

Minutes of a Parish Council Meeting Held on Tuesday 3rd April 2018 at Ivinghoe Old School Village Hub at 7.30pm.

In attendance: Councillor K Groom (Chairman), Councillor C Bamber (Vice Chair), Councillor P Roach, Councillor S Bexson and Councillor S Lott.

Bucks County Councillor A Wight, AVDC District Councillor C Poll and AVDC District Councillor D Town.

Bridget Knight – Clerk.

Apologies: Councillor A Dicker, Councillor A Stone and AVDC District Councillor S Jenkins.

| Items on Agenda | | | |
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| C/81/18 Public Question Time | 81.1 | A member of the public mentioned that his customers/tourists have complained that the lights at Ford End are not working. The chairman explained that the council is preferring to keep the lights to a minimum. | Clerk |
| | 81.2 | The minutes for February were not available on the IPC website, the Clerk to investigate this. | |
| C/82/18 Attendance and Apologies | 82.1 | Apologies were received and accepted from Councillor Dicker, Councillor Stone and AVDC District Councillor Jenkins. | Clerk |
| C/83/18 Declaration of interest | 83.1 | Councillor Groom declared an interest in the Lawn Railings & Fencing Project item 8 on the agenda. | Clerk |
| C/84/18 To approve the minutes of the previous meeting | 84.1 | It was PROPOSED, SECONDED and APPROVED that the minutes held on 6 th March 2018 were correct and were signed by the Chairman. | Clerk |
| C/85/18 To receive reports from District and County Councillors | 85.1 | Bucks County Councillor Wight reported: AVDC District Councillor Town said that he had emailed Bucks regarding the Marsworth diversion and Bucks not allowing the diversion through Westfield Road. | Clerk |
| | 85.2 | AVDC District Councillor Poll reported that he said he had agreed with spending £5000 to pay for the examination of the single unitary preparation, he mentioned that the parishes are encouraged to comment. The crossroads near Mentmore have new signs and thanks was given to Calvin at TfB. Cllr Poll mentioned that he is receiving reports of motorbikes travelling through Dagnall. | |
| | 85.3 | AVDC District Councillor Town mentioned the East -West route, the favoured route is Southern route which following the northern route of Wing bypass. Potentially 75,000 extra houses in AVDC. Tring and Cheddington stations could be improved with the new houses planned. | |

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| C/86/18 Planning Applications | 86.1 | 18/00895/APP – Old Brewery Stables, Windmill Close, Ivinghoe, LU7 9EW. Raising the roof by 0.86m, erection of rear conservatory and insertion of windows and Juliet balcony. No objections PROPOSED by Councillor Roach and SECONDED by Councillor Bexson carried with Councillor Lott & Councillor Bamber abstaining from the vote. | Clerk/ All |
| | 86.2 | 18/00777/ACL – Vicarage Farm, Great Gap, Ivinghoe, LU7 9DY. Continued use of Vicarage Farm for the operation of a commercial haulage enterprise, together with the associated temporary storage pallets. No comment. | |
| | 86.3 | 18/00516/ACL – 18 High Street, Ivinghoe, LU7 9EX. Application for a Lawful Development Certificate for a proposed removal of the existing door to rear elevation and replace with double glazed window; to relocate the existing door and window on the right-side elevation; to construct a new entrance canopy. AVDC Certificate Issued. | |
| | 86.4 | 18/00456/APP – 50 Station Road, Ivinghoe, LU7 9EB. Erection of dwelling. No update. | |
| | 86.5 | 18/00495/AGN – Ford End Farm, Ivinghoe. Erection of an agricultural building. No update. | |
| | 86.6 | 18/00705/INTN – 3 Trust Cottages, Beacon Road, Ivinghoe, HP4 1NF. Notice of intention to install electronic communication apparatus power pillar pursuant to the Town and Country Planning (General Permitted Development Order) 2015 and the Electronic Communications Code (Conditions and Regulations) 2003 (as amended). No update. | |
| | 86.7 | The Old Vicarage, 7 Church Road, Ivinghoe, LU7 9EH. Concerns about the trees putting stress on the boundary wall and feel it is important to keep the trees in the TPO area to an appropriate scale for the small space that they occupy. No update. | |
| | 86.8 | 18/00583/ATP – The Old Vicarage, 7 Church Road, Ivinghoe, LU7 9EH. Concerns about the trees putting stress on the boundary wall and feel it is important to keep the trees in the TPO area to an appropriate scale for the small space that they occupy. No update. | |
| | 86.9 | 18/00168/APP – 1B Windmill Close, Ivinghoe, Bucks. Single storey side extension. Approved by AVDC. | |
| | 86.10 | 17/00054/NONDET – Land to the rear of Handpost Cottage, Church Road, Ivinghoe. Continued use of the land for B8 storage and distribution purposes. Appeal by Handpost Cottage representative. Objection by AVDC, comments from application available online. Update: HM Planning Inspectorate appeal dismissed/refused. | |
| | 86.11 | 17/04844/ACL -Application for a Lawful Development Certificate for an existing development of storage of caravans on land at Vicarage Farm continuously for a period exceeding 10 years. Vicarage Farm, Great Gap, Ivinghoe, Bucks LU7 9DY. | |

