

MINUTES: of the Meeting of Seamer Parish Council held in the Crossgates Community Centre, Crossgates, Scarborough on 12 November 2019 commencing at 7.00pm.

PRESENT: Councillor L Wallis (Chairman) in the Chair;
Councillors T Groves, V Milner, D Raine, WH Smith, J Stockdale and J White;
2 members of the public and the clerk.

132 APOLOGIES FOR ABSENCE

Councillors S Hill and H Mallory, due to illness, and J Ridsdale due to an unplanned dental appointment.

County Councillor D Jeffels, due to having to go to York unexpectedly.

133 DECLARATIONS OF INTEREST

Councillor Groves declared personal interests in any matter arising on the agenda in relation to the Seamer and Irton Memorial Hall, as he was a representative on the Management Committee, and in relation to the planning application for Old Jail Barbers, as he was a next door neighbour.

Councillor Milner declared personal interests in any matter arising on the agenda in relation to the Friends of Seamer Village, as she was Secretary of the Group, and in relation to the Stoney Hags Road and Beacon Road area, as she lived in that area.

Councillor Raine declared personal interests in any matter arising on the agenda in relation to the Friends of Seamer Village, as he was a member of the Group, and in relation to the Byward Drive and Station Road area, as he lived in that area.

Councillor Smith declared a personal interest in any matter arising on the agenda in relation to the Crossgates Community Centre, as he was Chairman of the Association.

Councillor Wallis declared personal interests in any matter arising on the agenda in relation to Station Road, as she lived in that area, and in relation to the Crossgates Community Centre, as she was a representative on the Association.

134 PUBLIC PARTICIPATION

The following matters were raised by members of the public and discussed:

- (a) the identification and prosecution of the alleged driver of a car, who caused criminal damage to the Seamer Sports Association's football pitches, due to the type, colour and distinguishing contents of the car being visible on the newly installed CCTV, leading to identification of the driver via social media.
- (b) an ambitious long term plan to improve facilities for the 10 junior football teams at Seamer Sports Association and the Seamer & Irton Community Primary School.

RESOLVED that:

- (i) the report of the effectiveness of the CCTV and Seamer Sports Association's thanks for the Council's contribution towards its purchase be gratefully received and noted.
- (ii) the ambitious long term plan for a 3G pitch in the area between the Seamer Sports Association and the Seamer & Irton Community Primary School be noted with interest.

135 MINUTES

RESOLVED that, subject to the correction of the spelling of Councillor Groves' name in minutes 121 (a)(i) and (b)(i), the previously circulated minutes of the meeting of the Council held on 8 October 2019 be approved as a correct record and signed by the Chairman.

136 MATTERS ARISING

None.

137 APPOINTMENT OF REPRESENTATIVES ON OUTSIDE BODIES

(a) Youth Centre Management Committee

Further to minute 116 of the last meeting, the Council considered a response from the Youth Centre Management Committee.

RESOLVED that:

- (i) the Youth Centre Management Committee's confirmation of its members' commitment to attendance at meetings and effective Parish Council representation, and its schedule of meetings at 7.30pm on 20 January, 20 April and 21 July 2020 be received with thanks.

- (ii) Councillor Stockdale be appointed as the Council's representative to the Youth Centre Management Committee

138 TREE PLANTING

Further to minutes 101 of the meeting held on 10 September 2019 and 117 of the last meeting, the Council considered a verbal report by Councillor Stockdale.

RESOLVED that:

- (i) Councillor Stockdale's offer to lead on this matter be accepted with thanks.
- (ii) the Borough Council be re-contacted and requested to liaise with Councillor Stockdale to confirm suitable date(s) for a project team to meet, to develop an outline plan and progress this matter.
- (iii) the Council consider a further report by Councillor Stockdale at the next meeting.

139 PUBLIC SEATS

Further to minutes 102 (a)(ii) and (c) of the meeting of 10 September 2019 and 118 of the last meeting, the Council considered a verbal report by the clerk.

RESOLVED that this matter be deferred for a report by the clerk and any quotations received, for consideration at the January meeting.

