



# Boyton Parish Council

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Suzanne Cleave, parish clerk

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## Minutes – Monday, December 11, 2023

### 1. Councillors present

Cllrs M Stanbury (chair), M Law, J Bennett, J Sanders, S Davey, M Wood and G Willetts. Also in attendance - three members of the public and S Cleave, clerk. 12/1

### 2. Apologies

Cllr J Smith (vice chair) – poorly; Cllr A Paynter – prior engagement. 12/2

### 3. Questions from the public

None. 12/3

### 4 Declaration of Pecuniary Interests

None. 12/4

### 5. Disclosure of Interests

None. 12/5

### 6. County Councillor's report

No report. 12/6

### 7. Minutes

Councillors agreed the minutes of the November 6, 2023 council meeting were a correct and accurate record.

**Proposed: J Bennett                      Seconded: M Wood                      Votes: Unanimous                      12/7**

### 8. Matters arising / clerk's report

The clerk's report was noted. 12/8

### 9. Correspondence

The following correspondence was noted: Cornwall Council Town and Parish Council newsletter; Community Area Partnership agenda (December 7); CAP priorities document; B3254 Jewells Cross to Bevills Cross, Bridgerule road closure (December 11 to 19); Clean Cornwall newsletter; Launceston Community Grants Information event presentation. Correspondence was also received about the Launceston Area Highways Scheme funding. Councillors agreed to make no comment on this. 12/9

### 10. Planning

#### 10.1 Applications:

PA23/09416 – Reserved matters application for access, appearance, landscaping, layout and scale (details following outline consent PA21/02085 dated 07.05.2021 for the construction of a dormer bungalow). Land between Barnfield and Sutton Cottage, Boyton.

Councillors had supported the previous outline consent application. They felt this application fitted in with the existing landscape. They asked that the hedge be kept at the rear of the property (between the outbuilding and the new dwelling.

**Proposed: M Law**

**Seconded: J Sanders**

**Votes: Unanimous**

**12/10**

#### **10.2 Decisions:**

None.

**12/11**

#### **10.3 Notices:**

The following appeal notice was noted: Town and Country Planning Act 1990 – Appeal by Mr and Mrs Hooper, Boslowen, land east of Tala Park, Tala Hill.

**12/12**

#### **11. Budget**

Councillors looked at all areas of the budget. The budget came in at £10,161.40. Cllr Stanbury also presented some figures and raised the importance of increasing the council's reserves (following a couple years of low precepts). Reserves also need to be built to cover the elections in 2025. The clerk will upload the budget headings onto the website, and the council will make the final decision on budget and precept in January.

**12/13**

#### **12. Bus stop freestanding**

The council received a quotation from Oliver Jones of CORMAC for a bus stop freestanding area. The quote came in £9,041.61. Councillors felt this was excessive and could not be justified. Cllr Sanders said children stand there for the bus, and will do for years to come. Cllr Stanbury said as well as Boyton's own CIL money, there is a chance the council could apply to the countywide CIL pot. It was proposed for the clerk to respond and ask if there is any help available with the quote, and to look into the Cornwall CIL pot.

**Proposed: J Bennett**

**Seconded: G Willetts**

**Votes: Unanimous**

**12/14**

#### **13. Boyton Solar and Wind Farm Community Fund**

Cllr Willetts attended the last meeting of the BSWFCF. There was one application for the electricity for the hall at £5,118, which was approved. The clerk to enquire if this is awarded now, or can be when it comes back into the jurisdiction of the parish council (and thus saving the 10% administration fee), or if the fee can be negotiated. He said there is approximately £55K in the fund. The future running of the Community Fund will be discussed at the January meeting.

**12/15**

#### **14. Bank accounts**

Councillors discussed opening four new bank accounts with Unity Trust Bank following comments made at the last meeting about the security of the way payments are made. Cllr Law said he was appalled at the comments made previously, adding that the council appointed the clerk as the Responsible Financial Officer. There were queries about the level of interest with Unity, so it was agreed to investigate additional bank accounts and bring back to the council in January.

**12/16**

#### **15. Bank signatory**

It was resolved to continue with the existing bank signatories.

**Proposed: M Law**

**Seconded: M Wood**

**Votes: Unanimous**

**12/17**

#### **16. To receive quotes for a second speed indicator sign**

The clerk presented the council with two quotes. She will circulate the links and make some more enquiries, and the council will revisit in January.

**12/18**

#### **17. Finance**

**17.1 Bank reconciliation** – Cllr Bennett signed the bank reconciliation.

12/19

**17.2 Accounts**

To note the bank account details (as of December 5, 2023):

Current account                      £12,697.07  
Reserve account                      £10,781.68

**17.3 Payments** - To approve the following payments:

<b>Payee</b>	<b>Details</b>	<b>Reference</b>	<b>Amount</b>
Suzanne Cochrane	Wages – November	BACS	£440.56
HMRC	PAYE – April 2023 to December 2023	BACS	£8.80
Suzanne Cochrane	Back pay following national pay scale increase – May to October (six months)	BACS	£156.00
Suzanne Cochrane	Clerk expenses – printing, mileage, stamps (omitted from last month’s payments)	BACS	£ 31.60
Cornwall Pension Fund	November contribution	BACS	£87.45
HugoFox	Website monthly payment	Direct Debit	£11.99
Martin Stanbury	Sign O Times – Parish Cup Engraving	Cheque number 1005	£6.30
Boyton Methodist Chapel	2023 grant	Cheque number 1009	£185.00
Boyton Church	2023 grant	Cheque number 1010	£185.00
Bennacott Chapel	2023 grant	Cheque number 1011	£170.00

**17.4 Income – to note income**

Events Committee (winding up) cheque                      £ 334.12  
Cornwall Council – CIL money                                      £4,140.34

Councillors approved the accounts and payments.

**Proposed: M Wood**

**Seconded: M Law**

**Votes: Unanimous**

12/20

**18. Members’ announcements**

Cllr Stanbury attended the recent Community Area Partnership in Stoke Climsland. Also attending was a clinical psychologist doctor from Launceston Medical Centre who shared plans of a drop-in mini-health centre in Launceston. It is hoped this will help with early intervention.

Cllr Wood spoke about the flooding at Bullapit.

Cllr Davey reported pot holes on Braggs Hill. The clerk will report these.

Cllr Bennett enquired about the Alexander Cup. The clerk will make further enquiries

12/21

**19. Public participation** (Standing Orders suspended for this item)

None.

12/22

**20. Date of next meeting**

Monday, January 8 at 7.30pm.

The meeting closed at 9.20pm.