

Brandon Town Council  
Full Council Meeting  
Monday 6 November 2017

In the case of non-members, this agenda is for information only

**BRANDON TOWN COUNCIL**  
**Old School House, Market Hill, Brandon, Suffolk, IP27 0AA**  
**Telephone 01842 811844**

Tuesday 31 October 2017

**TO ALL MEMBERS OF THE FULL COUNCIL**

You are hereby summoned to attend a **FULL COUNCIL MEETING OF BRANDON TOWN COUNCIL** to be held in the Council Chamber, The Old School House, Market Hill, Brandon on Monday 6 November 2017 at 1900hrs.

N.Vant.

Temporary Proper Officer

Members requiring further information, or with specific questions, are asked to raise these with the Clerk at least two working days before the meeting. If the information requested is available, this will be provided, and reported to Council.

**AGENDA**

- 1. APOLOGIES FOR ABSENCE** and approval of reasons tendered
- 2. DECLARATIONS OF INTEREST** and additions to Members Register of Interests
- 3. TO RECEIVE, CONFIRM AND SIGN MINUTES** of the Brandon Town Council Meeting of Monday 2 October 2017
- 4. MATTERS ARISING** information exchange only of the Full Brandon Town Council of Monday 2 October 2017
- 5. PUBLIC FORUM** Monthly event limited to 3 minutes' duration maximum per resident.
- 6. TO RECEIVE A REPORT FROM RAF LAKENHEATH**
- 7. TO RECEIVE WRITTEN REPORTS** from County and District Councillors and Community Groups Representatives
- 8. CORRESPONDENCE**
- 9. URGENT BUSINESS**

- 10. ACCOUNTS** to approve the payments for October 2017
- 11. RESOLUTION from Cllr B Brabbs No. 235**  
Brandon Town Council resolves to approve the quotations for removal of asbestos in Cemetery Yard and purchase replacement materials, work force to fit.
- 12. RESOLUTION from Cllr P Etherington No. 236**  
Brandon Town Council resolves to approve dates for Full Council Meetings for 2018.
- 13. RESOLUTION from Cllr N Vant No. 237**  
Brandon Town Council resolves to install an additional telephone line and telephones as per quotation.
- 14. RESOLUTION from Cllr B Brabbs No. 238**  
Brandon Town Council resolves to approve quotations for the repair of the boundary wall at the rear of Old School House.
- 15. RESOLUTION from Cllr P Callaghan No. 239**  
Brandon Town Council resolves to approve the draft agreement with the Allotments Association.
- 16. RESOLUTION from Cllr P Callaghan No 241**  
Brandon Town Council resolves to approve the draft Terms of Reference for the Finance Committee.
- 17. TO RECEIVE A REPORT** from Cllr S Smith on ideas for the development of the website.
- 18. RESOLUTION TO EXCLUDE THE PUBLIC AND PRESS**  
*That pursuant to the Public Bodies (Admission to Meetings) Act 1960, the Public and Press be excluded from the Meeting temporarily due to the confidential nature of the business to be discussed concerning QUOTES: LAND: STAFF: CONTRACT*
- 19. TO RECEIVE, CONFIRM AND SIGN THE CONFIDENTIAL MINUTES**  
of the Brandon Town Council Meeting of Monday 2 October 2017.
- 20. MATTERS ARISING**  
  
**STAFFING MATTERS**