

**Minutes of the Parish Council meeting held on
Tuesday 30th April 2019****Councillors Present:**

Mrs D Wiltshire (DW)(<i>Chairman</i>)	Mr M Usherwood (MU)
Mr D Read (DR)	Mrs A Bennett (AB)
Mr R Eversden (RE)	Mrs K Delafield (KD)
Mr P Jeffery (PJ)	Mr N Hallet (NH)
S Slade (retiring Clerk)	Mrs M Harding (new Clerk) 8 members of the Public

Apologies: None

2019/04-1 Welcome, housekeeping and to receive any apologies for absence, emergency exits noted, apologies were received and recorded

2019/04-2 To receive declarations of interest and grants of dispensation- RE suggested that the Chair declared an interest in the SID being located outside her son's house, it was noted that the SID is on the highway verge in both locations. A discussion commenced on the siting of the SID and the costs related to the investigations per suggested site of £400.

2019/04-3 To approve the minutes of the Parish Council meeting held on 26th March 2019

Proposed MU

Seconded AB

Resolved

2019/04-4 Matters arising from the minutes for info only

MU reported on the village clean-up day, 5 bags of litter were collected, 14 people turned up.

It was also noted the comments regarding litter the issues of litter at the MacDonald's site was reported on the village Facebook, it was noted that although this is not in the Parish it has been a topic that the PC has tried to action.

AB commented that black plastic is being left in fields from feeding silage bales in the fields, it was noted that farmers should be reminded to pick this up.

2019/04-5 Democratic forum 15 minutes (for agenda items only)

It was noted that slates had come off the garage on the village green. Cllrs to inspect.

2019/04-6 To consider all correspondence received for decision, consultation and information (see list)-Items for noting:

Item 4- Clerk is booked on the DAPTC seminar for September a shared cost with Clerk's other PC's

Item 6- Accounts now up to date, internal audit to be carried out

Item 8- 2 x spaces booked on the new Councillor induction courses on 9th July in Dorchester

Item 10- A letter of request for funding towards the Martinstown open gardens from the VH, it was noted that the PC can allocate funds under S137 also there are funds allocated from CIL income and the prize money from the Best Village competition 2018 of £100. The PC agreed to donate £50 towards the competition.

Proposed MU

Seconded PJ

Resolved

Item 11- Best village competition application form and plan have been submitted

Item Temporary traffic regulation order for Goulds Hill on 21st June to 11th July, further information to be circulated closer to the time.

Item 22- Book of Martinstown launch evening- this went well, many have sold and more are to be printed.

Item 26- Cllrs were reminded of the legalities of siting posters around the village for the coming election a fact sheet was circulated.

2019/04-7 Finance**i. To consider the purchase of a laptop for the PC office at a cost of £500**

The Council discussed the need for a computer by the new Clerk in order to carry out the functions of the Council the Clerk requested a laptop solely for the business of WSMPC.

Proposed RE

Seconded MU

Resolved

ii. To consider internet banking for Paris Council business

In order to increase the efficiency of the PC office the PC considered setting up internet banking, the Clerk does this with her other Parish Councils. Cllrs raised concerns regarding security, there would still be a 2- or 3-party process when payments are set up by the Clerk then authorised by Cllrs with account access, this is done using their own user ID and passwords and card readers with Lloyds.

Proposed RE

Seconded AB

7 votes FOR

1 vote AGAINST

Resolved

iii. To consider the finance report of payments and receipts:

Payee	Detail	Amount
Staff Salaries	Final	£160.84
Staff Salaries	First	£151.80
HMRC	PAYE	£77.80
Magna Housing	Hall Hire	£10.00
Buddle	Grass cutting	£30.00
DAPTC	Annual Subscription	£246.41

All payments were made in line with internal controls

Bank balances as at 31st March 2019-£12141.67

Proposed RE

Seconded AB

Resolved

iv. To consider the draft specification for grass cutting on the village green

The Clerk had produced a draft spec based on the previous cutting arrangements. The previous contract in 2016 did include cutting of a section of the Churchyard, it was noted that this is not the responsibility of the PC. It was agreed to update the spec to include the care of the daffodils, and to take away any cuttings. The Contractors who tender will also be asked for the costs of this area in the Churchyard once the area is agreed on a plan. The PC will then consider this at the next available meeting.

