

LEEBOTWOOD AND LONGNOR PARISH COUNCIL

**Minutes of the regular Meeting of Leebotwood and Longnor Parish Council
held at Longnor Village Hall on 26th August 2024 at 7.30pm.**

PRESENT

Cllr. S. Willocks
Cllr. R. Reynolds
Cllr. C. Baker
Cllr. R. Lawrence

APOLOGIES

Cllr. P. Pardoe

Cllr. Dan Morris

ALSO IN ATTENDANCE

Mr. Gwilym Rippon (clerk)

Agenda item			Actions								
072-24	1.	ELECTION OF CHAIR Cllr. Baker was elected as chair.									
073-24	2.	TO ACCEPT APOLOGIES FOR ABSENCE – Pleas see above. .It was reported that Cllr. T. Crook had resigned									
074-24	3.	DISCLOSURE OF PECUNIARY INTERESTS <table border="1"><thead><tr><th>Name</th><th>Item</th><th>Personal</th><th>Prejudicial</th></tr></thead><tbody><tr><td> </td><td> </td><td> </td><td> </td></tr></tbody></table>	Name	Item	Personal	Prejudicial					
Name	Item	Personal	Prejudicial								
075-24	4.	DISPENSATION – None required.									
076-24	5.	ELECTION OF VICE CHAIR Cllr. Reynolds was elected as vice chair									
077-24	6.	PUBLIC PARTICIPATION SESSION – There were no members of the public present									
078-24	7.	MINUTES <i>MINUTES - To approve and sign the minutes dated 25th March 2024</i> RESOLVED The minutes of the meetings held on 25 th March 2024 were signed and approved following a minor amendment.									
079-24	8.	INFORMATION FROM THE MINUTES There was nothing to report under this heading.									
080-24	9.	REPORTS									

a) *Shropshire Councillor Dan Morris*

Cllr. Morris was not present however he had produced a report for Council

082-24 10. HIGHWAY MATTERS

The pedestrian crossing was still to be installed.

083-24 11. PLANNING MATTERS –

1. 24/01232/TPO

Application to Prune back side growth tips, prune back lowest growth over drive by 2pprox.. 3ft, raise lowest branches over road to give 2pprox..18ft clearance and reduce 2pprox.. 3 lowest branches by 2pprox.. 6ft. of 1no Yew protected by the Shropshire Council at 29 Walkmills, Church Stretton, Shropshire, SY6 6NJ

This application had been *determined*

2. 24/01604/FUL

Application for the erection of two storey and one storey extensions, porch and installation of first floor balcony Forton Hurst, Leebotwood, Church Stretton, Shropshire, SY6 6LU

This application had been determined

3. 24/02387/FUL

Application for a new access and parking at 1 Vineyard Cottages Longnor Shrewsbury Shropshire SY5 7PX

The Council discussed this application

RESOLVED

The Council supported this application

4. 24/02901/FUL

*Erection of open sided cattle shed
Oakfield Leebotwood Church Stretton Shropshire SY6 6LU*

The Council discussed this application

RESOLVED

The Council supported this application

084-24 12. FINANCE –

	Payments to be approved and signed		
To ratify the below invoices			

29.07.2024	Company	Description	amount
	Mr. G. Rippon	June - July Salary	477.36
	HMRC	PAYE	318.24
	Mr. G. Rippon	Expenses	84.40
	Gallagher	Insurance	435.22
For information			
	Hugo Fox	Website	11.99
	Hugo Fox	Website	11.99
	ICO	Fees	35.00
		Total	1374.20
28.05.2024	Company	Description	amount
	Mr. G. Rippon	April - May Salary	477.36
	HMRC	PAYE	318.24
	Mr. G. Rippon	Expenses	111.40
	For information		
	Hugo Fox	Website	11.99
	Hugo Fox	Website	11.99
		Total	930.98
		Grand Total	2305.18

FINANCE –

- a) To approve and sign the Bank Reconciliation
The bank reconciliation was noted
- b) To approve and sign the Receipts and Payments.
The invoices were agreed and the clerk was instructed to be paid.
- c) To agree the accounts for 2023-2024
The accounts ended 31st March 2024 was accepted.
- d) To agree the internal auditors report
The Internal auditor's report was noted
- e) To agree the governance statement
The governance statement was noted
- f) To agree that Leebotwood and Longnor Parish Council meets the criteria to exercise the General Power of Competence.
As less than 2/3rds of members had been elected
- g) To agree to pay the clerk at SCP 27
It was agreed to pay the clerk at SCP27
- h) To agree the current bank signatories
The Current bank signatories were Cllr. Baker and Reynolds were agreed

085-24 13. VILLAGE MAINTENANCE TASKS

There was still a need for a Lengthsman, enquiries were on going to locate a suitable person. The position of Lengthsman was discussed at length. The clerk to speak to Church Stretton

- 086-24 14. TO REVIEW, AMEND (If necessary) AND ADOPT THE FOLLOWING:**
- a) Appointment of Parish Council Representatives –**
 - i. SALC Area Committee**
 - ii. Village Hall Representatives (Cllr. Barker Leebotwood)(Cllr. Lawrence Longnor)**
 - iii. School Representative**
 - iv. Finance Working Party.**
 - b) Standing Orders**
 - c) Financial Regulations**
 - d) Risk Assessment Register**
 - e) Assets Register Notice board addition**
- 087-24 15. Reports from Councillors who have represented the Parish Council at outside bodies**
There were no reports
- 088-24 16. INFORMATION FROM MEMBERS**
There was nothing to report under this heading
- 089-24 17. CORRESPONDENCE: EMAILS**
The Clerk reported that all emails had been sent to members
- 090-24 18. To agree the dates for the next Council year**
Monday 23rd September 2024 Leebotwood Village Hall
Monday 25th November 2024 Longnor Village Hall
Monday 27th January 2025 Leebotwood Village Hall
Monday 24th March 2025 Longnor Village Hall
Monday 19th May 2025 Leebotwood