

MERSHAM PARISH COUNCIL

Cllr Fletcher
Cllr Hawkins
Cllr Murphy
Cllr Ross
Cllr Stewart
Cllr Turley
Cllr Wells

The Briars
The Street
Hastingleigh
Ashford Kent
TN25 5HU
01233 750415

Cllr Bartlett

You are invited to the Annual Meeting of Mersham Parish Council held virtually via Skype on Monday 26th April 2021 at 7.30pm. **The meeting will be held virtually via Skype**, follow the link to join:
<https://join.skype.com/iFOVUOrgH6JY>

AGENDA

1. Election of the Chairman and any Vice-Chairman for the Council year 2021-22
2. Completion of the Declaration of Acceptance of Office Form by the Chairman.
3. To receive and approve apologies for absence.
4. To receive declarations of interest (Disclosable Pecuniary Interests and Other Significant Interests). The nature as well as the existence of any such interest must be declared.
5. To approve the minutes of the meetings held on 15th March 2021
6. To discuss matters arising from previous minutes that are not covered by the agenda
 - Any further progress regarding Mersham Manor and the Tithe Barn
 - Response from Speedwatch regarding the Kent Police Speed sign initiative
7. Public session: To receive questions and comments from the public on any agenda item
8. To receive reports from the Borough Councillor
9. To receive and update on the current situation of the Highways Improvement Plan
10. To receive an update regarding the creation of a green buffer zone in High Field
11. To discuss the current situation at the Inland Border Facility
12. To receive an update regarding position of the broadband project for Mersham
13. Planning matters: to authorise a response to any application(s) and to note any recent planning decisions by Ashford Borough Council or any correspondence on planning matters.
See Appendix
14. To review the effectiveness of the system of Internal Controls: Councillors are asked to consider the Statement of Internal control in support of the Annual Governance Statement

15. To approve the Financial Regulations, Standing Orders, Asset Register and Risk Assessment and confirm arrangements for insurance cover in respect of all insured risks.
16. Review of the Council's subscriptions to other bodies ie KALC/CPRE
17. Financial matters:
 - a) To approve the following financial documents:
 - i. To receive the end of year accounts
 - ii. To receive the report from the Internal Auditor
 - iii. To approve the Governance Statement 2020/21, section 1 of the AGAR for the year ending 31 March 2021
 - iv. To consider and approve the Accounting Statements 2020/21, section 2 of the AGAR for the year ending 31 March 2021 and the supporting bank Reconciliation as at 31st March 2021, the explanation of significant variance. To ensure that the Accounting Statements 2020/21 are signed and dated by the person presiding at the meeting.
 - b) To note the Parish Council's financial position for the beginning of the new Financial Year.
 - c) To authorise any payments
18. Suggestions for future organisation of the Parish Council
19. Any Other Business (for information purposes only):
20. Determining the time and place of ordinary meetings of the Council up to and including the next annual meeting of the Council.
 - Monday 21st June 2021
 - Monday 19th July 2021
 - Monday 20th September 2021
 - Monday 18th October 2021
 - Monday 15th November 2021
 - Monday 17th January 2022
 - Monday 21st February 2022
 - Monday 21st March 2022
 - Monday 18th April 2022

Tracey Block

Clerk to Mersham Parish Council

clerk.mershampc@gmail.com