140 MAINTENANCE OF BUSHES AND TREES

Further to minutes 86 (vi) of the meeting held on 13 August 2019 and 119 of the last meeting, the Council considered a verbal report by Councillor White.

RESOLVED that:

- (i) the report be received with thanks.
- (ii) the positive site meeting with the Borough Council's Parks & Countryside Services Manager, and the Borough Council's completion and progress of several works be noted, with thanks.
- (iii) the lack of feedback and continued liaison, committed to by the Borough Council's Parks & Countryside Services Manager, and the lack of progress of a number of works, including its contractual commitment to the Parish Council to cut back the trees overhanging the car park at Crossgates Community Centre, be raised further with the Borough Council.
- (iv) the Council consider a further report by Councillor White at the next meeting.
- (v) the business(es) responsible for the bushes and trees in front of the Avocet Shopping Centre, Curlew Drive, be requested to maintain them to a better standard.
- (vi) the County Council's Highways Customer Communications Officer be requested to resolved:
 - (a) overgrowing by grass and narrowing of the footpaths on the B1261, such that mobility scooters struggle to pass between:
 - (i) Musham Bank and the Byways, on the east side of the carriageway.
 - (ii) Centurion Way and Pasture Lane.
 - (b) flooding near the Crossgates roundabout, frequently affecting:
 - (i) the carriageway on the approach to the roundabout on the B1261 from Seamer.
 - (ii) the pavement and bus shelter opposite the Byways.
 - (c) further to minute 86 (v) of the meeting held on 13 August 2019, to identify ownership and responsibility for the bus shelter opposite the Byways, in order to be able to address the structure and presentation of the shelter itself.
- (vii) anti-social behaviour and criminal damage to the roof of the brick built bus shelter on the west side of the B1261 between the Byways and Musham Bank, resulting in leaking of rainwater into the shelter, be reported to:
 - (a) the Police, further to minute 86 (v) of the meeting held on 13 August 2019, along with further criminal damage to the Parish Council's noticeboard in the brick built bus shelter on the B1261 next to the junction with Station View.
 - (b) Councillor Jeffels and the County Council's Highways Customer Communications Officer, to clarify ownership of the shelter in order that a request can be made for it to be repaired.

141 'CAROUSEL' ROUNDABOUT EQUIPMENT AT THE GREEN

Further to minute 120 of the last meeting, the Council considered confirmation received from the manufacturer that the equipment had all been fitted and was approved for use again.

RESOLVED that the Council's concerns as to the safety of the equipment had been fully resolved by the refitting of the equipment by HAGS SMP Playgrounds LTD and the invoices to be paid, with thanks.

142 ANNUAL PLAYGROUND SAFETY INSPECTION REPORTS

Further to minute 121 of the last meeting, the Council considered a verbal report by Councillors Stockdale and Groves.

RESOLVED that:

- (i) Quotations be sought from HAGS SMP Playgrounds LTD and the other manufacturer(s) of equipment specified in the reports for repair and/or routine maintenance, each to resolve all the matters identified for repair and/or routine maintenance.
- (ii) Neil Barnes Landscape Services be requested to re-position the catch from the inside to the outside of the gate at The Green Park, to reduce the risk to younger children of their being able to open and exit from the gate before their parent or carer being able to get to them.

143 ROAD SAFETY: COMMUNITY SPEED WATCH

Further to minute 124 (iv) of the last meeting, the Council considered the Community Speed Watch Guidance Pack, and developing and registering a group of people who wish to participate in the scheme, initially focussing on Centurion Way.

RESOLVED that:

- (i) Councillor Groves' offer to participate in the scheme as the Council's representative, be accepted with thanks.
- (ii) 3 Parishioners who had expressed an interest to Council Members to participate in the scheme be invited to participate and/or co-ordinate the scheme.
- (iii) a 4th Parishioner who had actively promoted road safety issues with the Council be invited to participate and/or co-ordinate the scheme.
- (iv) subject to confirming a co-ordinator and at least 3 other participants, the request for the scheme be confirmed to the Police.
- (v) additional participants be invited and identified through publicity, which the Police would undertake in setting up the scheme.

