

MINSTER PARISH COUNCIL

Minutes of the Meeting of the Council held via Zoom Remote Meetings

on 1st December 2020 at 7.00 pm

Present: Councillors: Mrs. Gimes (Chairman), Crow-Brown, Burden, Day, Quittenden, Owen, Mills, Jones, Torbett, McCarthy, Kearns.

Also present: Kyla Lamb (Clerk to the Council), Clare Wilsdon (Assistant Clerk to the Council), Cllr Roper (TDC), Community Warden Karl Aylett, PCSO Adrian Butterworth, Cllr Pugh (TDC) (joined during the meeting)

167. APOLOGIES FOR ABSENCE

Cllr Hart (TDC), Cllr Hurst (KCC)

168. MINUTES

RESOLVED: That the Minutes of the meeting held on 3rd November 2020 be approved and signed by the Chairman when able to do so.

169. MEMBERS' INTERESTS

None declared.

170. POLICING AND COMMUNITY WARDEN REPORT

PCSO Adrian Butterworth reported as follows:

- Crimes of note; Vehicle crime in Rose Gardens
- Anti-social behaviour; Repeated calls to the skatepark
 Reports of hare coursing and poaching on open
 farmland
- Items of good work; Conducting welfare checks on vulnerable residents
 alongside the Community Warden

Community Warden Karl Aylett reported as follows:

- Continues to work closely with PCSO Butterworth in the community.
- Welfare checks carried out
- Reports of rogue traders visiting vulnerable members of the public.
- Several calls received regarding activity at the skatepark despite it being closed during lockdown.
- Community Connector role is being temporarily reduced to two days per week so will now be in Minster for three days per week.

Cllr Crow-Brown passed on the thanks of a local resident who received help and advice from Karl recently over a neighbour dispute.

171. COUNTY COUNCILLOR & DISTRICT COUNCILLORS REPORTS

Cllr Hurst was not present but provided a report, read out by the Chairman as follows:

- £4.5M allocated to Kent for Winter Emergency plan to help those in need
- Anyone in need can contact Kent Together – Open 24hrs – 03000 419292
www.kent.gov.uk/kenttogether
- KCC have introduced the initiative 'Knock and Check'. Aimed at encouraging people to check on elderly/vulnerable people whilst keeping a safe distance.
- Working closely with the NHS and contacting vulnerable people on a daily basis.
- KARA providing video phones to elderly and vulnerable residents to help them stay in touch with family/carers/doctors. Approximately 40 per week are being distributed
- Plan Bee – Aimed at inspiring and engaging Kent residents in the plight of bees.

Cllr Roper reported as follows;

- Briefing by Tim Willis confirmed that finances are satisfactory despite this tough period.
- Sale of Dreamland site is set to go through.
- Attended a presentation on changes to planning procedures. More information available on the TDC website.
- Briefing given by Eve Lockton Goddard on fuel poverty. This affects 10.7% of the population of Kent, with residents of rural villages particularly affected.
- Information on saving energy available at www.simpleenergyadvice.org.uk or via email energysaving@thanet.gov.uk or telephone 07920 784779.
- Information received in relation to Manston and Brock Manston to be implemented from January until June 2021

Cllr Pugh reported as follows;

- Scheme introduced for bee habitats on bus shelters. Funding may be available from KCC.
- Plans revealed for former Primark site to be converted into a community space.
- Manston DCO approval to be re-examined.
- National business support grants and discretionary grants available for businesses affected by Covid-19, the recent lockdown and Tier 3 restrictions.

172. CHAIRMAN'S ANNOUNCEMENT

Cllr. Mrs Gimes reported that the street cleaner has resigned following long periods of sickness. Adverts for the vacancy have been placed in Minster Matters, on local noticeboards and on social media. The closing date for applications is 4th January 2021.

173. REPORT OF THE CLERK

Nothing to report.

174. DOCUMENTS AVAILABLE FOR INSPECTION

None.

175. SECTION 106 AGREEMENT

Members reviewed the current Highways Improvement Plan and considered details for improved additional/replacement signage at the junction of Tothill Street/Laundry Road, to direct HGV's to Laundry Road Services and Industrial Park.

AGREED: The Clerk will make further enquiries with Kent Highways to discuss alternative suitable locations for the sign that may be more visible to HGV drivers.

176. AGENCY PAYMENT RENEWAL AND TAKING OVER THE HIGH STREET AND MONKTON ROAD CAR PARKS AND PUBLIC TOILET

Completion of the asset-transfer has not yet reached its conclusion.

177. DEVELOPMENT PROPOSALS FOR LAND WEST OF TOTHILL STREET OL/TH/18/1488

Cllr Pugh (TDC) has made a request for this application to be called in to the Planning Committee at TDC. A date for this meeting has not yet been set.

