

REF: 2425-002

Hartshill Parish Council

Hartshill Community Centre, Church Road, Hartshill, Nuneaton, CV10 0LY

Telephone: 02476 397961

Email: hartshillparishcouncil@gmail.com

Dear Councillor,

I write to inform you that the Annual meeting of Hartshill Parish Council will be held on Tuesday 7th May 2024 at 6.30pm at Friends Meeting House, Castle Road, Hartshill

You are requested to attend this meeting.

Yours Faithfully

Olwyn Hardy – Clerk to Hartshill Parish Council – 30TH April 2024

	Agenda	Item	Action
1	Election of Chairperson	First order of business – election of the chairman -Elected Chairman to sign declaration of acceptance of office	
2	Election of Vice-Chairperson	Election of Vice-Chairman – Elected Vice-Chairperson to sign declaration of acceptance of office	
3	Welcome and apologies	To open meeting and record any apologies received	GR
4	To accept any apologies received.	To consider any apologies received and record as accepted.	GR
5	Procedural items	Please refer to the notes at the end of agenda	HPC
6	Declarations of interest	Please refer to the notes at the end of agenda	GR
7	Chairman’s Announcement	Please refer to the notes at the end of agenda	GR
8	Report from Borough & County Councillors	To receive report from Borough & County Councillors.	MB
9	Report from Police & PCSO	To receive report from Police & PCSO	PC
10	Public Question Time	Strictly 15 minutes allocated to members of the public wishing to address the Council.	MOP
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REF: 2425-002

Hartshill Parish Council

Hartshill Community Centre, Church Road, Hartshill, Nuneaton, CV10 0LY

Telephone: 02476 397961

Email: hartshillparishcouncil@gmail.com

Dear Councillor,

I write to inform you that the Annual meeting of Hartshill Parish Council will be held on Tuesday 7th May 2024 at 6.30pm at Friends Meeting House, Castle Road, Hartshill

You are requested to attend this meeting.

Yours Faithfully

Olwyn Hardy – Clerk to Hartshill Parish Council – 30TH April 2024

	Agenda	Item	Action
1	Election of Chairperson	First order of business – election of the chairman -Elected Chairman to sign declaration of acceptance of office	
2	Election of Vice-Chairperson	Election of Vice-Chairman – Elected Vice-Chairperson to sign declaration of acceptance of office	
3	Welcome and apologies	To open meeting and record any apologies received	GR
4	To accept any apologies received.	To consider any apologies received and record as accepted.	GR
5	Procedural items	Please refer to the notes at the end of agenda	HPC
6	Declarations of interest	Please refer to the notes at the end of agenda	GR
7	Chairman’s Announcement	Please refer to the notes at the end of agenda	GR
8	Report from Borough & County Councillors	To receive report from Borough & County Councillors.	MB
9	Report from Police & PCSO	To receive report from Police & PCSO	PC
10	Public Question Time	Strictly 15 minutes allocated to members of the public wishing to address the Council.	MOP
11	Accounts for Payment	To approve payments to invoices Received by the Council	Clerk
12	Financial Report	To receive an update on the Financial Status of the Council	Clerk
12.1	Asset Inspection Report	To review Asset Report	HPC
13	General Power of Competence	To re-adopt the General Power of Competence for the year 2024/25	HPC
14	Internal Audit	To approve re-appointment of Internal Auditor. Date & Time of Internal Audit 2024	HPC
15	Insurance	Councillors asked to consider insurance schedule and approve for the year 24/25	
16	Planning Applications	To consider any planning applications received by the Council.	HPC
17	Minutes of the Last Meeting	To approve the minutes of the last meeting 2425-001 and sign as a true record.	Chair
18	Correspondence	To receive any correspondence received for the month April.	HPC
19	Estate	To discuss matters relating to Snowhill Rec Ground, Hartshill Cemetery and Hartshill Community Centre.	HPC
20	Severn Trent	To discuss Severn Trent Water	HPC
21	HPP Service Level Agreement	To discuss SLA received from HPPP	HPC
22	Grange Rd Gate	To discuss Grange Rd Gate installation and update to entry way	HPC
23	Defib Training	To discuss DEFIB training following the installation of the new Defib on Snowhill Rec.	HPC
24	Items for Next Agenda	Items for decision only for next agenda (June 2024)	HPC

	Date and Time of next meetings	The next meeting will take place on June 4th, 2024, at 6.30pm at Friends Meeting House. Annual Assembly to take place 14 th May 6.30pm at Friends Meeting House, Hartshill	HPC
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