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| | | Update: Clerk to contact Planning Officer and confirm caravans have been stored for 10 years plus. No update. | |
| C/87/18 Neighbourhood Development Plan | 87.1 | The team have distributed memory sticks to the Councillors with the NDP. The plan needs to be re-formatted and sent to AVDC for a 6-week consultation period and the referendum is likely to be in September. In future any similar projects Councillor Bexson suggested the numbers on the group should be limited. The chairman thanked the NDP team and said the group has saved the council approx. £20,000. | SB |
| C/88/18 Ivinghoe Village Tidy-up 15 April | 88.1 | It was clarified that the litter pick is for Ivinghoe village on this occasion. | Clerk |
| C/89/18 Highways, Streets & Transport (to include Street Lighting & Speed Watch) | 89.1 89.2 89.3 89.4 89.5 | Councillor Bamber has prepared a response to the Bucks Freight Strategy from IPC which needs to be submitted by the 9 th April. There have been four sessions of speed watch in the last month, a decrease in number of vehicles and speeding vehicles. Ivinghoe bus stop roof – to be reviewed when IPC sets their precept later in the year. Cycle path from Pitstone to Tring station, the Bucks part is complete, and Herts have the money, but it is unlikely to happen soon because Herts need to purchase land. Clerk to get an update. A speed watch co-ordinator has asked if IPC can purchase a windows laptop for processing the data. It was agreed to purchase a laptop for this purpose PROPOSED BY Councillor Groom SECONDED BY Councillor Roach and carried unanimously the cost will be £300. | CB/Clerk |
| C/90/18 Allotments | 90.1 | Work has started for the season. | KG |
| C/91/18 Ivinghoe Rag Pits | 91.1 | No update. | Clerk |
| C/92/18 Ivinghoe Flag | 92.1 | Flag Makers/Creative Canvas have quoted £550 to re-produce the artwork and create the new flag. It was agreed to purchase this PROPOSED by Councillor Groom and SECONDED by Councillor Bamber carried unanimously. | Clerk |
| C/93/18 Table Tennis | 93.1 | The location was agreed on the lawn and the rounded edges were preferred. This will be discussed after the railing project is complete. | Clerk |
| C/94/18 IA Noticeboard | 94.1 | The noticeboard outside of Brookmead will be refurbished and moved to Ivinghoe Aston. The chairman will ask a local resident if he can refurbish the noticeboard and move it. | Clerk |
| C/95/18 Ivinghoe Noticeboard (by Brookmead) | 95.1 | The quote from Greenbarnes Ltd was distributed and it was agreed to purchase the noticeboard at £1654.72 plus VAT in light oak with gold lettering. | Clerk |
| C/96/18 Ivinghoe Lawn Railings & Wooden Fencing Project | 96.1 96.2 96.3 96.4 | Two residents have complained about the new railings project. It is felt that the new railings will improve the safety especially for children and improve the area. Councillor Lott raised a couple of points about the metal railings and the contractor has offered to meet with Cllr Lott to discuss. It was agreed to pay 50% of the cost of the railings PROPOSED by Councillor Bamber and SECONDED by Councillor Bexson and abstained by Councillor Lott. | |