178. REPLACEMENT OF ALL-WEATHER PITCH MAT 2021

Further to meetings with the FA and Football Foundation, it was considered that the all-weather pitch mat is at the end of its useful life and will need replacement in 2021. The Clerk contacted the FA for advice on management of the replacement of the mat and received a recommendation for Surface Standards Ltd.

Members considered a quotation from Surface Standards Ltd to project manage the tender process and contract management of the mat replacement.

RESOLVED: To accept the quotation from Surface Standard Ltd at a cost of £8925

179. KALC 2021 COMMUNITY AWARDS SCHEME

Members were asked to consider nominations for the KALC Community Award Scheme for 2021. Nominations must be submitted to 12th February 2021.

180. COVID-19 SUPPORT BY MINSTER PARISH COUNCIL

The Chairman reported that there have been no calls received. Tier 3 restrictions come into force from Wednesday 2nd December 2020.

181. SKATE-PARK ANTI-SOCIAL BEHAVIOUR

The Chairman reported that poor weather continues to delay installation of the bund. Cllr Torbett is liaising with Sunningdale in relation to possible funding for landscaping and a French drain at the site of the bund. Complaints by a local resident about youths accessing the skatepark despite its recent closure due to national restrictions, continue to be received on a regular basis. The Chairman reminded members that the Tier 3 regulations do allow for the skate park, MUGA, all weather pitch and the outdoor gym to re-open from 2nd December.

182. PLANS FOR PARISH OFFICE AT THE RECREATION GROUND

The Chairman reported that further to receipt of the pre-application advice, a formal application is now being prepared. This will be circulated for review prior to submission.

183. PLANNING APPLICATIONS

Members considered the following applications;

Applications

F/TH/20/1467 Richborough Energy Park, Sandwich Road –

Development of an electrical battery storage facility with 49.9MW capacity including the installation of 23 batteries electrical plant and equipment, alterations to land levels, landscaping and associated works. - **RESOLVED – NO OBJECTION**

F/TH/20/1459 16 Mannock Drive Ramsgate –

Retrospective application for the erection of front porch together with replacement grass with permeable gravel landscaping. **RESOLVED – NO OBJECTION**

F/TH/20/1521 – 5 Cornelis Drive, Minster

Erection of a single storey rear extension **RESOLVED – NO OBJECTION**

F/TH/20/1616 – 21 Molineux Road, Minster

Erection of a single storey pitched roof side extension **RESOLVED – NO OBJECTION**

F/TH/20/1565 – Land East of Columbus Avenue, Ramsgate

Erection of 10No general industrial units associated parking and access **RESOLVED – NO OBJECTION**

Decisions

FH/TH/20/1183 94 Prospect Road, Minster

Erection of single storey annexe to rear garden - **GRANTED**

REQ/TH/20/1469 Richborough Connection Project Sandwich

Application for details submitted pursuant to requirement 4 (1) Stage plan) of the Development Consent Order 2017 No 817 for high voltage electricity connection between Richborough and Canterbury - **GRANTED**

184. COMMITTEE REPRESENTATIVE REPORTS

Members received reports from representatives of the following bodies:

TALC

Cllr Quittenden reported as follows;

No meeting was held in October.

Three meetings attended remotely on behalf of MPC

TDC Standards Board – Recommendation to full council agreed, for the removal of gender specific titles to be removed from the constitution.

KCC Parish Highways Forum – ‘Live Labs’ being developed to give the public improved access to report highway issues.

Highways maintenance crews have continued working during current lockdown.

Cameras fitted to some buses to detect road faults and footfall.

KALC AGM – Finance report presented.

One motion passed this year requesting that drive-through fast food outlets print car registrations on the food packaging in order to combat littering.

Minster School	Cllr Kearns reported that there have been two Covid-19 positive cases reported within the school
Village Hall	Nothing to report
Twinning Assn.	Cllr Burden reported that the French committee have asked for details on our alternative Christmas decorations.

185. REPORT OF THE RFO

RESOLVED:

- (a) the Bank balance statement be received and noted,**
- (b) the statement of Receipts and Payments for the month of November 2020 be approved.**
- (c) Annual audit of accounts received and noted**
- (d) Budget income and expense reports to 31/10/20 received and noted.**

186. ANY OTHER BUSINESS

Cllr Day asked if the entrance to the old road entrance at the roundabout at the top of Tothill Street could be tidied up. Cllr Quittenden responded that he would follow this up with Paul Valek.

The white lines in the Monkton Road car-parks are in a poor state and require attention on completion of the asset transfer. Sweeping the car-park may help with their visibility.

Cllr Quittenden passed on thanks from Ingrid Sackett for the erection of a memorial bench at the Sheep-wash.

TDC are withdrawing their financial support for public clocks, including at St Mary's Church. A discussion ensued over the support of the clock in the future.

Cllr Quittenden has approx. 100 spare face masks for distribution should there be any requirement for them.

187. QUESTIONS FROM THE PUBLIC

No members of the public were in attendance.

Time concluded: 8.26 p.m.

12th January 2021