

**YOU ARE HEREBY SUMMONED TO A MEETING FOR THE FULL
COUNCIL OF RUSTHALL PARISH COUNCIL**

**at The Rackliff Centre to be held on Monday 3rd April 2023 at 7.30pm
where the following business will be transacted.**

Committee Members: Cllr L Ellicott, Chair (LE), Cllr B Edwards, Vice-Chairman (BE), Cllr D Funnell (DF), Cllr M O'Callaghan (MOC), Cllr A Britcher-Allan (ABA), Cllr D Smith (DS), Cllr C Ducklin (CD), and Cllr P Gripper (PG)

Alison Stevens (AS)
Locum Clerk to Rusthall Parish Council
22nd March 2023

AGENDA

No decisions will be taken by the Parish Council on any item not on this Agenda

- 1. Enquire whether anyone present intends to film, photograph and/or record the meeting.**
- 2. To receive and approve apologies for absence.**
- 3. Declarations of Personal and Prejudicial Interests.**
- 4. Declarations of Lobbying.**
- 5. Minutes**

To resolve that the minutes of the Parish Council Meeting held on **6th March 2023** can be taken as read, confirmed as a correct record and signed by the Chairman.

5.1 Matters outstanding from these minutes (not listed as separate agenda items)

5.2 Matters outstanding from previous minutes

- 6. Open session for questions from the public:**

(Members of the public will raise their hand when they wish to speak).

*Constitutionally and in accordance with certain implications of the Local Government Code of Conduct, there can be **no** discussion of these items at this stage. Any issue will either be addressed elsewhere in the agenda or, if not already so listed, be referred to at a future meeting of the Parish Council. If you wish to speak at the Public Session, you will have up to three minutes for this purpose, after which you are welcome to stay as an observer but will **NOT** be allowed to participate in the council's discussions.*

- 7. Session for County and Borough Councillors on matters concerning the Parish.**

- 8. Finance update – Cllr O'Callaghan**

8.1 Accounts for Payment; to authorise the payment of invoices (list to follow).

8.2 To adopt the draft Minutes of the Finance Committee Meeting held on the 13th March 2023.

8.3 To consider donating a grant to the Rusthall Bonfire Group Treasure Hunt.

8.4 To consider donating a grant to The Molyneux Almshouses.

9. Allotments Committee

9.1 Security of the Wickham Gardens allotments update – Cllr L Ellicott

9.2 To adopt the draft Minutes of the Allotment Committee Meeting held on the 20th March 2023.

10. Defibrillator update – Cllr O’Callaghan/Cllr A Britcher-Allan.

11. St Paul’s School update – Cllr L Ellicott/Cllr M O’Callaghan.

12. Rusthall History Group Archive Records - Cllr B Edwards.

13. Highways – to include an update on the securing of the Memorial Trough – Officer Stevens

14. Fremlin Pond – to consider;

- i. Works required to the fencing alongside the pond – Cllr L Ellicott/Officer Stevens
- ii. Adopting the path alongside the pond which adjoins Bowen Road – Officer Stevens

15. Chair’s Report – Cllr L Ellicott

16. Officers’ Report - Officer Stevens

17. Diary Dates

15th May 2023 - 7.30pm – Annual General Meeting

13th Apr 2023 – 7.30pm – Parish Assembly

17th Apr 2023 - 7.30pm – Highways and Transport Committee

24th Apr 2023 – 7.30pm – Environment Committee

12th June 2023 – 7.30pm – Allotments Committee

19th June 2023 – 7.30pm – Finance Committee

18. Items for Information

19. Next meeting of Full Council -

15th May 2023 - 7.30pm - The Rackliff Centre