

# Toller Porcorum Parish Council

## Minutes of the Parish Council meeting held on 11<sup>th</sup> September 2019 At Toller Porcorum Village Hall

### Present:

Cllr D Ennals (Chair)

Cllr P Crabbe

Cllr J Stavenhagen

Cllr N Farmer

Cllr J Miller

### In attendance:

Mrs K Sheehan (Clerk), 2 members of the public.

Cllr Ennals welcomed everyone to the meeting.

### Public Democratic Forum

None raised, representatives for the PCC, Village Association and PFA collected annual donation cheques.

### 661. Apologies for absence

Apologies were received and accepted from Cllr Wardle.

### 662. Declarations of interests and grants of dispensations

Cllr Ennals declared an interest in any discussion relating to the beech hedge in Frogmore Lane by virtue of being contracted to undertake gardening works by the property owner. Cllrs Farmer and Ennals declared interests as PFA Trustees in the associated grant request agenda item.

### 663. To approve the minutes of the Parish Council meeting held on 10<sup>th</sup> July 2019

The minutes of the previous meeting of the Parish Council were proposed and duly accepted as a true and accurate record of the meeting.

**Proposed: Cllr N Farmer**

**Seconded: Cllr J Stavenhagen**

**RESOLVED**

### 664. Matters arising

The following issues were discussed as matters arising from the minutes:

- Verge trimming at top of Toller Hill needed to be taken further back – JS to contact Highways;
- Village Hall Committee had considered a suggestion to install an electric vehicle charging point in the car park but decided not to proceed;
- Dips in the road surface of the High Street had finally been filled and thanks were extended to Cllr Stavenhagen for his efforts on this. Sight lines at the bridge had been partly cleared but required further trimming.

### 665. Reports from Outside Bodies

#### i. Dorset Council

Cllr Alford had tendered apologies but circulated a written report prior to the meeting.

#### ii. DAPTC

No meetings had taken place.

#### iv. Playing Fields Association

Cllr Ennals and Farmer reported that:

- PFA had received concerns regarding noise, hopefully now addressed;

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- Junior Young Farmers BBQ had been held at the playing field recently;
- Pathing quotes were being sought

### 666. Finance & Procedure

#### i. To consider the receipts and payments due and note bank reconciliation

Receipts	Aug/Sept 2019
None	0.00

Payments	Voucher	Chq/Bacs	Amount
Staffing                      Salary/exp	242	BACS	345.99
HMRC                              PAYE	243	BACS	6.40
			352.39

**Proposed: Cllr P Crabbe                      Seconded: Cllr N Farmer                      RESOLVED for payment**

#### ii. To consider updated Standing Orders

Members considered sections 1-10 of new NALC model Standing Orders, some amendments made and remainder of document for consideration at November meeting. NB new SOs not yet adopted.

#### iii. To approve the updated Risk Register

**Proposed: Cllr P Crabbe                      Seconded: Cllr N Farmer                      RESOLVED**

#### iv. To consider a grant request from the Trustees of the PFA

This item was deferred until November's meeting to ensure it is considered by Parish Councillors who are not also Trustees.

#### v. To approve updated Complaints Procedure

**Proposed: Cllr D Ennals                      Seconded: Cllr J Stavenhagen                      RESOLVED**

### 667. Planning

#### i. To consider any planning applications in circulation/note determinations

- WD/D/18/002013 Bridge Farmhouse, Kingcombe Road, Hooke – amended plans  
Erection of an agricultural building to accommodate dairy cows, below ground slurry reception pit, landscape planting & associated works. Members had no objection to this application, provided statutory obligations relating to discharge were met.
- **DETERMINATION: WD/D/18/002870 Bracken House, High Street – APPROVED**

### 668. Highways and Footpaths

#### i. To receive a Highways update and ii. Footpaths Update

Cllr Stavenhagen reported that:

- There were not many current highways issues in the village;
- Some overgrowth along the BOAT between School Lane and Kingcombe Road. Also gravel washed down. Clerk was asked to find out which agency was responsible for the BOAT.

#### iii. To receive an update on the gate replacement project

Clerk reported that she had been unable to get an update from the officer.

(Post meeting note: officer response received and gate installation scheduled imminently).

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**669. Correspondence**

Noted.

**670. Date and items for the next meeting – Wednesday 13<sup>th</sup> November 2019**

- Items for the agenda to be notified to Clerk 7 days in advance of the meeting.
- To include Budget/Precept discussions
- Part II Proposed Standing Orders
- Review of Press and Media Policy
- Employment policies