

AGENDA
BEAN PARISH COUNCIL
Monday 14th October 2019 at 7.00 pm at
Bean Village Hall

Members to note that the guillotine will be in operation and that this meeting will close before 9.00 pm.

Members to note that following a resolution passed at the October 2010 Meeting, Item 7, the Minutes of the previous meeting will be taken as read.

Prior to the Meeting the Chair to draw attention to the protocol regarding the audio and visual recording of the Meeting or of any part thereof.

	Agenda Item	
1.	<u>Apologies for absence</u>	
2.	<u>To receive any Declaration of Pecuniary Interests pertaining to this agenda</u>	
3.	<p><u>Minutes</u> To APPROVE the Minutes of the Council Meeting held on Monday 9th September 2019 that they be received as a true and complete record and that the resolutions contained therein be deemed to be the resolutions of the Council.</p> <p>RECOMENDATION: That the Minutes of the Parish Council held on 9th September 2019 be approved and adopted as a true record.</p>	
4.	<p><u>Matters Arising</u> To consider any other matters arising from the Minutes not covered elsewhere on the Agenda and at the discretion of the Chair any items of an urgent nature that need to be discussed.</p> <p>4.1 Bollards on Bean Hill Will be sited 3m apart and not 4m apart as originally designed and will be of timber constructions</p> <p>4.2 Flag Pole To receive an update (as attached)</p> <p>4.3 Local NHS launches public consultation on urgent care services in Dartford, Gravesham and Swanley www.dartfordgraveshamswanleyccg.nhs.uk To discuss the following options: Option 1 To create an Urgent Treatment Centre at Gravesham Community Hospital by moving services from the current Fleet Health Campus in Northfleet (White Horse Walk-in) to join the Minor Injuries Unit at Gravesham Community Hospital</p>	

	<p>Option 2 To create an Urgent Treatment Centre at Darent Valley Hospital by moving services from the current Minor Injuries Unit at Gravesham Community Hospital and the Fleet Health Campus in Northfleet (White Horse Walk-in) to Darent Valley Hospital</p> <p>Public consultations: · Wednesday 16 October at Alexandra Suite, St Mary's Road, Swanley BR8 7BU; · Wednesday 30 October at Kent Room, Gravesham Civic Centre, Windmill Street, Gravesend DA12 1AU.</p> <p>4.4 Community Forum 26 September To receive a report</p>	
5.	<p><u>Community Warden</u> To receive a report.</p>	
6.	<p>Correspondence</p> <ul style="list-style-type: none"> - Rural Bulletin - Hospital Radio Publications. To CONSIDER if the Council wishes to advertise in this magazine. - Invitation to attend Annual General Meeting of the Association of North Kent Neighbourhood Watches on Tuesday 15th October 2019 at the Management Suite, Upper Rose Gallery, Bluewater, Greenhithe, Kent, DA9 9ST, commencing at 7pm sharp 	
7.	<p><u>KALC/SLCC/NALC</u></p> <p>7.1 September newsletter</p> <p>7.2 KALC Chief Executive Bulletin – Issue 1 (October 2019)</p> <p>7.3 KALC Executive Committee's decision that KALC needs an additional part-time member of staff to enhance the member services offer to member councils. The new position will be for a Learning & Development Support Officer. It will be a part-time position, 30 hours per week. KALC will use £8,000 from reserves for year 1. There would then be a further increase in subscription fees in Year 2 (2021/2022), unless of course there is a significant increase in income from training, which would then be used towards offsetting the costs in Year 2.</p> <p>The average increase in membership subscriptions would be £89.69 per annum per council or £7.47 per month or £1.70 per week.</p> <p>7.4 KALC AGM will take place on Saturday 30 November</p>	
8.	<p><u>Borough & Parish Forum</u></p> <p>8.3 Tuesday 8 October To receive a report on the above meeting.</p>	
9.	<p><u>Consultations/Training</u> No matters to consider at date of publication</p>	
10.	<p><u>GDPR</u></p> <p>10.1 Councillor's emails</p>	

