



MINUTES OF THE ANNUAL PARISH COUNCIL MEETING OF EAST STOKE
HELD ON THURSDAY 6th MAY 2021

PRESENT Cllr Rebecca Cady (Chairman)
 Cllr Neill Child (Vice-Chairman)
 Cllr Barry Quinn
 Cllr Tessa Wiltshire
 Cllr David Purshouse
 Cllr Graeme Langley

APOLOGIES Cllr Chris Evans
IN ATTENDANCE Dorset Councillor Cherry Brooks
 Liz Maidment (Parish Clerk)

1. Election of Parish Council Chairman for 2021/22

- a) To elect a Chairman for the coming year
Cllr Rebecca Cady was proposed as Chairman by Cllr Quinn and seconded by Cllr Wiltshire
- b) To receive the Chairman's Declaration of Acceptance of Office
Cllr Cady duly signed her Declaration of Acceptance of Office Form.

2. Election of Vice-Chairman of the Parish Council for 2021/22

- a) To elect a Vice Chairman for the coming year
Cllr Neill Child was proposed as Vice Chairman by Cllr Quinn and seconded by Cllr Langley
- b) To receive the Vice Chairman's Declaration of Acceptance of Office
Cllr Child has duly signed his Declaration of Acceptance of Office Form.

3. Public Participation Time

None

4. Apologies

Cllr Chris Evans

5. Granting of Dispensation

No applications for a dispensation had been made.

6. Declarations of Interest

Cllr Quinn Item 10, Planning Application 6/2020/0021

7. Minutes of the Parish Council meetings held on 4th April 2021

It was resolved that the minutes of the Parish Council meeting held on 4th April were approved as a true account.

8. Matters arising from the minutes

- a) An update on the Churchyard was requested and it was asked how the boundary would be recorded. Cllr Quinn has been in contact with the Arboricultural Manager at Dorset Council and he estimated the trees to be between 60 to 70 years old. The boundary is listed with the Land Registry however it is recorded in an old measurement that is difficult to convert. The preferred option for the boundary marker is a post and rail type fence. It was

agreed that hedging would be difficult to maintain and will initially need watering. Grass seed has been scattered in the area and some also needs to go in the corner where it was cut back last year. **Action:** The Clerk will obtain quotes and Cllr Quinn will forward the measurements.

- b) Cllr Quinn has received the card reader for internet banking. Cllr Child's form will be signed by Cllr Quinn and Cllr Cady.

Cllr Quinn left the meeting

9. Planning Applications or Planning Information received

6/2021/0021 - Wistaria Cottage, Binnegar, BH20 6AT. Single storey side extension
It was agreed that due to the applicant being a member of the Parish Council that it should be referred to the Planning Board.

Cllr Quinn return to the meeting

10. Update on Previous Applications or planning information

- a) 6/2020/0158 - Land at Stokeford Farm. Variation of conditions 2, 3, 6, 9, 12, 13 & 15 of planning permission 6/2015/0516 (Construction of a 12 MW solar photovoltaic park with ground mounted photovoltaic arrays and ancillary equipment including substations, inverters, fencing and security cameras) to revise the layout and the drainage scheme, and increase the period of operation to 40 years and 6 months. **Approved. Noted.**
- b) 6/2020/0538 - Peacehaven, Church Lane BH20 6AW. Erection of a dependant relative/family annexe and swimming pool. **Approved. Noted.**

11. Report from Dorset County Councillor

- a) A new fund has been launched to help people who have been affected by Covid.
- b) The Covid rate is remaining stable and is similar to the South West average. The amount of people in hospital is now in the single digits.
- c) Dorset Council has been working with multi agency partners including the Police and BCP to prepare for an influx of visitors. Tow-away areas have been implemented in the Studland area and between Winfrith and Lulworth. If these areas exceed a certain number of visitors then drivers will be asked to turn around.
- d) Dorset Council Cabinet considered the views of local people in a recent consultation. Following the survey, Cabinet decided that the former St Mary's site in Shaftesbury will deliver education for children and young people with SEND as the results showed that people felt the site should continue to be used for education.
- e) The draft Homeless and Rough Sleeping Strategy closes on 7th May.
- f) In North Dorset a series of presentations will be run to raise awareness about Fibre Broadband/Voucher Schemes/Gigabit Project and 5G.
- g) The Dorset Council's Community and Culture Project Fund has been launched. Small grants of between £1,000 and £5,000 are available to charities, parish councils, constituted community groups and cultural organisations
- h) Camp Bestival has proposed extending the opening of the car park by an additional 24 hours before the event to spread the ingress over two days.
- i) The County Sign Shop was not involved in the discussion about the Hethfelton House sign. The Parish Council agreed that suitable signage is needed and have asked for warning and brown signs to be installed.

12. To confirm and agree on a new venue for the Parish Council

It was agreed that the Parish Council should meet in the same venue each month. If there weren't any available rooms the legislation states that the meeting can be held outside the Parish. Numerous venues were contacted and it was agreed that the preferred option is Longthorns Campsite. Invoices will be received quarterly. The Clerk

will double check that it was agreed for £10 per meeting. It was proposed by Cllr Cady and seconded by Cllr Quinn to start meeting at this venue from 3rd June. Due to Covid, there is a requirement for a risk assessment to be written and for the purchase of hand sanitiser and antibacterial wipes.

13. Police Issues to report

- a) There was a single vehicle collision in Holme Lane.
- b) Dorset Police are operating a safety campaign by using non uniformed police cyclists and unmarked cars to warn drivers of the dangers of passing too close to cyclists.