144 CHRISTMAS

Further to minute 68 of the meeting held on 9 July 2019, the Council considered arrangements for Christmas, including:

(a) Christmas Remembered in the Memorial Hall, Seamer

RESOLVED that:

- (i) further to minute 123 of the last meeting, the Christmas Remembered event, led by the Reverend Andrew Morland and the Reverend Dr Kevin Ridd, with carols, be held at 7.00pm on Tuesday 17 December 2019 in the Memorial Hall, Seamer.
- (ii) the Chairman's offer to provide cakes and mince pies from the Chairman's allowance be accepted with thanks.
- (iii) the Chairman, Vice-Chairman and Councillor Groves' offer to meet to set up from 6.30pm be accepted with thanks.
- (iv) it be noted thanks were expressed to Seamer & Irton Community Primary School for moving the School's Christmas Concert to 6.00pm Wednesday 18 December 2019.

(b) Crossgates Community Association Community Carol Singing

The Council considered a request from the Crossgates Community Centre Management Committee for a contribution to the event, with accompaniment by Simply Brass and a buffet supper, at 7.00pm on Sunday 15 December 2019 in the Community Centre.

RESOLVED that a contribution of £50 be made towards the event.

(c) Provision, installation and removal of Christmas Trees

RESOLVED that:

- (i) Neil Barnes Landscape Services be requested to:
 - (a) supply and install three small trees on the roadside wall and a 6' tree outside the main door of Crossgates Community Centre, fit lights to these and a replacement string of lights to be purchased for the roadside outside length of the centre, and remove these after New Year.
 - (b) re-connect the tree lights at The Green Park, Seamer and disconnect these after New Year.
- (ii) Councillor Stockdale's offer to order and arrange delivery and installation of a 16' tree with lights in the car park of the Memorial Hall, Seamer, and their removal after New Year, on behalf of the Council and in liaison with the clerk, be accepted with thanks.
- (iii) Councillor Groves' offer to connect the Memorial Hall tree lights to his electricity supply and the Chairman's offer to meet the small cost of this from the Chairman's allowance, each be accepted with thanks.

(d) Christmas Best Decorated Property Competition

RESOLVED that:

- (i) the competition be held in the same format as in previous years.
- (ii) the judging arrangements, as discussed, be confirmed to Members by the clerk.
- (iii) Members advise the clerk of their recommendations no later than Friday 13 December 2019, to enable timely notification to the winners.
- (iv) the certificates be presented at the meeting of the Council to be held on 14 January 2020.

(e) Christmas Leaflet

The Council considered a request from Seamer Methodist Church for help with the costs of producing and distributing a small leaflet in Crossgates, Irton and Seamer, to give local residents full details of the Christmas services and events being held in St Martin's, the Methodist Church, the Memorial Hall, Seamer and the Crossgates Community Centre.

RESOLVED that a contribution of £100 be made towards the leaflet.

145 CORRESPONDENCE

The Council considered the following and any other general correspondence/communications received since the last meeting:

- (a) reports of County Councillor Jeffels:
 - (i) Parish Notes of 20 October 2019.
 - (ii) Parish Notes of 4 November 2019.
- (b) the monthly Police Report.
- (c) a letter from the County Council re Stepney Road & Stepney Drive Roundabout Improvement Scheme; planned Road Closures and signed Diversion Routes for traffic.
- (d) an invitation to apply to join North Yorkshire Local Access Forum.
- (e) further to minute 124 (f) of the last meeting, an e-mail from the Secretary of Seamer Sports Association thanking the Council and advising of proposals for an all-weather pitch.
- (f) Christmas Late Night Shopping & Bus Timetable.
- (g) Scarborough Pre-Christmas Events.
- (h) Derwent Valley 'The Bridge' Community Library & Resource Centre Newsletter.
- (i) an e-mail from the County Council re its Annual Consultation on the Council Plan and Budget Priorities.

RESOLVED that:

- (i) the correspondence and reports be received.
- (ii) further to minutes 124 (a)(iii), (d) and (ii) of the last meeting, a recurrence of the delay on the operation of the pedestrian crossing on Main Street, Seamer be reported to the County Council's Highways Customer Communications Officer.