11.	<p><u>Kent Police</u> 11.1 September news letter 11.2 Police & Crime Commissioner – Blue Light Jobs Fair Orchards Academy, St Mary's Road, Swanley. BR8 7TE Thursday 14 November, from 6pm to 9pm 11.3 Rural Matters and Crag Report</p>	
12.	<p><u>Planning</u> To note 12.1 Weekly planning list from DBC 12.2 Weekly planning list from EDC</p> <p>To CONSIDER the following applications</p> <p>12.3 DA/19/01283 West View, Southfleet Road, Bean, Kent Applicant to reduce the height of the tree from where the largest branch is overhanging the car park to the top of the tree of 1 No. Horse Chestnut tree (T2) subject to Tree Preservation Order No. 4 1980.</p> <p>12.4 DA/19/01260/TDA Highway Land off Watling Street, adjacent Wood Lane, Bean Application of determination pursuant to Part 16 of Schedule 2 of the Town and Country Planning (General Permitted Development) (England) Order 2015 12 to whether prior approval is required for the proposed 17.5m shrouded pole, 3 No. equipment cabinets, along with ancillary works.</p> <p>12.5 DA/19/01262/COU Land at Drudgeon Farm, School Lane, Bean Change of use of land to form 4 permanent plots for travelling show people with associated access and landscaping.</p> <p>To note that PERMISSION HAS BEEN granted 12.6 DA/19/01087/FUL 70 Stonewood Bean Kent DA2 8BY Demolition of existing rear conservatory and erection of a single storey rear conservatory</p>	
13.	<p><u>Ebbsfleet Development Corporation/Eastern Quarry</u> No matters to consider at date of publication</p>	
14.	<p><u>Highways</u> <u>Kent Highways</u> 14.1 Drain & Gully work Has taken place in Beacon Drive opposite number 1-7 and Bean Lane between the mini roundabout and entrance to the field.</p> <p>14.2 Road Closures Temporary Road Closure – Various Roads, Dartford – from 4 October 2019</p>	

Temporary Road Closure – Various Roads, Dartford – from 4 October 2019

Because of intrusive survey works, Kent County Council has made an Order prohibiting through traffic on Various Roads, Dartford, as per the below or until the works have been completed.

B255 Bean Lane, Bean - Full Closure North to A296 Link Road including lane closure on the roundabout and approaches from A2 and A296
28 October 2019 for 5 nights between 22.00hrs and 06.00hrs
The alternative route is via B255 St Clements Way, A226 London Road.
Southbound traffic is via A296, A2 eastbound to Springhead Interchange.

A2260 Southfleet Road, Swanscombe - Full Closure Nursery Slip, Eastbound (A2260) including roundabout
9 October 2019 for 2 nights between 22.00hrs and 06.00hrs
The alternative route is via A2, M25 Junction 2 Darenth Interchange, Bean Interchange. Traffic affected will be diverted via A2, Tollgate Interchange or via Bean Interchange, Bean Lane/B255, Watling Street, A296 and merge onto the Eastbound A2 carriageway towards Canterbury/Dover.

A2260 Southfleet Road, Swanscombe - Full Closure from B259 Roundabout to A2260 Roundabout Southbound, Nursery Slip
11 November 2019 for 4 nights between 22.00hrs and 06.00hrs
The alternative route is via A2660 Ebbsfleet Road, A226 Thames Way, B262 Springhead Road.

B255 Bean Lane, Bean - Full Closure from B255 Roundabout to Bean Southbound
4 November 2019 for 5 nights between 22.00hrs and 06.00hrs
The alternative route is via A2 eastbound carriageway to exit at the Springhead nursery and return on the westbound.

B255 Bean Lane, Bean - Full Closure from B255 Roundabout Northbound to A296 Roundabout
4 October 2019 for 3 nights between 22.00hrs and 06.00hrs
The alternative route is via A2 westbound carriageway to exit at the M25 Junction 2 Darenth Interchange and return on the eastbound carriageway to exit at Bean Interchange.

14.3 Highways Improvement Plan

To discuss and complete the HIP.

14.4 Parking in Bean

Refer resident's letter regarding parking by outside contractors in Beacon Drive and Foxwood Road.

14.5 Parish Seminar for Maidstone, Swale, Gravesham & Dartford

The Seminar will take place between 09:50 and 13:00 on Thursday 28th November at Ditton Community Centre, Kiln Barn Road, Ditton, Kent, ME20 6AH.

The Clerk will be attending

	<p>14.6 A2 BEAN AND EBBSFLEET JUNCTION IMPROVEMENTS To note the Statement of Common Ground and to receive a report on The Public Enquiry held at the Mercure Hotel, Brands Hatch</p> <p>14.7 Closure of Beacon Drive Will be closed outside numbers 80 to 92 on 4 November for 3 days for drainage repairs.</p> <p>14.8 Closure of Betsham Road Sunday 27th October 2019 for 1 day</p>	
15.	<p><u>Environmental Issues</u></p> <p>15.1 Recycling protocol Recyclables (any paper, any card, any metal can, any plastic bottles, tubs and trays) should be placed loose into a grey recycling bin. This is because DBC/contractors must ensure that the recycling is not contaminated so it cannot be placed in black sacks which will always be presumed to contain refuse.</p>	
16.	<p><u>Footpaths</u> No matters to consider at date of publication.</p>	
17.	<p><u>Beacon Woods</u> No matters to consider at date of publication.</p>	
18.	<p><u>Recreation Facilities</u></p> <p>18.1 Annual Inspection Report To receive the report dated 30th September 2019. Arrangements to be made for identified remedial work to be carried out.</p>	
19.	<p><u>Bean Village Hall</u></p> <p>19.1 To NOTE that the July meeting was cancelled.</p> <p>19.2 To agree date for next meeting of the Hall Committee.</p> <p>19.3 Vanity Unit in Ladies' toilets The manufacturer has agreed to supply a new unit and pay for installation. However, concerns have been raised that the damage to the edging may have been caused by soap from the dispenser. If this is the case and the new unit does not have sealed edges the same problem may occur again. Now evaluating whether an aluminium strip, sealed with clear silicon, may be a better option.</p> <p>19.4 To NOTE that the church (Sunday mornings 2 hours) and Mini-athletics (Saturday mornings 2 hours) have terminated their hire contracts. This will result in a loss of income over a 12-month period of approximately £1,650.</p> <p>19.5 To DISCUSS hall hire conditions. The Council needs to agree protocols for the acceptance of hirings, eg</p> <ol style="list-style-type: none"> 1) No evening adult parties 2) No children's parties to finish later than 9pm 3) Priority given to residents of Bean or those with a close tie to Bean 4) Maximum hire period 4 hours. 	