14. Discuss a new noticeboard for the Farrer Estate

The Clerk has found noticeboards for sale which are similar to the current ones, unfortunately, they are all approximately £1000. The local company who made 4 noticeboards for £400 have now been brought out by another business. There is a possibility that the original owner might be able to make something. More investigation is needed including looking on Amazon and eBay.

Action: Cllr Child to contact Albany Hall to gain permission from the landowner.

15. Highways

a) Update on issues reported

No update.

b) Woolbridge resurfacing

It was commented upon that it would have been better if all the route closures were manned rather than just having signs. During the same weekend, one of the bridges along Church Lane was damaged and the bollards at Woolbridge were knocked over. Both of these issues have been reported to Highways.

c) Damaged bridge in Church Lane

Discussed 290/15/b

d) Camp Bestival

Cllr Child will attend the Camp Bestival SAG - Community & External Partners Meeting

e) Other Issues

- i) The pull-in south of the level crossing on Church Lane has badly pitted again and needs to be maintained.
- ii) Several signs have been put up at the entrance to Hethfelton Woods advising about not littering, no BBQs etc. It was discussed whether a dog waste bin should be installed there however the problem would be who would be responsible for emptying it. A number of Forestry Commission sites have fire beating stations and it was agreed that the Parish Council should suggest that one is placed in Hethfelton. **Action:** Cllr Wiltshire to contact the Forestry Commission.

16. Consultations for consideration or New Items for Discussion/Consideration

- a) No Virtual Meetings Beyond 7th May 2021 - The Next Steps. If councils do wish to hold their Annual Council Meeting after the 7th May, then they will need to ensure that the face to face meeting adheres to all the current guidance with regards to COVID-19 restrictions still in place at the time of the meeting. **Noted.**

17. Correspondence Received

- a) Summer Visitor Opening - 5pm 31st March 2021. An update on the likely influx of visitors that will impact both large and small communities across Dorset. **Noted.**
- b) Latest news and information from Dorset Council, 26 March. Including information on financial support to get residents to their COVID-19 vaccination. **Noted.**
- c) DAPTC E-News 26th March 2021 - Virtual Meetings Update. The Ministry of Housing and Local Government has written to the National Association of Local Councils to say there is insufficient time to get through the primary legislation need

to lift or extend the 'sunset' clause in the temporary measures for the pandemic. **Noted.**

- d) Council warns of long delays at Household Recycling Centres this Easter. Council officers are continuing to ask people to please store their waste safely at home. **Noted.**
- e) Dorset LEP Midlife MoT. It's aimed at employees in midlife and encourages them to evaluate aspects of personal health, finance and skills. **Noted.**
- f) Confirm Report: Road works report - Purbeck. This includes Vodafone work along the A352 from 19-21st April and the Woolbridge roundabout resurfacing. **Noted.**
- g) DAPTC E-News 1st April 2021. The Roadmap out of Lockdown doesn't free up fully the opportunity to hold council meetings face to face until 21st June 2021. Some locations for your meetings might be able to be used (subject to the prevailing government guidance for social distancing) from 17th May 2021. **Noted.**
- h) The Duke of Edinburgh has died. Tribute from Dorset Council. **Noted.**
- i) Press release: Carer charity looking for two finance Trustees. They are looking for people with financial experience at a strategic level to become trustees. **Noted.**
- j) Message from the High Sheriff of Dorset Michael Dooley. He would like to thank and support the unsung heroes within our community either individual, collection of individuals, or organisation. **Noted.**
- k) DAPTC E-News 23rd April 2021. This includes information on the "Welcome Back Fund" which aims to boost shopping areas and High Streets. **Noted.**
- l) Bids invited for the £220m Community Renewal Fund. The deadline is 21st May. **Noted.**
- m) News release - Dorset's polling stations will be safe places to vote. Reassurance that Covid safety measures will be in place. **Noted.**

18. Finance

a) The following receipts were duly noted

CIL Parish Payment Notification	£208.05
First half of Precept	£4500.00

b) The following payments were duly approved.

	Amount	Chq Number
Miss E Maidment Salary	£226.26	
Dorset County Pension Fund	£65.84	
Re-imburse E Maidment for newsletters, A4 Paper and stamps	£35.95	
Information Commissioner's Office	£40.00	

There will be a trial run for using internet banking by paying the Clerk's payment. If there are any issues then that payment along with the other invoices will be paid by cheque.

- c) **To review and approve the 2021 Risk Assessment.**
This was duly approved and signed by the Chairman
- d) **To review and approve the Fixed Asset Register.**
This was duly approved and signed by the Chairman
- e) **To review and approve the Financial Regulations**
This was duly approved and signed by the Chairman
- f) **To consider and approve the Insurance quotes.**
Three quotes were received from the following companies Zurich for £351, Came and Co £560.53 and BHIB £390.72. Cllr Cady proposed and Cllr Purshouse seconded that the Parish Council should continue with Zurich. It was questioned whether the Fidelity Guarantee quoted was for the minimum amount. **Action:** The Clerk to contact Zurich to find out and then the cheque will be issued.
- g) **To receive the 4th Quarter bank reconciliation**

The cashbook and bank reconciliation were circulated via email prior to the meeting. The Receipts and Payments Cashbook balance of £35,633.27 agreed with the reconciled bank balance of 31st March 2021.

h) To receive the 4th budget report

The fourth quarter budget report was noted and £ 8,115.58 has been spent in this financial year.

18. Items for Information or next agenda

The grant for the footpath to St Mary's Church was discussed but it was felt that it was too late to apply. It was suggested that a separate committee should be formed to apply for future grants as many of them are not open to Parish Councils.

18. Date of the Next Parish Council Meeting

The next meeting will be held in Longthorns Campsite on 3rd June

With no further business to transact the Chairman closed the meeting at 20.50

Chairman:

Date.....