

BRANDON TOWN COUNCIL

Minutes of the Full Brandon Town Council Meeting
Held on Monday 7 February 2011

In the Council Chamber, The Old School House, Market Hill, Brandon at 7.00pm.

Present: Cllr. S Edwards, Cllr. G Hughes, Cllr. N Vant, Cllr. D Bimson, Cllr. P Ridgwell, Cllr. T Simmons, Cllr. Mrs S Jureko, Cllr. P MacLoughlin, Cllr. L Jacobs, Cllr. S Le Grys, Cllr. Mrs M Young, Cllr. K Butcher.

Also present: Mrs C Mason (Town Clerk), Squadron Leader J Neilds, Cllr. B Bishop, Cllr. Mrs S Vincent, two representatives from SCC Street Lighting, one member of the press and nine members of the public.

The meeting commenced at 7.00pm.

1. APOLOGIES FOR ABSENCE

No apologies of absence were received.

2. DECLARATIONS OF INTEREST and additions to Members Register of Interests.
None.

3. TO RECEIVE, CONFIRM AND SIGN MINUTES

Of the Brandon Town Council Meeting of Monday 10 January 2011(Public Items).

Amendment to minutes: To read ...proposed move of the police station to the front of the fire station.

Resolution Record No. **BTC/110/07/Feb/11**

Proposed by Cllr. G Hughes and seconded by Cllr. Mrs S Jureko.

CARRIED: Unanimous.

THAT THE AMENDED MINUTES OF THE FULL BRANDON TOWN COUNCIL MEETING OF MONDAY 10 JANUARY 2011 BE ACCEPTED AS A TRUE RECORD.

4. MATTERS ARISING for information exchange only

Of the Brandon Town Council Meeting of Monday 10 January 2011 (Public Items).

A follow up letter to be sent to Suffolk County Council, Transportation Department, regarding the funding cuts to local bus services.

5. PUBLIC FORUM – monthly event limited to 3 minutes duration maximum per resident relating to public agenda items.

Resolution Record No. **BTC/111/07/Feb/11**

Proposed by Cllr. G Hughes and seconded by Cllr. N Vant

CARRIED: Unanimous.

THAT THE MEETING BE ADJOURNED FOR THE PUBLIC FORUM.

A member of the public asked for an updated report on the David Watson Transport planning application.

PRESENTATION ON PART NIGHT LIGHTING BY RICHARD WEBSTER, STREET LIGHTING TECHNICIAN, SUFFOLK COUNTY COUNCIL

Key points from the presentation: New scheme is hoped to be rolled out from April 2011-12 costing in the region of two and a half million pounds. Before dimming/switching off street

lights, the public are to be consulted. For health and safety reasons, lights near to bus stops, roundabouts, major junctions etc. will not be dimmed. Each unit fitted will cost £45 with a payback time of three years. The final contract is still under negotiation.

6. TO RECEIVE A REPORT FROM THE POLICE

Crime figures for the period 10 January 2011 to 4 February 2011: There were 55 recorded crimes within this time period, a decrease of 11% over last year.

7. TO RECEIVE A REPORT FROM RAF LAKENHEATH

With no issues to report, questions were invited.

8. TO RECEIVE REPORTS (if any) from County and /or District Councillors.

Cllr. B Bishop reported Matthew Hancock MP has agreed to contact the Chief Executive at Breckland Council over the lack of planning protocol shown by the planning department when determining the David Watson Transport planning application. Other points raised included the budget cuts to library services, town bus, youth services. The proposed move of the police station to the front of the fire station is on hold and the proposal from the SABRES Educational Trust has been accepted by the Secretary of State for Education.

Cllr. T Simmons reported he had attended the Seminar/Discussion meeting at the Apex, Bury St Edmunds. Following a presentation by Andrea Hill, facilitated workshops exploring the Library Service and Country Park proposals were discussed in more detail.

The meeting was reconvened.

9. URGENT BUSINESS – any items the Chairman considers a matter of urgent business. There were no matters of urgent business.

10. ACCOUNTS

10.1 Approval of payments: Public Items – January 2011. Discussion permitted.

10.2 Approval of Confidential Items – January 2011 (Staff salaries).

Resolution Record No. **BTC/112/07/Feb/11**

Proposed by Cllr. S Le Gryns and seconded by Cllr T Simmons.

CARRIED: Unanimous.

THAT BRANDON TOWN COUNCIL APPROVES AGENDA ITEMS TEN ONE AND TEN TWO EN-BLOC.

Date	Amount	Supplier	Net Total	VAT
Jan-11	12.10	Fengate Fasteners Limited	10.30	1.80
Jan-11	38.38	Finevale Service Station	32.66	5.72
Jan-11	7.68	Travis Perkins	6.40	1.28
Jan-11	30.00	Reeves Cleaning	30.00	
Jan-11	382.44	Suffolk County Council (Street Light)	325.48	56.96
Jan-11	212.00	SLCC (Membership)	212.00	
Jan-11	14.00	J & D Green	14.00	
Jan-11	168.80	Arco Limited	140.67	28.13
Jan-11	18.00	Suffolk Association of Local Councils	15.00	3.00
Jan-11	69.59	Ian Smith Office Supplies Ltd	57.99	11.60
Jan-11	125.76	Walters Limited	104.80	20.96
TOTAL:	1,078.75			

10.3 To receive the quarterly progress report in respect of income and expenditure against budget.

Resolution Record No. **BTC/113/07/Feb/11**

Proposed by Cllr. G Hughes and seconded by Cllr. Mrs S Jureko.

CARRIED: Unanimous.

