



MINUTES OF THE PARISH COUNCIL MEETING HELD ON TUESDAY 14TH JUNE 2022 AT THE ALLENS, ALBION ROAD, MARDEN COMMENCING AT 7.30PM

024/22 PRESENT

Cllrs Barker, Boswell, Gibson, Newton, Robertson, Tippen (in the Chair) and Turner. The Clerk was also in attendance.

025/22 APOLOGIES FOR ABSENCE

Apologies were received from Cllrs Adam, Besant, Burton and Stevens. Borough Cllr Russell had also given her apologies.

026/22 COUNCILLOR INFORMATION

Declaration of Interest

No declarations of interest

Changes to Register of Interest

No changes to Cllrs Registers of Interest

Granting of Dispensation

There were no requests for granting of dispensation

027/22 MINUTES OF THE PREVIOUS MEETING

Minutes of the Parish Council meetings held on 10th and 17th May 2022 were agreed and signed as true records.

028/22 IDENTIFICATION OF ITEMS INVOLVING PUBLIC SPEAKING

There was no public in attendance.

The meeting was adjourned for the following items:

PUBLIC FORUM

No public in attendance

EXTERNAL REPORTS

County Councillor Report

Not in attendance

Borough Councillors Report

Not in attendance

Police Report

Not in attendance

Community Warden Report

Although the Community Warden was not in attendance a report had been received by the Clerk. Activities undertaken to date include one-to-one visits and support; working with other agencies doing welfare visits with Social Services and neighbourhood visits with Golding Homes; delivering "scam awareness" sessions and offering assistance on behalf of Trading Standards; arranged for CCTV to be installed for victims of doorstep bogus trader fraud and anti-social behaviour. The Warden is also assisting KCC youth workers both in Marden and Staplehurst and tries to pop into village groups and clubs on a regular basis.

The meeting was reconvened to discuss item 029/22 onwards.

029/22 CLERK'S REPORT

The Clerk reported on staff annual leave/flexi days; thanked everyone for assistance over the Queen's Platinum Jubilee weekend; update on Meet the Clerks and tree at Playing Field – awaiting a date from Redrow when work will be undertaken. Play Scheme registration had opened on 6th June and already every day is half full. The Clerk had contacted Kent Men of Trees regarding the 2022 competition.

030/22 PARISH MATTERS**Reports from MBC and KCC**

Meeting to be held with MBC and KCC Cllrs on 28th June in the Parish Office

Police Update/Report from Police ForumCrime Figures

No crime figures had been received due to holidays.

The church has experienced fires being started in the trees by the station to which the Fire Service were called out on six occasions. The vicar was due to meet with Network Rail and Kent Police and British Transport Police were also involved.

Other Police Issues

Maidstone Task Force are now working Marden and have been successful with some arrests. Clerks had met with members of the Task Force at the recent Meet the Clerks event who were informed that the Task Force was starting to focus on Marden and Yalding and residents may see a heavier Police presence in the area. The Task Force team involved many agencies including Kent Police, MBC Community Protection, KCC Early Help, PCSOs, Community Wardens etc and were dealing with local issues. Recommended that residents join "My Community Voice" forum.

CommunicationNewsletter

Thanks to Cllr Boswell for drafting the next edition of the newsletter. The Deputy Clerk will start to edit it next week ready for printing on 24th June.

Marden Flooding

Further to Kent Highways delivering the flood signs Cllr Tippen will speak with flood wardens to see who can store signage in the event of flooding.

CemeteryExclusive Right of Burial Certificates

One certificate was signed by Cllrs.

Allotments

Email had been received from Redrow today stating that Redrow were hopeful that they would have a plan for the transfer of the allotments shortly. Approval is awaited from the Directors and it is hoped that the legal paperwork can be progressed shortly.

Queen's Platinum Jubilee Celebrations

Thanks were expressed to the Clerk, Deputy Clerk and Admin Assistant for all their work involved with putting these two events together. Thanks were also expressed to all Cllrs who were able to help during the celebrations.

A lot of responses had been received from residents saying that it was an excellent two days of celebration.

031/22 COMMITTEE REPORTS**Amenities Committee**

Draft Minutes of the Amenities Committee meeting held on 24th May 2022 had been previously circulated and available on the Parish Council website.

Planning Committee

Draft Minutes of Planning Committee meetings held on 17th May and 7th June 2022 had been previously circulated and available on the Parish Council website.

Finance Committee

Draft Minutes of Finance Committee meeting held on 31st May 2022 had been previously circulated and available on the Parish Council website.

Conferences/Meetings/Webinars attended – relevant Cllrs gave updates on individual meetings.

