

**Minutes of the Meeting of Cantley, Limpenhoe and Southwood Parish Council
held on Thursday 21st July 2022 at 7.15pm at Cantley Village Hall**

Present: Dot Machin (Chair)
Jan Davis
Peter Key
Norma Knight
Steve Bennett

Also present: Melanie Eversfield, the Clerk, and 4 residents of the Parish

1. Public Forum

District Cllr J Davis and County Cllr A Proctor had circulated reports before the meeting.

2. Apologies

Apologies were received and accepted from Councillors Kevin Francis and Brenda Pawsey, County Councillor A Proctor and District Councillor E Lamings.

3. Declaration of Interest for items on the agenda

There were none.

4. Minutes of the meeting held on 16th June 2022

The minutes of the meeting were **agreed** as an accurate record and signed by the Chair.

5. Urgent Items to be raised through the Chair

There were none

6. Matters Arising

- a) Network Rail – It was noted that a meeting with Network Rail would be taking place on 26th July at 12.10pm.
- b) Cantley Platinum Jubilee Fun Day – It was agreed to send a letter of congratulations to Michael who organised the day.
- c) Tree and Hedge Planting – It was noted that a scheme is currently being put together to cover the whole parish. Cllr J Davis to update with further information when received.
- d) Litter Pick – It was noted that a litter pick took place on 4th July and was well received and attended. It is hoped to organise another on in the Autumn.

7. Highways and Transport

- a) It was noted that a meeting with NCC Highways would take place on 27th July at 10.15am.
- b) Works to the TROD and also locations of the SAM2, as part of the parish partnership bids, would be discussed at the meeting with Highways on 27th July.
- c) Cllr J Davis gave a brief update on sewage discharge within the Parish following his meeting with Anglian Water.

8. Finance

- a) The account summary, budget comparison and bank reconciliation for the financial year ending 31st March 2023 as at 30th June 2022 was received and noted.
- b) The following payments were considered and **agreed** that all should be paid by Standing Order:-

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|---------------------------------|-------------------------------|---------|
| i) Mrs M Eversfield | Salary July & Expenses | £273.90 |
| ii) Limpenhoe Village Hall | Platinum Jubilee Celebrations | £100.00 |
| iii) Cantley School Association | Platinum Jubilee Celebrations | £100.00 |
| iv) Cantley Village Hall | Platinum Jubilee Celebrations | £100.00 |
| v) FOCUS | Annual Grant | £200.00 |

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|----------------------------|--------------|---------|
| vi) Cantley PCC | Annual Grant | £550.00 |
| vii) Cantley Village Hall | Annual Grant | £685.00 |
| viii) Limpenhoe PCC | Annual Grant | £400.00 |
| ix) Limpenhoe Village Hall | Annual Grant | £245.00 |

9. Ongoing Matters

a) Limpenhoe Village Green

It was noted that fencing with gates would be erected in the coming weeks. The site will be cut later in the year with a circular walk created.

b) Cantley Pond

It was noted that the bench has been installed and the Norwich Fringe Project had also cut the grass. Questions were raised as to who owns the blocked drain that comes from the hedge of the field. NCC Highways to be asked this when meeting with them.

10. Correspondence

a) Cantley Sugar Factory re. Changes to 2022/23 Campaign. Noted.

11. Items for the Next Months Agenda

As per meeting minutes.

12. Date of Next Meeting

Thursday 15th September 2022 at 7.00pm at Cantley Village Hall.

The meeting closed at 8.00pm

CHAIR