

Minutes

Meeting of Ampfield Parish Council : Monday 15 May 2023

Held at Ampfield Village Hall, 7:00pm to 8:55pm

Present

Members of Ampfield Parish Council:

Chairman Bryan Nanson
Vice Chairman Chris Ling
Cllr Patricia Carter
Cllr Martin Hatley
Cllr Kate McCallum
Cllr Jason Reeves
Cllr Graham Roads
Cllr Julie Trotter

Others

Kate Orange, Clerk/RFO

Election of Chairman

3998. *Cllr Bryan Nanson was elected as Chairman.* (Proposed by Cllr Roads; seconded by Cllr Ling)
RESOLVED

Election of Vice Chairman

3999. *Cllr Chris Ling was elected as Vice Chairman.* (Proposed by Cllr Nanson; seconded by Cllr Roads)
RESOLVED

Apologies

4000. Apologies were received from Cllr Julian Jones, and from Borough Councillor Sally Yalden.

Members' Acceptance of Office

4001. Members present signed their Acceptance of Office forms.

Previous Meeting

4002. The Minutes of the Meeting of Meeting of Monday 17 April 2023 were agreed, subject to correction of the number of posts recorded in Minute 3976 (6-8 posts) and copies were signed by the Chairman.

Declarations of Interest in Business on the Agenda for the Meeting

4003. Vice Chairman Graham Roads noted that he had the role of Secretary of the Friends of St Marks. No other Councillor had any interest to declare in any of the business on the agenda for the Meeting.

Members' Register of Pecuniary Interests Forms

4004. Councillors present confirmed that they had reviewed their Register of Pecuniary Interest forms and submitted new forms, or would do so shortly. The Clerk would forward redacted copies to Test Valley Borough Council.
RESOLVED

Public Participation

4005. There was no public participation.

Minutes of Planning Committee

4006. The Council noted receipt of the Minutes of the Planning Committee of 06 February 2023, 06 March 2023, 27 March 2023.

Financial Matters

4007. *The Council received the bank reconciliation to the end of April 2023.*
RESOLVED
4008. *The Council received the calculation of working capital to the end of April 2023.*
RESOLVED
4009. *It was agreed that the following payments should be made:*

<u>Details</u>	<u>Amount, £</u>
<i>HALC affiliation fee and NALC levy 2023-24</i>	550.91
<i>TVBC cost of uncontested election</i>	24.00
<i>Lengthsman, clearance of waste</i>	24.00
<i>Simon Nightingale, VAS management Feb-Apr 2023</i>	258.90
<i>Cheater, burial ground services</i>	4000.00
<i>Lockerley Stone, burial ground services</i>	240.00
<i>Lengthsman scheme contribution for additional hours 2023-24</i>	440.00
<i>Reimbursement of expenses, Cllr Ling, email services & crash data</i>	526.72
<i>Clerk: reimbursement of expenses incurred on behalf of Council</i>	32.32
<i>Staff costs</i>	819.80
Total (including VAT)	£6,916.65

RESOLVED

4010. *It was noted that the following payments had been made between Meetings:*

<u>Details</u>	<u>Amount, £</u>
<i>Electricity</i>	136.37
<i>TVBC grounds maintenance instalments</i>	300.87
Total	£ 437.24

RESOLVED

4011. *It was noted that the Council had received the following income:*

<u>Details</u>	<u>Amount, £</u>
<i>Interest</i>	47.03
<i>Precept, 1st tranche of 2</i>	21542.50
<i>Burial ground, interment</i>	141.00
<i>Borough Councillor Grant, telephone kiosk</i>	1000.00
Total (including VAT)	£22,730.53

RESOLVED

4012. *The Council received the report of expenditure against budget to the end of April 2023.*
RESOLVED

4013. *It was noted that St Marks would be invited to make a contribution towards the expenses of correcting errors in the administration of the burial ground.*

RESOLVED

4014. Cllr Ling elaborated on the additional contribution of £440 for the Lengthsman scheme. The scheme is substantially funded by Hampshire County Council (HCC) for minor maintenance of highway property, clearance of vegetation, ditches etc. HCC fund £1,000 of work in the parish of Ampfield per year. The optional £440 contribution made by the parish council would provide longer visits and an additional visit in the year (so we will receive four visits of twelve hours instead of three visits of ten hours).

