

Misson Parish Council

Minutes of meeting held virtually at 7.00pm on Wednesday 5th August 2020.

As a consequence of the Coronavirus pandemic the meeting was held virtually as a video conference. Members of the public were given the opportunity to join the meeting and/ or to raise questions in advance. Several questions were raised as detailed below:

Public Questions:

1. A member of the public wanted to bring to the attention of the Parish Council (PC) the progress being made with regard to the proposed Village Park and Playground initiative. A public consultation is to be undertaken which will run until the end of August. Full details will be included in the Village Newsletter which will be distributed during the month. A further update to the PC will be made in due course.
2. The following question was submitted to the Clerk ahead of the meeting:
The undergrowth and hedges at the property between Hagg Lane and towards Newington Hall is dreadfully overgrown. The walk to Bawtry down Slaynes Lane/Hagg Lane/ Newington is as popular as ever, but it is becoming impossible to complete the bottom end of the walk without venturing onto the busy road. Could steps please be taken to get it cut back. Thank you
This issue has already been raised with Notts County Council (NCC) who have confirmed that this is being looked into.

Present: Cllrs. Jayne Watson (Chair) Julie Watkins, Peter Edwards, Andy Woolliams, Ken Shephard, Jamie Sutherton, Mark Watson (also attending as D Cllr) and Clerk Mark Hooper.

1. **To receive apologies for absence:** PCSO David Airey and C Cllr Tracey Taylor
2. **To receive any declarations of disclosable pecuniary and non-pecuniary interests:** none declared.
3. **To approve the minutes of the Council meeting of July 1st 2020.** These were approved and signed by the Chair.
4. **To note matters arising from the minutes of the last meeting not on the agenda:**
 - Clerk has contacted Notts Highways to ascertain where the boundary for the Green and the Pinfold lies and also the status of the lane. **NCC Highways have confirmed that it does not form part of the adopted highway. Action – Clerk wrote to Land Registry on the 12th May – awaiting a response.**
 - **River Lane** – a sink hole was repaired earlier in the year by Anglian Water. This has subsequently cracked – Clerk contacted A Water 3rd June – they responded 12/6 – will look into the matter. Reminder sent 29/7. **Clerk to follow up**
 - **Replacement Salt Bins** – ordered – waiting for them to come into stock. Emailed reminder 27th May. Reminder sent 22/6. 17/7 – order confirmed and they should be delivered soon.
 - **Slaynes Lane – electricity pole came down in the flooding.** 12/5 - W Power tel - confirmed matter in hand. Awaiting response from relevant land owners re burying the cable. Contacted W Power 4/6 for update 29/7 – reminder issued. W Power rang back - work to be undertaken in October. Asked if cable etc had been removed - they will check.

Clerk contacted 4th August by W Power – the work is due to commence mid-September to mid-October.

