Chairman.....
Date.....