- (iii) further to minutes 124 (b)(i) and 130 (a)(i) and (i) of the last meeting, the Police's proposed safety camera vehicle enforcement and the Parish Council's decision to site a temporary vehicle activated sign (VAS) on Main Street, Seamer be noted in addressing current concerns about cars and scooters speeding on Main Street.
- (iv) clarification be sought of the timing of Police Volunteers' attendance for a crime prevention drop-in at Irton Garden Centre on 23 November 2019, as part of Operation Cracker.

146 PLANNING MATTERS

(a) Planning Applications

- (i) 19/02202/HS Erection of single storey side and rear extension and extension to garage at 11 Blackbird Way Crossgates.

RESOLVED that no objection and no comment be raised.

- (ii) 19/02010/FL Change of use and alteration of barbers (A1) including installation of rear dormer to form 1no. dwelling house (C3) at Old Jail Barbers 58 Main Street Seamer.

RESOLVED that:

- (a) no objection and no comment be raised.
- (b) having declared a personal interest and abstained in this matter, Councillor Groves may personally support the application.

(b) Commons Registration Applications

- (i) CA9 009 Registration of a new Village Green at Rowan Fields.

RESOLVED that:

- (a) the Council's support for the application be raised.
- (b) the Council's thanks and support be expressed to Mrs Tracey Metcalfe for her continuing efforts in leading and promoting the application.

147 OUTSIDE BODIES

(a) Friends of Seamer Village (FoSV)

The Council considered a verbal report by the Vice-Chairman:

- (i) further to minute 122 of the last meeting, it had been clarified that it was not necessary to apply to the County Council for a Street Furniture Licence or for the Parish Council to accept ownership of and responsibility for the 2 additional flower tubs to be sited beside the bench in Main Street near the Church, and FoSV were going ahead with the tubs.
- (ii) concerning garden waste and litter, primarily water bottles, left in the parking area in The Grove.
- (iii) concerning the replanting of 4 tubs at Crossgates Community Centre.

RESOLVED that:

- (a) the report be received.
- (b) the adjoining homeowner or tenant, the Housing Association if relevant and the Borough Council be contacted about the garden waste and litter in the parking area in The Grove.
- (c) Geoff Milner be reimbursed in the sum of £55.92 for the plants and compost used at Crossgates Community Centre.

148 FINANCIAL MATTERS

(a) Accounts for payment and income received

RESOLVED that the accounts received for payment and income received since the last meeting be approved, subject to confirmation from Barclays Bank that the cheque numbered 111111 in the print out of transactions referred to cheque number 103374, concerning the Limited assurance review of Annual Governance & Accountability Return 2018-2019, which was approved in minute 106(a)(ii) of the meeting held on 10 September 2019.

(b) Market Rent Valuation

In considering the income received, the Council noted that it had not undertaken a market rent valuation since 10 August 2012.

RESOLVED that Cranswicks be instructed to undertake a market rent valuation, having previously quoted for and undertaken the role, and having access to all the previous information for the efficient undertaking of the valuation.

149 EXCLUSION OF THE PUBLIC

RESOLVED that under Section 100A(4) of the Local Government Act 1972, the public and press be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information (as defined in Part 1 of Schedule 12A of the Act) relating to:

- (a) the financial or business affairs of another party, and the amount of expenditure and/or terms proposed for the supply of goods or services (*minutes 150 and 151, below*).
- (b) any recipient of any service provided by the authority (*minute 152, below*).

150 ROAD SAFETY: TEMPORARY VEHICLE ACTIVATED SIGNS (VAS)

Further to minute 130 of the last meeting, the Council considered a verbal report by the clerk and:

- (a) further to minute 130 (i) and (ii) of the last meeting, an e-mail from the County Council's Senior Engineer, Traffic Engineering:
 - (i) advising of a further approximately 2 week timescale to assess and advise on a suitable 4th site for the VAS on Stoney Haggs Road, facing north east.
 - (ii) confirming the likely additional cost of the installation of fittings at the 4th site.
- (b) an e-mail from the Clerk to West Ayton Parish Council concerning a proposal to jointly purchase and share temporary VAS equipment between 2 or more Parish Councils.
- (c) further to minute 130 (iv) of the last meeting, suitable publicity of the installation of the VAS, following confirmation of the order.
- (d) further to minute 130 (v) of the last meeting, that no responses had been received from Parishioners, within the consultation published on the Parish Council's website and noticeboards since 2 October 2019, as to their views on locations to undertake speed surveys, to inform consideration of additional sites for the VAS to be sited and moved between.