4015. *The Council noted that there two errors in the report of Receipts and Payments made to the previous meeting.*

- *The value of staff costs (cheques) was £819.80 (incorrectly reported as £822.07);*
- *A partial refund for interment fees had not been required.*
- *The cheques signed at the previous meeting (17 April 2023):*

	<u>Details</u>	<u>Amount, £</u>
	<i>Water supply, pavilion/ARG</i>	<i>35.07</i>
	<i>Cleaning at pavilion and allotments, 2022</i>	<i>819.60</i>
	<i>Use of Village Hall year to 31 March 2023</i>	<i>240.00</i>
	<i>Clerk: reimbursement of expenses incurred on behalf of Council</i>	<i>33.00</i>
	<i>Staff costs</i>	<i>819.80</i>
	<i>Total (including VAT)</i>	<i>£1,947.47</i>

Planning Committee

4016. *It was agreed that the Terms of Reference for the Planning Committee required no revision.*

RESOLVED

4017. *All members of Ampfield Parish Council were appointed as members of the Planning Committee.*

RESOLVED

Time and Place of Ordinary Meetings

4018. *The following Ordinary Meetings were scheduled (on 2nd Monday of each month except August and December):*

12 June 2023

10 July 2023

11 September 2023

9 October 2023

13 November 2023

8 January 2024

12 February 2024

11 March 2024

8 April 2024

13 May 2024

All Ordinary Meetings to be held at 7pm in Ampfield Village Hall.

RESOLVED

Review of Council Policies, Subscriptions and Agreements

4019. *The Council resolved that it is eligible to exercise the General Power of Competence in accordance with the Localism Act 2011 and Parish Councils (General Power of Competence) (Prescribed Conditions) Order 2012.*

RESOLVED

4020. *The Council confirmed that the list dated 15 May 2023 was a record of the policies, subscriptions, agreements and documents in place.*

RESOLVED

Appointment of Portfolio Holders

4021. *The following appointments were made*

- *Chairman Bryan Nanson - Planning, Finance, Woodland, Recreation Ground, Test Valley Association of Parish Councils;*
- *Vice Chairman Chris Ling – Planning, Transport & Highways, Lengthsman, Resilience, Website*
- *Cllr Patricia Carter – Planning, Lengthsman;*
- *Cllr Martin Hatley – Planning, Ampfield Countryside Heritage Area;*
- *Cllr Julian Jones – Planning, Website*
- *Cllr Kate McCallum – Planning*
- *Cllr Jason Reeves – Planning*
- *Cllr Graham Roads – Planning, Ampfield Countryside Heritage Area*
- *Cllr Julie Trotter – Planning, Village Hall, Defibrillators*
- *ARG inspections – Bryan Nanson, Chris Ling, Doreen Matthews*

The published list would be revised.

RESOLVED

Arrangements for Annual Parish Assembly

4022. Chairman Bryan Nanson noted that the Annual Parish Assembly is a meeting of electors of the parish, on parish matters. The Annual Parish Assembly would be held at 7:30pm on Monday 22 May 2023, at Ampfield Village Hall.

Recreation Ground

4023. Chairman Bryan Nanson reported on the position with amendment of s106 agreements for the recreation ground. Test Valley Council had provided further detail on how the application should be completed. The form should be submitted by the developer, accompanied by a letter of support from Ampfield Parish Council. The parish council could assist the developer with the forms. Cllr Nanson was liaising with the developer.

4024. A meeting had been held with Ampfield and North Baddesley Cricket Club (ANBCC), who wish to apply for CIL/CAF funding from Test Valley Borough Council, for enhancements to support youth cricket training. The parish council would endorse this.

Chapel Wood

4025. Cllr Graham Roads reported on Chapel Wood:

- A working party had taken place on the previous weekend.
- The boundary at the north east had been marked with a single strand of wire on posts.
- Oak Processionary Moth was becoming problematic in Hampshire; the Forestry Commission did not consider that Chapel Woods required treatment currently.
- Cllr Roads was checking progress with the CAF application for funds for the path.
- Tenders would be sent out for the periodic Health and Safety inspection.

Burial Ground

4026. Cllr Julie Trotter noted that there had recently been two instances of apparent theft of flower containers at the burial ground.

Highways

- 4027. Vice Chairman Chris Ling reported on accident data for the crossroads of Hook Road and Hocombe Road with Hursley Road. There had been five collisions resulting in injury in the preceding 5 years. Data where no injury resulted was not available. Cllr Ling would ask Hampshire County Council to send a highways engineer to look at the junction.

Reports from Committees and Portfolio Holders

- 4028. Chairman Bryan Nanson noted that the team of recreation ground inspectors was down to three volunteers, and anyone was welcome to assist.
- 4029. Vice Chairman Ling reported that the Lengthsman would visit the parish on Wednesday 7 June. The Lengthsman could work on anything associated with footpaths and highways, such as grass cutting, clearance of brambles and ditches etc.
- 4030. Regarding the clearance of vegetation and detritus from the path between St Marks and Potters Heron, Cllr Ling reported that the matter was being passed from Hampshire County Council to Test Valley Borough Council.

Correspondence and Communications

- 4031. *There were two Test Valley Borough Council consultation open; both concerning the extension of existing orders (public nuisance and dog control). It was proposed that the Clerk should write in support of both.*

RESOLVED

Date of Next Meeting

- 4032. The next Meeting of the Parish Council would be held in Ampfield Village Hall at 7pm on Monday 12 June 2023.

Chairman

Date