



Councillors are summoned to the Annual General Meeting of the Parish Council to be held at the East Meon Village Hall at 1830 on Monday 15 May 2023

Members of the public are welcome to attend but can only speak during the allotted time or by permission of the Chairperson of the meeting.

Sam Marchant (Parish Clerk to the Council)

- 1. To receive any apologies for absence**
- 2. To report Notice of Uncontested Election 2023**
- 3. Election of Chair**
- 4. Election of Vice Chair**
- 5. To receive declarations of personal or prejudicial interest forms**
- 6. Appointment of Councillor Roles and Responsibilities and Appointment of the Planning Committee Chair**
- 7. Dates of future meetings in 2024**
- 8. To approve the minutes of the meeting on 20 March 2023 and approve in principle the APA Minutes (both circulated)**
- 9. Open Forum**
For residents to raise any concerns
- 10. Matters Arising from the meeting held on 20 March 2023**
 - a) King Charles III Coronation celebrations and tree report (SD)
 - b) Big Help Out Day litter pick report (SD/SS)
 - c) Queens Jubilee plaque update (SD)
 - d) All Sports Court resurfacing (SRound)
 - e) All Sports Pavilion update (CR)
 - f) Harvest FC report (CR)
 - g) Youth engagement update (SRound)
 - h) Almshouses parking (MA)
 - i) Traffic calming measures, road signs and potholes (MA)
 - j) Progress on sewage leaks in Workhouse Lane (SD)
 - k) Litter/waste/recycle bins (SS)
 - l) CIL money projects working party report.
 - m) Potential grants report (SRound)
 - n) Allotments report (DC)
 - o) Lengthsman (DC)
 - p) EMNG/Environmental update (SR)
 - q) BOATs (SD)
- 11. Parish Matters - to include matters raised by residents at the APA**
 - a) Short strip of yellow lines on the corner opposite the shop (MA)
 - b) Triangle in Oxenbourne (MA)
 - c) Repainting of 'KEEP CLEAR' road markings on the bridge outside the Izaak Pub (MA)
 - d) Damage to verges along Frogmore Lane and Workhouse Lane (SD/MA)
 - e) Frogmore Bridge (TTD)
 - f) Old Post Office - Cypress trees (SD)
 - g) Notice for South Downs National Park Authority Parish Representative Elections (PC)
 - h) Insurance Renewal (PC)
- 12. County/District Councillor report – Rob Mocatta**
- 13. Planning**
Report by Chairman of the Planning Committee
To include the Penny Mile development update

14. Finance

- a) Presentation of actual v budget for the current year (1 April – 9 May)
- b) Approval of payment of invoices (11 March – 5 May)
- c) Conclusion of Audit Notice 2021/22 (Received and posted to Website Sep 2022)
- d) Internal Audit
 - 1) Internal Audit Report for the 1 April 2022 – 31 March 2023 by Lightatouch
 - 2) Comments for the Recreation Trust Fund monies and action needed
 - 3) Section 1 – Annual Governance Statement 2022/23
 - 4) Section 2 – Accounting Statements 2022/23
 - 5) Notice of the period for the Exercise of Public Rights
 - 6) Conflict of Interest with BDO

15. Any other business including correspondence of note.

No decisions can be made under matters raised in AOB.

THE AGM FOR THE EAST MEON RECREATIONAL GROUND TRUST WILL FOLLOW AFTER THIS MEETING