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| Ivinghoe Parish Council | | 4 | |
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| | | It was agreed to have post and rail fencing at the bottom of the lawn PROPOSED by Councillor Bamber and SECONDED by Councillor Bexson carried unanimously. | |
| C/97/18 Ivinghoe Well | 97.1 | No update. | |
| C/98/19 Defibrillators | 98.1 | The defibrillators will be installed soon, after the noticeboard is relocated from Brookmead to Ivinghoe Aston. | Clerk |
| C/99/20 Website | 99.1 | There is a fault with the planning tracker which has been reported to Hugo Fox. | SL |
| C/100/18 IA Village Hall | 100.1 | The Village Hall has been returned to the owner and is being sold or available to rent. | SB |
| C/101/18 LAF Update | 101.1 | | |
| C/102/18 Annual Meeting | 102.1 | There will be first aid training at the annual meetings. | |
| C/103/18 Ivinghoe Town Hall Damp Patch | 103.1 | The damp patch in Ivinghoe Town Hall has been repaired. | Clerk |
| C/104/18 Footpaths, Bridleways, Trees and Playgrounds | 104.1 104.2 104.3 | AVDC Tree Officer visited Ivinghoe Lawn who gave some advice on existing trees and possible new trees. Also visited a parishioner in Maud Janes regarding concerns over neighbouring trees, the parishioner is going to send IPC further information. The footpath in IA is dangerously narrow and Cllr Bexson to send pictures to Bucks County Councillor Wight to raise with highways. AVDC has not litter picked the Beacon Road. | Clerk |
| C/105/18 IA Broadband | 105.1 | Ivinghoe Aston broadband project. IA group to maintain pressure on BT. In the meantime, Village Networks has improved some of their service, there is another company called Voneus who require 40 people to sign to show interest and the cost would be £34.99 unlimited broadband and £20 per month limited broadband, £149 installation and 2-year contract. 23 rd April there will be a meeting for residents of IA to discuss the plan and this could include Ford End and Great Gap. | SB |
| C/106/18 Land Registration | 106.1 | No update. | KG/Clerk |
| C/107/18 Clerks Report | 107.1 | Clerk's Report. The report was circulated prior to the meeting with a list of correspondence. | |