Proposed PJ

Seconded MU

Resolved

It was noted that at the January meeting to agree grass cutting on a one-off basis without gathering competitive quotes as an exception to SO in order to carry out this function until a contract can be arranged.

2019/04-8 Planning Consultations-**i. To give consideration to Planning matters-**

a. WD/D/19/000798- MAIDEN COTTAGE, WEYMOUTH ROAD, MARTINSTOWN- Erection of two storey side extension, single storey extension & form accommodation within extended roof space.

Erection of detached double garage. (Amended scheme to p.p WD/D/18/002659). No objections

b. The Council received a request from the applicant to write a letter of support for the scheme, as the case officer is minded to reduce the number of dwellings from 4 to 3- WD/D/18/001816 - Dismantle and remove former cattle shed, former piggery and milking parlour. Convert redundant dutch barn into 1 no. dwelling and construct 4no. new dwellings - CHURCH FARM, CHURCH FARM ACCESS ROAD, MARTINSTOWN – The Council discussed the request for support, the PC did not at the time of the meeting have the full facts as to reason why the scheme was suggested to be reduced, but as the PC had previously supported the development for 4

dwellings to include smaller homes and additional parking. The Parish Council would write to reiterate the previous comments supporting the 4 dwellings having reduced them from 5 in order to accommodate additional parking as noted above. Given the development would provide the mix of properties the parish council would like to see in the village, and the original request for adequate parking. This further reduction would not make the development viable also reducing the benefit for local people to able to purchase a property in the village. The Parish Council would also request further information on the reasons for requesting a reduction to 3, however the PC are not currently minded to support this reduction.

Proposed MU

Seconded RE

Resolved

2019/04-9 Highways, Countryside & ROW:

i. To consider the issues of parking and litter outside the MacDonald’s site (although not in the Parish

The PC had received comments via the village Facebook page regarding the parking and litter issues (although not a preferred method of communication), the PC had been involved in the past in writing to the various bodies about these issues. The franchise does send out their staff to clear up the rubbish but the parking is only going to get worse with the holiday season ahead. It was agreed that the PC contact the Community Highways officer, Dorset Council officer after the elections, the PCSO for the area and the Group Council of Winterborne Farringdon Group Parish Council to raise concerns.

Proposed MU

Seconded AB

Resolved

2019/04-10 To receive reports from:

- i. The footpath Liaison Officers-** Issues of dog poo and litter were reported.
- ii. Waste watch representatives-** It was noted that the paper stores at the Village Hall and the Parish Office belong to the PC, they will continue to be stored at these locations now that the PC do not have any responsibility over the Parish Office as this is carried out by the trustees.
- iii. Village Hall representatives-** The Village Hall now has a new Chair and is financially in good order.
- iv. Winterbourne Community Fund (was the Blanchard Trust)-** The group had a meeting and is discussing the allocation of funds to charitable and community groups approx. 4-5 grants have been made this year.
- v. PCSO matters-** none, the meet at the shop had been cancelled, Clerk to contact the local PCSO
- vi. Community Speed Watch-**no report this month
- vii. DAPTC-**Election and training information circulated
- viii. Flood Warden-** SS reported that the weeds need clearing from the stream this being the riparian owner’s responsibility. SS explained that although leaving as Clerk he was happy to continue in the role of Flood warden and report as required.

2019/04-11 To receive a report on amenity matters- none

2019/04-12 Items for the Annual Parish Council meeting on 14th May 2019

Tenders for grass cutting, Election results.

2019/04-13 Democratic forum 15 minutes

A resident suggested that photographic evidence needs to be taken of the parking and litter issues, drivers cannot see to exit the site due to the parking on the verges. There are also large areas of mud and puddles.

A resident also brought up the verge cutting regime, it was explained it is the Dorset Council's responsibility and there is a cutting regime in place.

The leader of the bus group spoke to the meeting they will no longer be active as they had done all they could to assist a better bus service in the village. The group were thanked for their persistence and hard work.

The Chair explained that this would be SS last meeting as Clerk after nearly 50 years in office and gave a vote of thanks for his extensive service.

As a point of thanks, the Chair asked if there could be a presentation at the Annual Parish Assembly on 20th May. SS explained he had thoroughly enjoyed the role and it had been part of his life.

The Chair closed the meeting reminding the meeting that at the APA on 20th May there will be refreshments and a chance for the village to meet the new Council.

Meeting closed 8.30pm

CLlr Debbie Wiltshire (*Chairman*) _____

Date: 30th April 2019