

# MILBORNE ST ANDREW PARISH COUNCIL - MEETING MINUTES



<b>Held on: 15/11/2017 at: 19:30hrs</b>		<b>Location: Milborne St Andrew Village Hall</b>
<b>Present:</b>	Cllr Joy Robinson (Chairman) Cllr Sarah Fox (Vice Chairman) Cllr Sue Cherry Cllr Richard Macnair Cllr Philip Smith Cllr Ron Stevens	
<b>In attendance:</b>	Mr Colin Hampton (Parish Clerk) 9 members of the public	
<b>072</b>	<b><u>Apologies</u></b>  Cllr Karen Park NDDC Cllr Jane Somper NDDC Cllr Emma Parker	
<b>073</b>	<b><u>Declarations of Interest</u></b>  None	
<b>074</b>	<b><u>Minutes of the Parish Council Meeting held 18<sup>th</sup> October 2017</u></b>  <b>RESOLVED</b> that the Minutes of the meeting be confirmed and signed as a correct record.	
<b>075</b>	<b><u>Matters Arising from the Minutes</u></b>  The Clerk reported that the replacement bench for the Parish Pit should be delivered to Cllr Fox towards the end of November, date tbc.	
<b>076</b>	<b><u>County &amp; District Councillor's Reports</u></b>  The Chairman read a report submitted by NDDC Cllr Somper, a copy of which appears as Appendix A of the Minute Book.	
<b>077</b>	<b><u>Parish Councillors' Reports</u></b> <ol style="list-style-type: none"> <li>Cllr Cherry gave a report on the Winterbourne Division meeting held by DCC Cllr Hilary Cox which she attended with the Clerk. A presentation was given by Cllr Andrew Kerby, NDDC cabinet member for Wellbeing, on what parish Councils can do to promote the wellbeing of their residents. A lively discussion ensued during which it became apparent that a diverse range of views on the subject were held by council representatives. During the open session one council promoted their idea of supplying 30mph stickers to all residents who place waste bins alongside the main road through the village on collection day. These were stuck on the bins to remind motorists of the speed limit once a week.</li> <li>In the absence of Cllr Park, who attend the DAPTC AGM on behalf of the council, the Clerk gave a brief report on the motions put to the AGM for approval by representatives. A copy of the motions and voting outcomes appears as Appendix B of the Minute Book.</li> </ol>	

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078	<p><b><u>Correspondence</u></b></p> <p>The Correspondence report, a copy of which appears as Appendix C of the minute Book, was reviewed. The Clerk read a brief summary of the email correspondence received since the report was compiled and distributed. This included an email from DWP informing the council that the 2 dog waste bins at Chapel St/Church Hill will be replaced with a standard litter bin. Specific dog waste bins are no longer supplied and all waste should be placed in the new larger bin.</p>
079	<p><b><u>Planning Applications</u></b></p> <p>None received.</p>
080	<p><b><u>Internal Auditor</u></b></p> <p><b>RESOLVED</b> that Mrs Rosie Darkin-Miller LLB (Hons) FCA be re-appointed for a second year as the council's internal auditor for the financial year 2017-18.</p>
081	<p><b><u>Sports Club Working Party</u></b></p> <p>Cllr Macnair updated the meeting on progress in setting up the working party proposed at the October council meeting. The terms of reference between the Parish Council and the Sports Club have been agreed and it is hoped to be able to hold the first meeting in early December.</p>
082	<p><b><u>Defibrillators</u></b></p> <p>The Chairman reported that a second defibrillator has now been installed at the Sports Club and that almost enough funds have been raised to obtain a third machine for the village. The Chairman went on to request approval from the council to pay for the first year of a 4-year maintenance and insurance contract for the second defibrillator, as had been approved for the first machine.</p> <p><b>RESOLVED</b> that the council pay the first year of a 4-year Community Heartbeat Trust support contract at a cost of £151.20 inc. VAT.</p>
083	<p><b><u>Village Maintenance</u></b></p> <p>The Clerk presented a report on the survey of grassed and open spaces around the village conducted by Cllr Fox and the Clerk after the October council meeting. A copy of the report appears as Appendix D of the Minute Book. Following a lengthy discussion, it was agreed that before making a decision regarding the maintenance of the footpath between Crown Court and Stileham Bank the Clerk should write to Sovereign Housing in an attempt to persuade them to take responsibility for the path's upkeep.</p>
084	<p><b><u>Highways letter on traffic and pedestrian safety</u></b></p> <p>A draft letter produced by the Clerk and Mr. Hopper was considered for approval by members. It was agreed the letter, accompanied by a letter from Dr Sawdy, should be forwarded to Highways without amendment. It was also agreed that the Chairman (if available), Cllr Cherry and Mr Hopper would represent the council at a meeting to be held in the village with Mr Mike Potter, Traffic Management Team Leader at Dorset Highways and DCC Cllr Hilary Cox to investigate possible solutions to resident's concerns as outlined in the letter. A copy of each letter appears as Appendices E and F of the Minute Book.</p>



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085	<p><b><u>Blandford Forum requests for funding</u></b></p> <p>a. An email from the DCP, a copy of which appears as Appendix G of the Minute Book, requesting a financial contribution towards the running costs of the Leisure Centre, was considered and rejected by members.</p> <p>b. A letter from Blandford Town Council, a copy of which appears as Appendix H of the Minute Book, requesting a financial contribution towards the upkeep of the town's public toilets, was considered and rejected by members.</p>
086	<p><b><u>Cheque Schedule</u></b></p> <p>The Cheque Schedule for November was circulated, a copy of which appears as Appendix I of the Minute Book.</p> <p><b>RESOLVED</b> that the Cheque Schedule for November totalling £655.88 be approved and the cheques signed.</p>
	<p>The meeting closed at 20:50 hrs.</p> <p>Signed: </p> <p>Joy Robinson Chairman of the Council</p> <p>Dated: 18/01/2018</p>
<b><u>PUBLIC PARTICIPATION NOTES</u></b>	
<p><i>Mr Michael Hopper asked if signage could be provided at the Memorial Stone site requesting that the dignity of the site as a place of remembrance be respected. There is a constant problem with dog mess being left at the site by irresponsible owners when walking their dogs.</i></p>	<p><i>Mr Lewin offered to supply some spare signs reminding dog walkers to pick up after their pets. A 'Dignity' sign will be an agenda item for the next PC meeting.</i></p>
<p><i>Mr Hopper asked if the PC would consider laying a wreath at the Centenary Remembrance Service to be held next year.</i></p>	<p><i>The Chairman agreed.</i></p>