
South Huish Parish Council Annual Community Award Policy

Purpose:

The purpose of this policy is to establish guidelines and procedures for the selection and presentation of the South Huish Parish Council Annual Community Award. This award aims to recognise and honour outstanding individuals or groups within our community who have made significant contributions to its betterment.

Eligibility Criteria:

- **Residency:** Nominees must be residents or active members of our community.
- **Community Impact:** Nominees should have demonstrated a positive impact on the community through their actions, initiatives, or contributions.
- **Consistency:** Nominees should have a history of consistent involvement and dedication to the betterment of the community.
- **Ethical Standards:** Nominees must uphold high ethical standards and be in good standing within the community.

Nomination Process:

Call for Nominations: Annually, South Huish Parish Council will issue a call for nominations through various communication channels (e.g., website, social media, community newsletters).

Submission Deadline: Nominations should be submitted by a 30th March Annually.

Nomination Form (Website - www.southhuish-pc.org.uk):

Nominations should be submitted using the official nomination form on the website that includes:

- Nominee's name and contact information
- Nominator's name and contact information
- A description of the nominee's contributions to the community
- Reasons for the nomination
- Any supporting documentation or references
- **Confidentiality:** All nominations will be kept confidential, with access limited to the selection committee.

Selection:

Councillors should not have a conflict of interest with any nominee.

The Councillors will review nominations and select the award recipient(s) based on the eligibility criteria.

Award Presentation:

The award will be presented at the Annual Parish Meeting organised by South Huish Parish Council.

The recipient(s) will receive a certificate and their name(s) will be added to a community champions bench located near The Lanterns.

Appeals Process:

If any nominee or community member believes that the award selection process was unfair or not in compliance with this policy, they may submit a formal appeal to the Parish Clerk.

The appeals process will include a thorough review by an impartial committee, and the decision of this committee will be final.

Policy Review:

This policy will be reviewed annually by South Huish Parish Council to ensure its effectiveness and relevance.