

## Minutes of the Extra Ordinary Meeting of Wolverton Parish Council held at the Church Hall, Wolverton at 8.00pm on 23 June 2021

Present: Cllr S Easterbrook (Chair); Cllr P Anthony; Cllr S Murphy; Cllr T Phillips

Parish Clerk: Mrs Jennifer Bendall

Public: None

**21/06/23/01 Record of members present**  
Noted.

**21/06/23/02 To receive apologies for absence**  
Cllr Wynn-Evans was unable to attend the meeting for medical reasons. Approved.

**21/06/23/03 To receive declarations of interests (existence and nature) on Items on the Agenda**  
None.

**21/06/23/04 Annual Governance and Accountability Return (AGAR)**

**1. To note completion of the Internal Audit, and to consider comments made by the Internal Auditor**

It was noted that the Independent Internal Auditor had reviewed WPC's records for the year ending 31 March 2021, and had commented that: a. there is no evidence of payroll for the previous Clerk, although payments have been traced to bank statements and expenses have been detailed within the minutes, and b. that the Annual Governance Statement must be approved before the Accounting Statements and that this must be evidenced clearly within the relevant minutes – the order of this was unclear from the minutes reviewed.

**2. To consider, approve and sign the Annual Governance Statement 2020/21**

WPC considered and approved the Annual Governance Statement for 2020/21 in relation to the Statutory Declaration to the External Auditors, and the Chairman and Clerk signed the Annual Return on behalf of the Council.

**3. To consider, approve and sign the Accounting Statements 2020/21**

The Council considered and approved the Accounting Statements for 2020/21 in relation to the Statutory Declaration to the External Auditors, and the Chairman signed the Annual Return on behalf of the Council.

**4. To resolve if WPC will certify as exempt from a limited assurance review under Section 9 of the Local Audit (Smaller Authorities) Regulations 2015**

Following consideration of the criteria for certifying as exempt from a Limited Assurance Review under Section 9 of the Local Audit (Smaller Authorities) Regulations 2015, it was unanimously resolved that WPC will certify as exempt for the year 2020/21. The Chairman and RFO signed the Certificate of Exemption on behalf of the Council.

**21/06/23/16 Dates for future meetings**  
Thursday 22 July 2021 – Ordinary Meeting  
Thursday 23 September 2021 – Ordinary Meeting

**21/06/23/17 Close**  
The meeting closed at 8.15pm

**Signed:**

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Wolverton Parish Council Chair

**Date:**

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