- **Bungalows on High Street** - PC approved Donna to mow at April meeting - 26/5 - emailed Customer Services at BDC requesting that they stop mowing this. Reminder sent 22/6. Photos etc requested 4/7 which were supplied – reminder sent to BDC 29/7.
- **Vicar Lane sign** - BDC contacted - 'Streetnaming' confirmed that they were to order a replacement
Reminder sent 5/5/20 - it has been ordered - but there will be a delay due to pandemic.
29/7 – reminder sent. Response received 30/7 – the sign will be fitted in due course.
- **Church** – Clerk has requested details of the planned works to the Church. An offer has also been made to repair the lamp in the porch. Reminder sent 22/6.
Chair has been in contact – there will be a PCC meeting at end of July – where the notice board will be discussed. **Clerk to follow up.**
- **River Lane** – there is misleading signage regarding the PRoW as it only holds this status to the first style and not beyond. Action – this is to be carried forward as an on-going item.
Update – a new sign has been ordered during July to go at the bottom of River Lane
- **Irrigation Pump creating a lot of noise** – on riverbank near River Lane. Emailed Dairy Farm beginning of June. The problem appears to have been dealt with.
- **Dame Lane sign knocked over** – brought to the attention of the Clerk following June PC meeting. Emailed BDC who will look into it.
Reminder sent 29/7. Response received 30/7 – a site visit is to be undertaken.
- **Slaynes Lane maintenance query re potholes etc**– Clerk contacted Hanson's in May – response received in June. Once they are operational again, they will repair the potholes. Re the restoration – 'As regards the restoration we have still to carry out a full assessment of the extent of the damage and the timing of what we do will to a certain extent depend on any works the EA propose along the Idle to mitigate the risks of future extensive flooding.'
- **999 calls**: A member of the public asked for a Parish Council (PC) response to the recent number of burglaries and thefts within Misson and the surrounding area.
One issue was highlighted – when the police are contacted via 999 from a landline in the village it automatically is routed to a South Yorkshire call centre – there is then a time lag whilst the call is re-routed to a Notts call centre. **Action – Clerk to investigate this.**
Response from the PCSO is that 999 calls made go through to the BT operator, and from the easting and northings from where the call is made, together with mast siting's, determines where the calls are routed to. There are instances where Nottinghamshire Police control room take calls for adjoining forces, and further afield, details are taken and passed onto that force. If this should happen the delay should be very minimal as control room staff, if needed, do have contact numbers for top desk personnel for all other forces. It is suggested that when making a 999 call, on being connected, quoting Nottinghamshire Police straight away
- **CCTV** - The PC were asked if there was the potential for CCTV to be installed in the village – D Cllr M Watson explained that Bassetlaw District Council (BDC) run a scheme which villages can participate in. It is relatively expensive – **Action - D Cllr M Watson agreed to investigate the cost of it.**

The cost to install two fixed cameras would be in the region of £2,000 if there was an existing power source and columns to attach them to. Annual monitoring of them would be £1,000. A CCTV scheme in a neighbouring village for three cameras that can be moved remotely has cost in the region of £10,000.

- **CCTV** - A member of the public raised a question about CCTV – as the village is a Conservation Area could CCTV be installed at the front of properties.
The Clerk has confirmed with the Conservation Officer at BDC that there are no restrictions within a Conservation Area for CCTV to be installed.
- **Angel Inn on Dame Lane** – since the July meeting complaints have been rec'd re the rubbish etc left at the pub. Clerk has contacted Environmental Health and Licensing at BDC and also Star Pubs which owns the pub.

5. To receive reports from District and County Councillors

- **C Cllr T Taylor sent her apologies**
- **D Cllr. M. Watson:**

Environmental Enforcement Officers are to be deployed by BDC. They will operate within Worksop and Retford town centres and will have the power to issue fixed penalty notices for littering and dog fouling. If there are significant problems with these issues in outlying areas within Bassetlaw, they could be deployed to them in the future.

Worksop, Retford and Bircotes Leisure Centres - these are now open again. They are working on reduced capacity and people are advised to ring to book in advance.

6. Parish Financial administration

To receive and approve:

- The Clerk presented the Financial statements to the 31st July 2020 and Council resolved to accept them:

NatWest Current Acc.	@ 31/07/20	£9,213.63
NatWest Reserve Acc.	@ 31/07/20	£10,563.63

- Councillors resolved to approve the following payments:

Payt	Payee	Description	Amount
BACS	EAGL-S	Newsletter Printing	£110.00
BACS	Axholme Pest Control	Mole treatment in Cemetery	£162.00
BACS	Notts ALC	Chair's training course	£35.00
BACS	J Watkins	Cork for notice board	£33.45
BACS	TEC Clerk	Salary – July	£110.00
BACS	HMRC	PAYE – July	£84.60
BACS	MPC Clerk	Salary – July	£368.20
BACS	Lengthsman 1	Maintenance in Churchyard & Cemetery	£154.00
BACS	Torne Valley	Paint	£7.80
BACS	Paul Carter Design	Survey Churchyard Wall	£600.00
BACS	M Hooper	Reimbursement for Zoom subscription	£14.39
BACS	Lengthsman 2	Maintenance in Churchyard & Cemetery	£115.50
Total			£1,794.94

7. Planning

a. To note planning decisions:

