

CULWORTH PARISH COUNCIL

To: All Members of the Culworth Parish Council and West Northamptonshire Councillors

Agenda for the Meeting of Culworth Parish Council **To be held at 6:30pm on Thursday 9th April 2026 in the Culworth Village Hall**

Welcome to members and public.

1. **Apologies** received
2. **Councillor declarations of interest & dispensations** in the following agenda items
3. **Receive minutes** of the meeting held on **5th March 2026** as an accurate record of the Parish Council official acts and decisions.
4. **Matters Arising** from previous Parish Council minutes (action items)
 - 4.1 Tree works update (**RS**)
 - 4.2 Street lights and electricity costs – **Clerk**
 - 4.3 Procurement for Hill Field building – exception to Standing Orders – **All**
 - 4.4 Local Plan consultation – green spaces - **JR/Clerk**
 - 4.5 Granite Setts - **CW**
5. **Standing Agenda Items**
 - 5.1 Ward Councillor report (if present)
 - 5.2 Thanks
 - 5.3 Public participation (prior notice to the Chair or the Parish Clerk is recommended)
 - 5.4 Burial Ground update (if any)
 - 5.5 CHFT update
6. **New matters arising**
 - 6.1 New signs discussion for passing layby – **Clerk**
 - 6.2 Gallaher insurance renewal questionnaire – **All**
 - 6.3 Registration of access points – Hill Field and Berry Hill Close – **JR / Clerk**
7. **Finance and governance**
 - 7.1 Unity Mandate
 - 7.2 Annual Audit and accounts

Standing items – finance and governance

 - 7.11 Accounting/budget position review
 - 7.12 Financial check reported
 - 7.13 Payments review and approval (as necessary) (**Appendix A**)
8. Correspondence received by Councillors – see **Appendix B**
9. **Planning (items available at wnc.planning-register.co.uk + Advanced Planning + Parish)**
 - 9.1 Planning consultation/Information for application reference 2026/1048/TCA at Westhill House High Street Culworth OX17 2BE
Tree Conservation Area: WALNUT TREE 20-25% REDUCTION TO TOP AND SIDES TO TAKE WEIGHT OUT OF THE TREE AND TRY TO PREVENT FURTHER DAMAGE. THE TREE IS HOLLOW FROM GROUND TO SPLIT.THE TREE WILL BE STRAPPED AT THREE LOCATIONS THROUGHOUT.
 - 9.2 2026/1336/TCA TREE WORK: AMARYLLIS COTTAGE THE GREEN CULWORTH OX17 2BB
Tree Conservation Area: WHOLE REMOVAL OF ONE BAY TREE TO PROVIDE SUFFICIENT CLEARANCE TO PROPERLY [sic].

10. **Items for the next Parish Council agenda**

11. **Meeting items to publish on Social Media (Facebook and Whatsapp)**

Next meeting: **7 May 2026, 7pm** in the village hall.

THE PUBLIC AND PRESS ARE CORDIALLY INVITED TO ATTEND

Copies of all council papers are available for download at culworthparishcouncil.gov.uk

Peter Coville, Clerk to Culworth Parish Council

Peter Coville 1 April 2026

Appendix A – Payments for approval / noting

01-Apr-26 NCALC 5265 DPO fee 2026-27	
Admin includes NCALC & Audit & subscriptions	(14.40)
01-Apr-26 NCALC 5265 Internal audit fee 2026-27	
Admin includes NCALC & Audit & subscriptions	(366.91)
01-Apr-26 NCALC 5265 NALC membership 2026-27	
Admin includes NCALC & Audit & subscriptions	(27.69)
01-Apr-26 NCALC 5265 NCALC membership 2026-27	
Admin includes NCALC & Audit & subscriptions	(307.60)
20-Mar-26 NCALC 5218 Clerk Training	
Staff Costs	(42.00)
30-Mar-26 First aid supplies FAOSI-00865946 Defibrillator signs	
First Aid – Section 234 – Public Health Act 1936	(33.12)

Appendix B – Communications received by Councillors

10 Mar	WNC: Devolution EGM
10 Mar	WNC: Local Grant to support residents with energy saving home improvements
11 Mar	WNC: support residents to live safely and independently in their own homes
17 Mar	WNC: Councillor vacancy follows resignation (Hackleton and Roade ward)
18 Mar	Public contact: HS2 and Local roads (Case Ref: SB4313 Sara Bool MP)
19 Mar	WNC: Interim support for households relying on heating oil
19 Mar	Climate Action Network: CAN Champion - March 2026 Newsletter
23 Mar	Parish Online Newsletter #65
24 Mar	NALC: Northants CALC Training Newsletter - March 2026
24 Mar	SARAH BOOL MP: Winding down of Ability Bus Service
25 Mar	PFCC: Police, Fire and Crime Commissioner Newsletter - March 2026
25 Mar	RSN: Your Free RSN Weekly Newsletter - 25 March 2026
26 Mar	Sara Bool MP: Ability bus service closure
26 Mar	Cllr A Eastwood: March 2026 South Northants Ward Report
27 Mar	WNC: Town and Parish Briefing - edition 44
1 Apr	WNC: Helping communities thrive at five – WNC marks its fifth birthday