RESOLVED that:

- (i) the report and correspondence be received.
- (ii) subject to:
 - (a) the County Council's Senior Engineer, Traffic Engineering advising of a suitable 4th site for the VAS on Stoney Haggs Road, facing north east,
 - and
 - (b) the revised quotation including installation of fittings at the 4th site being consistent with the quotation accepted in principle by the Council at the last meeting,
 the clerk be authorised to sign the legal agreement for the purchase of 2 VAS and the installation of fittings at the 4 proposed sites.
- (iii) press releases be prepared for local newspapers and Yorkshire Coast Radio and Radio York, for the confirmation of the order and installation of the equipment.
- (iv) no further speed surveys be undertaken at this stage.

151 REQUEST FROM THE YOUTH CENTRE MANAGEMENT COMMITTEE FOR FINANCIAL ASSISTANCE WITH URGENT REPAIRS TO THE CAR PARK

The Council considered:

- (a) letters from the Youth Centre Management Committee, with quotations for and requesting financial assistance with a more substantial repair to the centre of the car park near the drains, for the benefit of all users, having previously had recurring potholes refilled.
- (b) a verbal report by the clerk concerning his telephone conversation with and e-mail to County Councillor Jeffels.

RESOLVED that:

- (i) a contribution equivalent to one third of the lesser quotation inclusive of VAT be paid to the Youth Centre Management Committee upon confirmation of the completion of the works.

- (ii) the Youth Centre Management Committee is responsible under the lease for maintaining the whole of the premises, which includes the car park, subject to access, and the Council's discretionary financial assistance in this matter does not make or imply any change in the Youth Centre Management Committee's future responsibility under the lease.

152 JUBILEE ALLOTMENTS

Further to minute 129 of the last meeting, the Council considered a report by the clerk, concerning:

(a) Request from a tenant to erect a frame and temporary cover

further to minute 129 (a)(ii) of the last meeting, a request from a tenant to erect a permanent frame 20 feet long x 13 feet wide x 6 feet 3 inches high, to be covered with polythene during August and September each year to protect the tenant's crop

RESOLVED that:

- (i) the request be agreed in principle, subject to the Council consulting the tenants of all the adjacent plots and considering any responses.
- (ii) the relevant section of the clerk's report be adapted for the purpose of formally consulting the tenants of all the adjacent plots, confirmed as accurate with consent of the applicant tenant to share the content, and provided to the tenants of all the adjacent plots in consulting them as to their views.

(b) Responses to the rescinding of the notices of determination issued to tenants and re-inspection of one of the plots

RESOLVED that:

- (i) further to minutes 129 (d) (i) to (iii) of the last meeting, the communications be received.
- (ii) further to minute 129 (d) (ii) of the last meeting, on re-inspection the plot had been brought up to the proper standard and satisfactorily maintained, with no further action, other than those required of the tenant and the Council on an ongoing basis under the standard terms of the tenancy agreement.
- (iii) further to minute 129 (d) (iii) of the last meeting:
 - (a) the outgoing tenant be reimbursed the balance of the rent and water charges for the remainder of the rental period, from the date the notice of determination took effect.
 - (b) the plot be offered to the next person on the waiting list, without rent but with water charges until 31 March 2020.

(c) Any necessary actions relating to chippings which had spread on the car park area

RESOLVED that:

- (i) Councillor Hill be thanked for providing and delivering chippings at the request of the Council following the tenants' request, and requested not to provide any more chippings until further requested by the Council.

The meeting closed at 9:10 pm

The next meeting of the Council will be held in the Memorial Hall, Main Street, Seamer, Scarborough on 10 December 2019 commencing at 7.00pm

Chairman

10 December 2019