- **20/00679/CDM** - Scoping Request - Proposed Spring Road Quarry Extension. Spring Road Quarry Misson. **Scoping Opinion Issued**
- b. **To consider planning applications:**
 - **20/00639/FUL** - Erect Dwelling Associated with Existing Equestrian Business (Resubmission of 19/01590/FUL). True Fate Equestrian Centre Bracken Hill Lane Misson. **This application was submitted after the July Parish Council meeting. At that time an August PC meeting was not planned. The following comments were submitted on behalf of the PC: Misson Parish Council make the following comments:**
 - The planned residence is outside the village development boundary and would be development in open countryside so Bassetlaw District Council Policies DM1, DM3 are applicable. There is the potential that a precedent could be set for further planning applications outside the village boundary.
 - Policy DM4 of the Bassetlaw Local Development Framework (BLDF) also states that permission will only be granted for residential development that is of a high-quality design and respects the character of the area. Similar advice is contained in paragraph 127 of the NPPF and policy 2 of the Misson Neighbourhood Plan which states that development should be sympathetic to local character.
 - Policy DM9 states that that new development proposals in and adjoining the countryside will be expected to be designed so as to be sensitive to their landscape setting and expected to enhance the distinctive qualities of the Bassetlaw Landscape Character Idle Lowlands Policy Zone 02: Misson which recommends that the rural landscape be conserved by seeking opportunities to restore arable farmland to pasture and concentrating development of and appropriate design and scale around Misson.
 - Policy DM9 of the BLDF states that new development proposals will be expected to demonstrate that it will not adversely affect or result in the loss of protected species. Similar advice is contained in Policy 10 of the Neighbourhood Plan and paragraph 170 of the NPPF.
 - **20/00813/FUL** - Proposed Demolition of Existing Dwelling and Erection of Replacement Dwelling and Storage Shed. Station Cottage Park Drain Westwoodside South Yorkshire. **The time limit for comments is the 18th August – the PCs will consider the application within that timeframe and make appropriate comments. A combined response will be submitted by the Clerk.**
 - **20/00792/CAT** - Remove T1 (Victoria Plum) and T2 (Lilac Shrub). Wardens Cottage Slaynes Lane Misson. **The Parish Council had no comments to make on this application and held a Neutral stance.**
 - **Progress with Neighbourhood Plan**
A response has been received from the owners of Misson Mills confirming their plans for development are still current.
Following the recent announcement of Government changes to local planning regulations the Clerk will liaise with BDC Planning to discuss the future of the Neighbourhood Plan.
 - To consider any other planning matters – no further planning matters this month.

8. The Neighbourhood Improvement Programme

- **Lengthsmen** – cutting and strimming has continued. One of the Lengthsmen has refurbished one of the benches on the Green – work will commence on the second bench in the near future.
- **Pinfold** – Cllr J Watkins has met previously with a professional hedge layer for advice re the Hawthorne hedge. This work was approved at the last PC meeting and work will commence at the end of the year – the hedge layer will visit Line Bank to examine the hazels to see if they are suitable for using as stakes and binders.

An application for a grant for the purchase of a bench in the Pinfold has been submitted by the Clerk to the Town Estates Charity.

- **Misson Cemetery/ Churchyard** –The boundary wall of the Churchyard next to Vicar Lane has been inspected and requires some maintenance. **Action – Clerk has begun the process of applying for permission for the wall to be repaired – ongoing.** In addition to this a problem has been identified with the walls bordering Delamere. The owners of the bungalow are in the process of removing the fencing which is attached to the Churchyard wall. There was a large amount of ivy growing from the Churchyard over the original fencing which has been removed in the process. This has revealed damage caused by the ivy to the wall. It has been established that the entire Churchyard wall is Grade 1 listed and is the responsibility of the Parish Council.

A survey of the whole perimeter wall has now been completed which has identified significant work needs to be undertaken to the wall to stabilise it.

The PC is in the process of consulting a number of building specialists to obtain quotes for the work.

Action – Clerk to contact the Conservation Officer to discuss the implications of the survey.

Action – Clerk to contact the owners of Delamere to inform of survey.

