

EDMONDSLEY PARISH COUNCIL

Minutes of a Meeting of the Edmondsley Parish Council held on 14 March 2019 at 6.30pm

Present: Cllrs Wheatley (Chair), Curry, Gregory, Hall and Parking

Also in attendance – Angela Foster (Parish Clerk), Ethel Curry, (caretaker), PCSO's Payne and Robson and 12 members of the public

1. Apologies for Absence:

All members present

- 2. New member** – One application received by Janet Armstrong who was co-opted onto the Council. She signed the declaration of acceptance and took her place on the council

3. Disclosable Pecuniary Interest:

Cllrs Wheatley and Gregory declared an interest in agenda item C, but have dispensation so are able to vote/speak. Cllr Armstrong will need to be granted dispensation for the allotments.

4. Questions from members of the public:

- Drug dealing in the village was discussed. The police took all the details and requested all residents should report any anti social behaviour and all crimes to the police as without any information nothing can get done.
- Break into cars and houses were mentioned had taken place, but once again the police were not informed.
- One resident asked why no flowers / beds were in the village. It was noted that this was something the council will be doing next year as is already budgeted for. The Council requested any volunteers to help with the maintenance of the beds.
- A lamppost opposite Jubilee Tce is leaning very bad, the Clerk to contact DCC
- Speeding through the village was discussed. PCSO Robson will see if the 60mph could be moved further up the hill.

5. Police Report:

The PCSOs present gave out the report, but as stated earlier there was no crimes rang into the police.

6. Minutes of Council meeting/ Annual meeting of the Council:

Resolved : That the minutes of the meeting held on 10 January 2019 were approved and signed by the Chairman.

7. Clerks report:

No report

8. Parish Matters and on-going items

a. **Planning applications**

- No new applications received

No update on the application for Mini Moos (Homeside Park)

b. **To consider any planning applications received after the agenda was published.**

- No applications received

c. **Allotments** - Cllr Wheatley gave an update on the allotments

Out of the 6 gardens that were given letters to in November, 4 are still untidy with no signs of improvement. Sending a second and final letter giving them 1 years notice was discussed. Rent to be collected.

Resolved: *It was agreed a second and final letter will be hand delivered when the rent is collected.*

d. **Future events**

- *No events planned, but newsletter will go out asking residents for their opinion on what kind of events is needed.*

Resolved: *It was agreed to advertise in newsletter and ask post office to hold the box.*

e. **County Councillors Report** – No councillors present an update was read out regarding the Xmas lights. Further information still required.

f. **Accounts** - The Clerk distributed the bi-monthly accounts for approval

Resolved: *Bank reconciliation, cash book and petty cash were approved by all members and Cllr Gregory signed*

g. **Defibrillator** – All information received, the members form to be completed by the Clerk

h. **Chairs** – A cost of £12 plus Vat was discussed

Resolved: *It was agreed to purchase 12 chairs, more could be purchased in the future*

i. **Risk Assessment** - The annual policy was distributed. They carried out an assessment of the risk facing the Council and took appropriate steps to manage those risks.

Resolved: *The policy was accepted and adopted*

j. **Annual Parish Meeting** - Holding a separate APM was discussed

Resolved: *It was agreed to hold the APM on 9th May and invite the County Councillors and Police*

k. **Audit – Review of Effectiveness of Internal Auditor** – A new auditor was needed to be found. Mrs Rita Routledge has agreed to carry out the Audit, the Clerk has discussed what is required. A cost of £50 per half day was given, possibly 3 half days. Members

carried out a review of effectiveness of the internal audit. It was noted this review is an integral part of continually improving governance and accountability and forms part of the annual governance statement which is Part 2 of the Annual Return. The review covered independence, competence, relationships with clerk and councillors, audit planning, audit scope and audit reporting.

Resolved: *It was agreed to invite Mrs Routledge to be internal auditor. To accept the evidence of achievement from the review.*

- l. Internal Controls** - The Clerk distributed the policy in readiness of adoption.

Resolved *It was agreed to approve and adopt the policy*

- m. Policies to adopt** – The Clerk distributed the policies to adopt

- Room hirers for one off users
- Public participation

Resolved: *It was agreed to adopt and approve the policies. All hirers to sign the agreement before hiring the hall.*

- n. Back door** – The Clerk to get some quotes to replace the back door

- o. Carpet** – The boxer who hires the hall wishes to install a carpet at his expense.

Resolved: It was agreed to allow him to install.

- p. Letter to HSBC** – A letter to the bank regarding the increase in the Clerk salary was signed by 2 members

- q. Correspondence**

- Co Durham Plan Preferred Options for a sustainable development was discussed. This has not been officially received and no further information available at this time

- r. Correspondence since agenda was published:**

- Merging the Twizell ward with Edmondsley was discussed and will be placed on the next agenda

- s. Urgent issues for noting** (the Clerk to use delegated powers) **and any items Councillors wish to agenda for next meeting**

- Parking at Jubilee Tce
- Notice board

8 **Financial Matters**

(a) **Payments**

Resolved: That the following payments be agreed:

- (1) That the sum of £533.76 be paid to Mrs A Foster - (January/February)
- (2) That the sum of £130.80 be paid direct from clerk to HMRC - (January/February)
- (3) That the sum of £34.00 be paid via S/O to E-on - electricity
- (4) That the sum of £108.72 be paid to Mrs E Curry - (January/February)
- (5) That the sum of £27.00 be paid to HMRC - (January/February)
 (E Curry via Mrs A Foster)

(b) **Receipts**

Resolved: That the following receipts be noted:

- (1) That the sum of £96.00 from Judo for January/February
- (2) That the sum of £96.00 from Boxing for January/February
- (3) That the sum of £108.00 from Wrestler January/February

9. **Date of Next Meeting**

Thursday 2 May 2019 to commence at 6.30pm with the Annual Meeting of the Council followed
by full council meeting

Terminated at 8.05pm

Chairman

Date