THAT THE QUARTERLY PROGRESS REPORT IN RESPECT OF INCOME AND EXPENDITURE AGAINST BUDGET BE APPROVED.

11. LOCALISM BILL

Contents noted. Cllr. N Vant had grave concerns that if the town council were to take on additional public services, the precept would have to be increased. In effect this would mean paying for the amenities twice. More information to be sourced before any further consideration can be given to The Localism Bill.

12. BRANDON COUNTRY PARK

A further meeting to discuss the future of Country Parks and Recreation sites is to be held on the

15 February. Organisations who have expressed an interest in taking over the amenities will be present. Cllrs. Bimson, Hughes and Mrs Young to attend.

Cllr. T Simmons suggested an advert be placed in Brandon Life and local newspapers, asking residents whether in their opinion, the town council should take on these additional services. An agenda item at the next town council meeting.

13. BRANDON LIBRARY

Information sheets relating to the Brandon Library were circulated and contents noted.

Resolution Record No. **BTC/114/07/Feb/11**

Proposed by Cllr. G Hughes and seconded by Cllr. K Butcher.

CARRIED: Unanimous.

THAT BRANDON TOWN COUNCIL INVITES A REPRESENTATIVE FROM THE LIBRARY SERVICE TO THE NEXT TOWN COUNCIL MEETING TO DISCUSS THE CONSULTATION DOCUMENT IN MORE DETAIL.

14. TOTAL BRANDON PROJECT

The basis of discussions to 're-engineer' resources in Brandon, focused on finance reports prepared by Suffolk County Council, Forest Heath District Council and Brandon Town Council. These were discussed in full and questions were invited.

15. MARKET HILL

A further update on Market Hill: An expression of interest is currently being written to West Suffolk LSP for capital funding towards helping with the costs of making Market Hill into a Civic space; the meeting with Groundworks is being rescheduled; parallel conversations are being made with

Highways legal team to sort out traffic regulations. The necessary funds (6k) have been sourced. The timescale for this is 6-12 months.

16. THE ORCHARD

16.1 Subject to the availability of Breckland Brass Band, the date for the annual picnic was agreed as Saturday 21 May 2011 at 2.00pm.

16.2 Resolution Record No. **BTC115/07/Feb/11**

Proposed by Cllr. P Ridgwell and seconded by Cllr. L Jacobs.

CARRIED: Unanimous.

THAT BRANDON TOWN COUNCIL AGREES TO REPLACE THE STOLEN TREES AND PROTECTIVE CAGES FROM THE ORCHARD, COULSON LANE, BRANDON.

17. BRANDON REMEMBRANCE PLAYING FIELDS PLAY AREA

Cllr. T Simmons and Cllr. Mrs M Young declared an interest in this item and the Member's Book of Interests was duly signed. Cllr. Simmons left the room and did not vote.

Resolution Record No. **BTC/116/07/Feb/11**

Proposed by Cllr. S Le Gryns and seconded by Cllr. K Butcher.

CARRIED: Unanimous.

THAT BRANDON TOWN COUNCIL AGREES TO DEDUCT THE SUM OF ONE THOUSAND POUNDS, INDEXED LINKED, FROM THE ANNUAL GRANT TO THE BRANDON REMEMBRANCE PLAYING FIELDS, IN ORDER TO COVER THE MAINTENANCE AND INSURANCE COSTS OF THE PLAY AREA.

18. ALLOTMENT FEES

Cllr. T Simmons declared an interest in this item and the Member's Book of Interests was duly signed.

Resolution Record No. **BTC/117/07/Feb/11**

Proposed by Cllr. N Vant and seconded by Cllr. P Ridgwell.

CARRIED: Unanimous.

THAT BRANDON TOWN COUNCIL AGREES TO RETAIN THE CURRENT ALLOTMENT FEE OF THIRTY POUNDS FOR THE FINANCIAL YEAR 2011/12.

19. PLANNING APPLICATION FROM DAVID WATSON TRANSPORT TO DISCHARGE OR MODIFY A S 106 AGREEMENT

A complaint against Breckland Council has been lodged with the Planning Ombudsman. No further update at present.

20. CLERK'S MONTHLY LOG OF INSTRUCTIONS ISSUED AND ACTIONS TAKEN

Contents noted.

21. RESOLUTION TO EXCLUDE THE PUBLIC AND PRESS

Resolution Record No. **BTC/118/07/Feb/11**

Proposed by Cllr. S Le Gryns and seconded by Cllr. K Butcher.

CARRIED: Unanimous.

That pursuant to the Public Bodies (Admission to Meetings) Act 1960, the Public and Press be excluded from the Meeting temporarily due to the confidential nature of the business to be discussed concerning QUOTES: LAND: STAFF: CONTRACTS

BRANDON TOWN COUNCIL

Confidential Minutes

Of the Full Brandon Town Council Meeting

Held at 7.00pm on Monday 7 February 2011

In the Council Chamber, Old School House, Market Hill, Brandon.

THIS PAGE IS CONFIDENTIAL
ONLY THE RESOLUTIONS MAY BE DISPLAYED
AS A MATTER OF PUBLIC RECORD

22. TO RECEIVE, CONFIRM AND SIGN CONFIDENTIAL MINUTES

Of the Full Brandon Town Council Meeting of Monday 10 January 2011.

CARRIED:

THAT THE CONFIDENTIAL MINUTES OF THE BRANDON TOWN COUNCIL
MEETING OF MONDAY 10 JANUARY 2011 BE ACCEPTED AS A TRUE RECORD.

23. MATTERS ARISING FROM THE CONFIDENTIAL MINUTES

There were no matters arising.

24. CEMETERY MATTERS

Confidential

There being no further business the meeting closed at 9.00pm.