- **New notice board for the Churchyard** – Cllr J Watson has contacted the Church Warden to discuss the requirements who has responded confirming that this would be appreciated. **Action – this is on-going.** The PC would like to know the details of the planned improvements for the church. **Action - Clerk to contact Church Warden. This is on-going.**

9. Business Liaison

- **Odour emissions from Tunnel Tech (TTN).** The provisional July figures have been received from BDC – there are 51 complaints to date – these may rise as the stats are finalised.

Action: D Cllr M Watson will arrange to meet with Environmental Health at BDC to discuss the ongoing issues

Action – Clerk to contact Simon Middlebrook, the manager of Tunnel Tech (North), for a progress update on the enclosure works.

10. To receive a report from Misson Community Association (MCA):

In preparation for the Misson Pre School to recommence activities in September the MCA has established what is required with regard to the current Covid regulations for re-opening the Community Centre. This has also been undertaken in consultation with the Pre School.

This has highlighted a few items:

- The window operating mechanism needs to be upgraded to allow for greater ventilation;
- The taps in the toilets need to be changed from percussive ones to allow for the required time for hand washing;
- Legionnaires testing needs to be undertaken of the water supply;
- A fire risk assessment is required;
- The plastic curtain on the door leading to the playground needs to be removed temporarily;

- Changes need to be made to the display boards in the foyer.

A template has been compiled by the Clerk to be completed by the MCA for any works to be undertaken to the Community Centre. This was approved at this meeting. A copy of the template will be attached as an annex.

The template was also approved in principle by the MCA – who completed one for the first two items above.

The completed template was approved by the MPC - Proposed by Cllr J Watkins and Seconded by Chair J Watson.

11. To discuss the proposal to site a picnic bench on the Green.

At the July PC meeting a request was made by the Thimbles group. They have raised a substantial amount of money by producing face masks during the pandemic. The group would like to provide a picnic bench to be sited on the Green.

At that meeting the PC expressed their approval in principle for this – subject to obtaining the views of the residents who lived around the Green.

The residents were duly contacted by letter – five replies were received – the consensus of views were that although in principle this was a worthy idea – in practice it would not be feasible to site the bench on the Green as it has the potential to cause noise and litter problems. It could also lead to the use of portable barbecues.

The Parish Council were unanimous in their support of the Thimbles group and the wonderful work they have done to raise the funds. Unfortunately, they could not agree to the siting of the picnic bench on the Green.

Dr Mandy Walker was present at the meeting – she explained that there is the potential to site a picnic bench in the future in the proposed Village Park and Playground.

Action – Clerk to contact the Thimbles group and explain the decision not to allow the siting of the picnic bench on the Green.

12. To discuss the issues with River Lane

It has come to the attention of the PC that there is potential for registering part of River Lane as a Town and Village Green through the Commons Act of 2006. This would enable that section of land to have the same legal principles applied to it as they do to the Green.

Following discussion, it was decided to obtain legal opinion in the first instance.

Action – Clerk to contact Notts Association of Local Councils to obtain a list of suitable solicitors.

13. To discuss the next edition of the Parish Newsletter –

The August edition will include contributions from a wide range of village groups – including the MPC and MCA.

The MPC contribution was Approved by Cllr P Edwards and Seconded by Cllr J Watkins.

14. To review highways and parish paths –

Fly Tipping on Newington Road – this has been reported to BDC.

15. To receive feedback from meetings attended during July: nothing to report at this meeting

16. To receive correspondence –

The Chair has been contacted by the Director of Pollybell. He is concerned about the number of teenagers who have been using the Bailey Bridge to jump into the river. The bridge is used by heavy farm machinery and there is the potential for Health and Safety issues. The Chair acknowledged the potential problems of this situation and has posted information on the Parish Facebook information page and has also suggested signage could be installed by Pollybell.

A request has been received from a local resident to purchase a bench to be sited in the Pinfold in memory of their late husband.

The PC were appreciative of this kind offer – however plans for a bench for the Pinfold are in quite an advanced stage. A suggestion was made, and approved, for the replacement of the current bench in the Cemetery which is in need of maintenance.

Action – Chair to contact the resident concerned and discuss with them.

17. To confirm the date of the next meeting: Wednesday, September 9th 2020 at 7.00pm.