



# Broomfield and Kingswood Parish Council

[www.broomfieldandkingswood-pc.org.uk](http://www.broomfieldandkingswood-pc.org.uk)



Public Notice of a Meeting of the Parish Council

**To: All Councillors**

You are hereby summonsed to attend a meeting of the Broomfield and Kingswood Parish Council to be held at Broomfield and Kingswood Village Hall, Gravelly Bottom Road, Kingswood ME17 3PX on Monday 18 July 2022 at 7.30pm.

**To: All Residents**

Members of the public are welcome to join.

Dated: 12<sup>th</sup> July 2022

Signed: **Hayley Roberts**, Parish Clerk

## A G E N D A

***Chairman's Announcement:** Whilst it is permitted to record this meeting any person, Councillor or member of the public, wishing to do so is obliged to notify the meeting, before commencement of their intention to do so.*

***Public Forum** – The Chairman welcomes members of the public and invites them to speak prior to the start of the Meeting, relating to the Agenda or local issues, (to a maximum of fifteen minutes and three minutes per speaker). You are requested to state your name and address prior to speaking.*

No	Item
1.	<b>To receive and approve apologies for absence</b>
2.	<b>Councillors Declarations of interest in items on the agenda</b>
2.1	Lobbying
2.2	Personal Interest
2.3	Prejudicial Interest (Councillor to leave meeting table whilst such item is under discussion)
3.	<b>Reports from Representatives of Outside Bodies</b>
3.1	Maidstone Borough Council – Ward Councillor – Gill Fort
4.	<b>To approve the minutes of the meetings of Broomfield &amp; Kingswood Parish Council Minutes of Parish Council Meeting held on 20 June 2022.</b>
5.	<b>Planning Applications</b> The following Planning Application to be considered and resolved:
5.1	Application Ref: 22/503009/TPOA Proposal: Tree Preservation Order application: T1 - Birch - Dead, remove and re-plant. T2 - Birch - remove and re-plant, suspect significant root decay and Honey Fungus will likely kill the tree in the near future. Address: 19 Tall Trees Close Kingswood Maidstone Kent ME17 3PT
6.	<b>Planning Outcomes (for report only)</b>
7.	<b>Actions &amp; Outcomes (for report only)</b>
8.	<b>Finances and Payment of Accounts</b>
8.1	Bank reconciliation June 2022
8.2	Responsible Finance Officer's report June 2022
8.3	To approve the schedule of payments for July 2022
8.4	To ratify payments already made in June 2022
8.5	Reconciliation of invoices against cheques and ledger for June 2022
8.6	To consider performance against the 2022/23 budget
8.7	To receive an update on the UK2 renewal
9.	<b>Sports Field</b>
9.1	Review of the month's Sports Field Inspection Sheets
9.2	To consider and approve revised Sports Field use agreement document from Headcorn FC
9.3	To review the play area Annual Inspection Report and resolve how to address recommendations
9.4	To discuss whether to proceed with play area rolling repeat inspection service

<b>10.</b> 10.1 10.2	<b>Policing</b> Crime Figures PCSO Update
<b>11.</b>	<b>To receive an update on the Community Building project</b>
<b>12.</b>	<b>To receive an update on Lest We Forget Community Project</b>
<b>13.</b>	<b>To report back re discussion with Victim Support and to resolve whether to make a donation</b>
<b>14.</b>	<b>To agree revised staff committee terms of reference and scheme of delegation</b>
<b>15.</b>	<b>To further discuss Parish litter issues and how best to tackle the problem</b>
<b>16.</b>	<b>To discuss no cold calling zone</b>
<b>17.</b> 17.1 17.2 17.3	<b>Residents' concerns</b> To consider and resolve what if any action to be taken in respect of: Rubbish outside Ivy Mews Road closures and congestion
<b>18.</b>	<b>Any other information</b>
<b>19.</b>	<b>Items for next agenda</b>
	<b>Parish Council Meetings</b>  <b>The next meetings of the Parish Council are scheduled for Monday 1<sup>st</sup> of August and Monday 15<sup>th</sup> August 2022. The meeting will take place at Broomfield and Kingswood Village Hall, Gravelly Bottom Road, Kingswood ME17 3PX from 7.30pm.</b>