

WEST ALVINGTON PARISH COUNCIL

NOTICE OF THE NEXT MEETING

THE ANNUAL MEETING OF THE PARISH COUNCIL

Venue:	Village Hall, West Alvington
Date:	11 th May 2023
Time:	7.30pm

Councillors, I hereby give you notice that the next **Meeting of the Parish Council** will be held at the venue, date and time above. All Members of the Council are summoned to attend for the purposes of determining and resolving upon the business to be transacted as set out below.

Dated this 4th May 2023

To: All Members of the Council cc: South Hams District Council Ward Councillors, County Cllr Rufus Gilbert

BUSINESS TO BE TRANSACTED

- 1. ELECTION OF CHAIRMAN & CHAIRMAN ACCEPTANCE OF OFFICE** followed by **ELECTION OF VICE CHAIRMAN**
- 2. PARISHIONERS OPEN FORUM:**

County Councillor & District Councillor Reports.

During the Public Open Forum: Members of the public should note that the council is only allowed to take decisions on topics that are publicised on the agenda; items not on the agenda can be carried forward for a response at a later date. Any questions not presented to the council far enough in advance of the meeting may be noted and responded to at a later date.

After the Public Open Forum: Members of the public are asked to respect the fact that it is a meeting to conduct council business and participation during the remainder of the meeting is not permitted without the express consent of the Chairman.

3. Welcome & Apologies
4. **MINUTES OF PREVIOUS PARISH COUNCIL MEETINGS (April 2023)**
5. **DECLARATIONS OF INTEREST**
6. **CONSENT TO RECEIVING AGENDAS & DOCUMENTATION BY EMAIL.**
7. **REVIEW & ACCEPTANCE OF KEY POLICIES AND PROCEDURES**
8. **APPOINTMENT OF COUNCILLORS TO COMMITTEES/LEAD ROLES** - Representatives on External Bodies - Agreement of Clerk's mandate of Responsible Financial Officer
9. **CLERKS REPORT:** Coronation Event, Jubilee Tree Planting, Parish Noticeboard,
10. **PLANNING & ENFORCEMENT:**
 - o 1256/23/HHO, Herons Cottage, Collapit, side extension & enlargement of front porch 25/5
 - o 1108/23/FUL, Land At Sx 729 441 Morley Way Kingsbridge, construction of employment buildings/assoc. works, 18/5
 - o 1248/23/FUL, Land At Sx 731 422, Gerston Lane, Provision of an Agricultural Storage Building 18/5
 - o 1444/23/ARC, Easton Farm, West Alvington, approval of details reserved by conditions 4 (Windows/Doors) and 6 (External Attachments) of planning consent 3289/22/LBC 1/6
11. **BUSINESS TO BE DISCUSSED:**
 - a) Weekend Bus Services 162
 - b) Town Park Car Park, Lease, Signage & Works
 - c) Footpath 11 Works
 - d) Village Hall Update
 - e) Salcombe & Kingsbridge Estuary Conservation Forum Meeting, update from Liz Green, see Appendix A.
12. **FINANCE & GOVERNANCE Receipts & Payments – Month 2**

Accounts to pay – Clerks Salary & HMRC, Mathias Property Solutions £488, SHEPS £80, WAVH £20, Parish Noticeboard Company £896, Cornwell Cleaning £168.75, The Plastic Co £420, Nisbetts £160.75, Viking Paper £36.42

Governance:

 - a) Internal Audit Approval of 2022/23 audit, External Audit
 - b) To resolve a delegated authority agreement to the Parish Clerk & RFO
 - c) Timings of Parish Council Meetings
13. **NEXT MEETINGS – TBC**

NB: Planning applications received after the agenda publication may be considered at the meeting and recommendations ratified at the subsequent meeting.

Signed: *Katharine Harrod* Clerk to West Alvington Parish Council

Clerk: (Mrs) Katharine Harrod, tel: 07704 941150, westalvingtonpc@gmail.com