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| C/108/18 Financial Matters, Payment of Accounts and Balances. | 108.1 | <p>The following accounts were authorised for payment during the meeting:</p> <table border="1"> <thead> <tr> <th>Payee</th> <th>Description</th> <th>Total Paid</th> </tr> </thead> <tbody> <tr> <td>Flagmakers</td> <td>Ivinghoe Flag</td> <td>£550.46</td> </tr> <tr> <td>W Roff</td> <td>50% deposit Lawn Railings</td> <td>£12,938.40</td> </tr> <tr> <td>AVDC</td> <td>NDP Work</td> <td>£15.96</td> </tr> <tr> <td>Anglian Water</td> <td>Allotment Water</td> <td>£13.28</td> </tr> <tr> <td>Bridget Knight</td> <td>Salary & Reimbursement Expenses</td> <td>£831.23</td> </tr> <tr> <td>Bucks CC Pensions</td> <td>Clerk Pension EE & ER Contributions</td> <td>£197.67</td> </tr> <tr> <td>Eon</td> <td>Electricity March Statement</td> <td>£116.11</td> </tr> <tr> <td>HMRC Cumbernauld</td> <td>NI/PAYE</td> <td>£181.40</td> </tr> <tr> <td>Ivinghoe Old School</td> <td>Room Hire 3 April</td> <td>£16.00</td> </tr> <tr> <td>Karen Groom</td> <td>Reimbursement office mobile phone</td> <td>£22.39</td> </tr> <tr> <td>Michael Roach</td> <td>Litter Collection - March 18</td> <td>£100.00</td> </tr> <tr> <td>Microsoft</td> <td>MS Office Licence</td> <td>£59.99</td> </tr> </tbody> </table> <table border="1"> <thead> <tr> <th colspan="2">Income:</th> </tr> </thead> <tbody> <tr> <td>Lawn Hire</td> <td>£30.00</td> </tr> <tr> <td>Beacon Adverts</td> <td>£32.50</td> </tr> </tbody> </table> <p>03.04.18</p> <table border="1"> <thead> <tr> <th colspan="2">Balances:</th> </tr> </thead> <tbody> <tr> <td>Community Account</td> <td>£2831.79</td> </tr> <tr> <td>Main Account</td> <td>£72935.12</td> </tr> <tr> <td>Beacon Account</td> <td>£3,076.16</td> </tr> <tr> <td>Petty Cash</td> <td>nil</td> </tr> <tr> <td></td> <td>£78,843.07</td> </tr> </tbody> </table> | Payee | Description | Total Paid | Flagmakers | Ivinghoe Flag | £550.46 | W Roff | 50% deposit Lawn Railings | £12,938.40 | AVDC | NDP Work | £15.96 | Anglian Water | Allotment Water | £13.28 | Bridget Knight | Salary & Reimbursement Expenses | £831.23 | Bucks CC Pensions | Clerk Pension EE & ER Contributions | £197.67 | Eon | Electricity March Statement | £116.11 | HMRC Cumbernauld | NI/PAYE | £181.40 | Ivinghoe Old School | Room Hire 3 April | £16.00 | Karen Groom | Reimbursement office mobile phone | £22.39 | Michael Roach | Litter Collection - March 18 | £100.00 | Microsoft | MS Office Licence | £59.99 | Income: | | Lawn Hire | £30.00 | Beacon Adverts | £32.50 | Balances: | | Community Account | £2831.79 | Main Account | £72935.12 | Beacon Account | £3,076.16 | Petty Cash | nil | | £78,843.07 | Clerk |
|--|-------------------------------------|---|-------|-------------|------------|------------|---------------|---------|--------|---------------------------|------------|------|----------|--------|---------------|-----------------|--------|----------------|---------------------------------|---------|-------------------|-------------------------------------|---------|-----|-----------------------------|---------|------------------|---------|---------|---------------------|-------------------|--------|-------------|-----------------------------------|--------|---------------|------------------------------|---------|-----------|-------------------|--------|---------|--|-----------|--------|----------------|--------|-----------|--|-------------------|----------|--------------|-----------|----------------|-----------|------------|-----|--|-------------------|-------|
| Payee | Description | Total Paid | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Flagmakers | Ivinghoe Flag | £550.46 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| W Roff | 50% deposit Lawn Railings | £12,938.40 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| AVDC | NDP Work | £15.96 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Anglian Water | Allotment Water | £13.28 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Bridget Knight | Salary & Reimbursement Expenses | £831.23 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Bucks CC Pensions | Clerk Pension EE & ER Contributions | £197.67 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Eon | Electricity March Statement | £116.11 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| HMRC Cumbernauld | NI/PAYE | £181.40 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Ivinghoe Old School | Room Hire 3 April | £16.00 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Karen Groom | Reimbursement office mobile phone | £22.39 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Michael Roach | Litter Collection - March 18 | £100.00 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Microsoft | MS Office Licence | £59.99 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Income: | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Lawn Hire | £30.00 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Beacon Adverts | £32.50 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Balances: | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Community Account | £2831.79 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Main Account | £72935.12 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Beacon Account | £3,076.16 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Petty Cash | nil | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | £78,843.07 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| C/109/18 Date of Next Meetings | 109.1 | Tuesday 1 st May 2018 at Ivinghoe Old School 7.30pm. Annual meeting of Ivinghoe Parish Council and Annual Parish Meeting Wednesday 16 th May at 7.15pm Ivinghoe Town Hall. | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | | Meeting closed at 9.12 pm. | Clerk | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |

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