Community Forum – 12th May: Cllr Boswell and Deputy Clerk attended. Cllr Boswell explained that this was a meeting of village groups and organisations to link together and offer support, advice etc.

Village Events Sub-Group – 23rd May: Met to discuss Jubilee

NALC Climate Change webinar – 25th May: Cllr Boswell attended and had circulated a report to Cllrs. Information from this would be discussed at the first Climate Sustainability and Biodiversity Sub-Group meeting

Meet the Clerks – 26th May – Deputy Clerk and Admin Assistant attended and met with several residents along with members of Maidstone Task Force

Marden Dementia Group – 9th July – Cllr Boswell attended

KALC Parish Liaison Meeting – 13th June: Cllr Tippen attended and gave a brief update on what was discussed including the new Code of Conduct and MBC Local Plan.

Memorial Hall Meeting – 13th June: Cllrs Newton and Tippen along with the Clerk attended. Main item discussed was the refurbishment of the pre-school toilets and extension to the Parish Office storage area.

Conferences/Meetings/Webinars/Events forthcoming

Village Events Sub-Group – 17th June

HR Sub-Committee Meeting – 17th June

Meet the Clerks – 23rd June

Marden Neighbourhood Plan – 25th June

Meeting with KCC and MBC Cllrs – 28th June

Primary Academy Coffee Morning – 29th June

NALC Neighbourhood Planning Webinar – 29th June

Climate Sustainability and Biodiversity Sub-Group – 5th July

Kent Community Forum Funding Event – 11th July

Summer Play Scheme 25th July to 5th August

SLCC Branch Meeting (Environment and Biodiversity) – 28th July

SLCC Branch Meeting (Kent Archives) – 19th September

032/22 CORRESPONDENCE

Marden Parish Church Magazine – June edition - Noted

Action for Communities in Rural Kent (ACRK) Oast to Coast – Summer edition - noted

033/22 FINANCE

Bank Statements:

Revenue Accounts:

Nat West (1st June): £13,483.44

Unity (14th June): £161,642.99

Capital Account:

Santander (6th June): £71,597.64

Transfer of Funds

The following items were discussed at Finance Committee on 31st May and put before Full Council for ratification:

Transfer of Capital Expenditure from Santander to Unity

Cllrs agreed for the transfer of £10,080.50 from Santander (Capital) to Unity (Revenue) for capital expenditure in 2021/22. Cllrs Newton and Tippen, along with the Clerk, signed the letter to be sent to Santander.

Transfer of Revenue Funds from Unity To Nat West

Cllrs agreed to transfer £71,597.64 from Unity to Nat West to keep accounts close to the £85,000 limit for FSCS.

Payments for Approval

Electronic Payments

The following invoices due to payment were put before Cllrs.

Cllrs Newton and Tippen to authorise
 Paddock Wood Community Advice Centre – donation - £150.00 (agreed by Fin. Cmt)
 Business Stream – toilet waste water - £61.79
 Castle Water – toilet water supply - £17.23
 Castle Water – cemetery water supply - £70.04
 Golden Hill Nursery – flowers for troughs - £86.25
 Viking – Office and Jubilee supplies - £110.58
 Cold to the Core – Play Scheme Activity - £320.00
 Stanleys – Mower fuel - £72.78
 RJP Window Cleaning – toilet cleaning - £665.00
 Total: £1,553.67
 Cllrs agreed payment and Cllrs Newton and Turner would authorise on Unity along with the transfer of £71,597.64 to Nat West.

034/22 HIGHWAYS AND PUBLIC TRANSPORT

Highways

Highways Improvement Plan

The Clerk would update the Highways Improvement Plan following the decision made at the last meeting regarding parking restrictions in Stanley Road and circulate to Cllrs.

Fingerpost Signs

Cllr Turner had been sent the specification and paint details to put together a new specification for the painting of the fingerpost poles.

Other Highways Issues

Double Yellow Lines – Pattenden Lane

The Clerk had circulated the responses from residents and businesses in Pattenden Lane along with the response from Kent Highways. Cllrs agreed that the majority of responses were positive and proposed that rather than double yellow lines single yellow lines should be considered by Kent Highways with parking restrictions from 9am to 5pm weekdays only.

Public Transport

The Clerk had contacted South Eastern with issues that Cllrs wished to raise at a meeting and was awaiting details of a date and time. Once known this would be circulated to Cllrs.

There being no further business the meeting closed at 8.48pm

Date: 12th July 2022

Signed:

Cllr Kate Tippen, Chairman
 Marden Parish Council
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 Marden

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