

QUATT MALVERN PARISH COUNCIL

CHAIRMAN: Lawrence E Chitty.

www.quattpc.org.uk

William S. Griffiths
CLERK OF THE COUNCIL
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21st July 2023

Dear Councillor,

You are invited to attend the Meeting of Quatt Malvern Parish Council to be held on Thursday 27th July 2023 in the Village Hall, Quatt, at 7.30 pm, for the purpose of transacting the following business.

W.S.Griffiths

William S. Griffiths, Clerk of the Council.

OPEN FORUM 7.30 PM – 7.45 PM where members of the public are invited to speak on matters affecting the Parish.

1. APOLOGIES FOR ABSENCE

2. DECLARATIONS OF INTEREST IN RESPECT OF ANY MATTER TO BE CONSIDERED AT THE MEETING.

Members are reminded that they must not participate in the discussion or voting on any matter in which they have a Disclosable Pecuniary Interest or other Registerable Interest and should leave the room prior to the commencement of the consideration of that item.

3. MINUTES

To approve and sign the minutes of the Annual Meeting of Quatt Malvern Parish Council held on 25th May 2023.

4. MATTERS ARISING FROM THE MINUTES

To consider any matters arising from the minutes of the last meeting and not listed for consideration on this agenda.

5. POLICE REPORT

6. REPORT FROM THE LOCAL MEMBER OF SHROPSHIRE COUNCIL

Three members of Shropshire Council have been invited to attend the meeting and report on the work of the Unitary Council in the absence of Councillor Elliott Lynch.

7. NATIONAL TRUST REPORT

Caroline Hosie will be attending the meeting along with James Lawrence, who is Project Manager for the Sandstone project which has been mentioned in previous meetings.

8. MEMORIAL GARDEN TO QUEEN ELIZABETH 2ND

Further information is awaited from the National Trust

9. FINANCIAL MATTERS

a) Income

There is bank interest of £61.82 received.

b) Payments made under delegated powers since the Last Meeting

To approve the following electronic payments.

i) Clerk's salary and PAYE

<u>Date</u>	<u>Payee</u>	<u>Amount</u>	<u>VAT</u>	<u>Purpose</u>
26.06.23	W.S.Griffiths	173.47	0	net salary
26.06.23	HMRC	43.20	0	PAYE
21.07.23	W.S.Griffiths	173.47	0	net salary
21.07.23	HMRC	43.20	0	PAYE

ii) Service of Church Clock

The Parish Council entered in to a three year contract to service the Church Clock prior to the legal advice being received from the Association of Local Councils (ALC) which indicates that local councils should not give financial support to Church property. The 3 year agreement was the most cost effective means of securing the work.

The final service under that agreement was carried out in May and the Parochial Church Council have asked that the Parish Council pay the invoice. The Church has provided information to indicate that they face a financial deficit this year.

Following discussion with the Chairman and in view of the urgency of payment being made, the invoice has been paid as follows:

£202.00 plus £40.40 VAT = £242.40

The Council is asked to approve the action of the Chairman and the Clerk.

c) Invoices

Purchase of envelopes for distribution of coronation memorial coins to residents in the Parish.

£17.60 (no VAT)

d) Clerk's and Councillors' Expenses

i) W.S. Griffiths –

Clerks Travel Expenses - Posting of Notices 16 miles@0.45 per mile = £7.20

Telephone / Internet allowance	£ 20.00
	= <u>£ 27.20</u>

e) Grants and Donations

An application for grant aid has been received from Quatt Village Hall towards the cost of providing a celebratory event in May this year to commemorate the Coronation of King Charles 3rd

The application form and supporting financial information is attached to this agenda. The Committee has not asked for a specific sum but has indicated expenditure of £480.00.

Does the Council wish to make a grant towards this event?

f) Financial Progress

To consider the summary of receipts and payments for 30th March 2023 and to approve the bank reconciliation.

10. PLANNING MATTERS

a) New Planning Applications

There are no new applications to consider.

b) Determined Applications

Reference: 23/01931/FUL (validated: 16/05/2023)

Address: The Wain House, Wooton, Six Ashes, Bridgnorth, Shropshire, WV15 6EB

Proposal: Erection of a free standing timber garden room

Decision: Grant Permission

View online at: <http://pa.shropshire.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=RU5BI6TDGQD00>

The Parish Council raised no objection to this application..

c) Community Led Plan

11. ROADS AND FOOTPATHS

a) To consider any issues arising in the Parish with regards to Roads and Footpaths

b) The BOAT, pedestrian refuge and danger to pedestrians at Wootton Lane

There is nothing further to report on these matters. However, the Clerk has approached the supplier of CCTV cameras who previously offered a free trial, with a view to trying them out at the BOAT. A response is awaited.

c) VAS (Vehicle Activated Sign)

The Council is aware that an engineer has inspected the sign which was relocated from the other end of the village but has not been working properly. The supplier reports:

"the engineer visited the sign, and couldn't find any particular fault with the sign, other than the location not being ideal for vehicles to be travelling fast enough to activate the sign.

I am unsure how to proceed, other than make a few suggestions. The sign needs to be further back if it is to catch vehicles speeding, away from the hill/bend. The other suggestion would be to replace the sign with a Speed Display Unit, like a DSD, or a Mini 300 (There is a Mini 300 at the other end of the village). This would activate at a lower speed, and we could see the vehicles activating the sign, albeit lower than the speed limit."

Moving the sign back would seem to defeat the object, which is to warn vehicles before they enter the village and approach the junction between the A442 and Wootton Lane. The present location was suggested by the supplier and by Shropshire Highways.

The Council may also recall that the existing sign did not always function properly at its original location near to the Farm Shop.

The supplier has quoted £3462.33 plus VAT of £692.47 = total £4154.80 to replace the existing sign with a Mini 300 such as in use at the other end of the village.

The instructions of the Council are requested.

d) Wootton Ford

A councillor has pointed out that the road surface approaching the Ford on both sides is in poor condition.

e) Wootton Lane to the New Barns

The Council will be aware of the very poor road surface along this stretch of road.

The Clerk has written to the landowner about water running off farmland and damaging the road surface.

Photographs of the road surface and that near the Ford have been sent to Shropshire Highways.

12. PARISH MATTERS

a) Parish Amenities

To consider any matters of concern arising in the Parish.

13. AMENDMENTS TO REGISTER OF ELECTORS

There are 192 electors on the Register.

14. REPORTS FROM OTHER MEETINGS

a) SALC

b) Local Joint Committee

c) Cider House /Wootton

d) Village Hall Committee.

e) Bridgnorth Local Plan Review Steering Committee

15. CORRESPONDENCE

16. DATE OF NEXT MEETING

The next meeting of Quatt Malvern Parish Council will be held on Thursday 28th September 2023 in Quatt Village Hall at 7.30 pm.