
Brinkburn and Hesleyhurst Parish Council

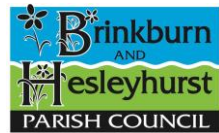


A Meeting of the Brinkburn & Hesleyhurst Parish Council will be held on
Tuesday 9th September 2025 at 7.30 p.m.
In the Memorial Hall, Rothbury Road, Longframlington

AGENDA

- 1) **Apologies for Absence.** Notification from councillors who are absent from this meeting. *JS*
- 2) **Table Urgent Business to be discussed in 19 below.** Only urgent items councillors have become aware of since the publication of the agenda will be discussed at the end of the meeting.
- 3) **Declaration of Interests.** Declaration from councillors of a personal interest they may have in any matters on the agenda.
- 4) **Gifts and Hospitality.** Declaration from councillors if any received.
- 5) **County Councillors Report.** To receive a report from the County Councillor.
- 6) **Minutes of Previous Meeting .** To approve the minutes of the meeting held **8th July 2025.**
- 7) **Matters arising out of Minutes.** To receive updates on matters not appearing elsewhere on the agenda including:
 - a) David Smith (DS) MP & Letters to Boundaries Commissions.
 - b) Bus Stop Sign New Houses B6344 Crossroads X14 Service
- 8) **Police Update.** To receive a report from the Community Police.
- 9) **Finance.**
 - a) Notification of receipts since the last meeting.
 - b) Approval of Clerk's salary, expenses, PAYE & NI and approval of Other Payments since the last meeting.
 - c) Requests for donations.
 - d) Bank Reconciliation to 5th September 2025.
 - e) 2025/2026 Pay Award and Salary Review.
 - f) Contribution to Longframlington Parish Council for purchase of printer.
 - g) Arrange/Confirm Internal Auditor for 2025/26.
- 10) **Action Plan: September – October 2025.** To address regular duties, prioritize initiatives, allocate resources, and track progress towards important goals not appearing elsewhere on the agenda.
 - a) Consider Playground Maintenance contract for the following year for grass cutting and maintenance.
 - b) General Service review and assessment - Ensure asset register is up to date with transfers and purchases. Archive and remove out of date on-line and hard copy data/documentation.
 - c) Review community engagement – how PC are doing it rather than the results from it.
 - d) Playground – Inspect condition and record equipment.
 - e) Review preparations for winter - Check on provision and conditions of grit bins; bus shelters; waste bins.
- 11) **Planning.**
 - a) To note and discuss any planning issues since previous meeting.
 - b) Wards Hill Woodland Creation.
- 12) **Highways.**
 - a) Highways and Footpaths Report.
 - b) Report on any issues raised/ to raise with NCC Highways.
 - c) Oil Spill Embleton Terrace Crossroads
- 13) **Wingates Wind Farm Community Fund.**
 - a) Report.
 - b) Notice boards at Todsteads & Weldon Bridge application.
- 14) **Climate Change & Biodiversity Committee.** To receive a report from the Committee including:
 - a) Project Reports.
 - b) NALC Star Council Awards 2025/26 Climate Response of the Year Nomination
 - c) Sale of the Rothbury Estate.
 - d) Annual Inspection of Biodiversity Tools and Equipment – to ensure full complement of equipment and this is in full working order. Replace any faulty equipment.
- 15) **Emergency Planning.**
 - a) Community Flood Plan & Flood Warning Signage.
 - b) Check and oil flood warning signs.
 - c) Test emergency two- way radios.
 - d) Defibrillator status
 - e) Longframlington Emergency Action Plan (LEAP) Review.
- 16) **Coquetdale Cluster Meeting.**
 - a) Items to discuss from the latest Cluster Meeting.
 - b) Items for next Cluster Meeting Agenda.
- 17) **Cemetery & Joint Burial Committee Reports.**
 - a) Longframlington Cemetery.
 - b) Rothbury JBC.
- 18) **Purchase of the Playground Land.** To discuss actions to be taken.
- 19) **Update on Model Standing Orders and Financial Regulations.**
- 20) **NCC Corporate Performance Report & Meetings for Town & Parish Councils.**
- 21) **NCC Local Transport Three-Year Plan.**

Brinkburn and Hesleyhurst Parish Council



- 22) Neighbourhood Plan for BHCP. To discuss viability, advantages and disadvantages of a Neighbourhood Plan.
- 23) Any Urgent Business.
- 24) Items for Next Meeting.
- 25) Date of Next Meeting: Tuesday 11th November 2025 at 7.30 p.m. In the Memorial Hall, Rothbury Road, Longframlington.

Public questions must be submitted to the Clerk at least 48 hours in advance of the meeting.

Garth Rhodes, Clerk, 5 Wardle Terrace, Longframlington, NE65 8AB, Tel: 01665 570347, Email: Clerk@Brinkburn.net