20.	<p><u>Allotment Association</u> 20.1 Allotment Association AGM Will take place on Monday 28th October 2019 at 7.30 pm. The Clerk will be attending.</p>																																																																																						
21.	<p><u>Residents' Association</u> 21.1 To receive a report on the meeting held on 7th October 2019</p>																																																																																						
22.	<p><u>Spirit's Rest</u></p>																																																																																						
23.	<p><u>Finance</u> 23.1 <u>Income/Expenditure to 8 October 2019</u></p> <p><u>Income</u></p> <table border="1" data-bbox="331 723 1264 987"> <thead> <tr> <th>Date</th> <th></th> <th></th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td>12/9/19</td> <td>FoBW</td> <td>Boundary fencing</td> <td>500.00</td> </tr> <tr> <td>18/9/19</td> <td>DBC</td> <td>Capacity Building</td> <td>6000.00</td> </tr> <tr> <td>30/9/19</td> <td>DBC</td> <td>Precept</td> <td>9839.00</td> </tr> <tr> <td>30/9/19</td> <td>DBC</td> <td>S136</td> <td>333.00</td> </tr> <tr> <td>30/9/19</td> <td>DBC</td> <td>Transition</td> <td>167.00</td> </tr> <tr> <td></td> <td></td> <td></td> <td>16839.00</td> </tr> </tbody> </table> <p><u>Expenditure</u> <u>By BACS transfer</u></p> <table border="1" data-bbox="331 1137 1264 1518"> <thead> <tr> <th>Date</th> <th>Payee</th> <th></th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td>12/9</td> <td>Transfer</td> <td>To hall account</td> <td>5000.00</td> </tr> <tr> <td>7/10</td> <td>Castle Water</td> <td>Beacon Woods water</td> <td>1.78</td> </tr> <tr> <td>7/10</td> <td>Castle Water</td> <td>Allotment Water</td> <td>3.52</td> </tr> <tr> <td>7/10</td> <td>Weed Manage</td> <td>Japanese Knotweed</td> <td>300.00</td> </tr> <tr> <td>7/10</td> <td>Admin costs</td> <td>September</td> <td>664.75</td> </tr> <tr> <td>7/10</td> <td>J Becket</td> <td>ICO annual data protection</td> <td>40.00</td> </tr> <tr> <td>7/10</td> <td>Jackson fencing</td> <td>Kissing gate for BW</td> <td>466.80</td> </tr> <tr> <td>7/10</td> <td>J Becket</td> <td>Macmillan donation</td> <td>200.00</td> </tr> <tr> <td></td> <td></td> <td>TOTAL</td> <td>6676.85</td> </tr> </tbody> </table> <p>23.2 To approve the following items for payment</p> <table data-bbox="331 1624 1204 1915"> <tr> <td>23.2.1 By Cheque</td> <td></td> <td></td> </tr> <tr> <td>201632 Mrs Kirby, litter picking</td> <td></td> <td>59.15</td> </tr> <tr> <td>23.2.2 By BACS</td> <td></td> <td></td> </tr> <tr> <td>Mrs Becket, Sep-Oct expenses</td> <td></td> <td>58.78</td> </tr> <tr> <td></td> <td></td> <td>117.93</td> </tr> </table> <p>RECOMMENDATION That payments itemised in 23.2.1 and 23.2.2 totalling £117.93 be paid</p> <p>23.3 Balance on all accounts as at 8 October 2019</p> <table data-bbox="331 2027 1212 2092"> <tr> <td>Current Account</td> <td>20,304.03</td> </tr> </table>	Date			Amount	12/9/19	FoBW	Boundary fencing	500.00	18/9/19	DBC	Capacity Building	6000.00	30/9/19	DBC	Precept	9839.00	30/9/19	DBC	S136	333.00	30/9/19	DBC	Transition	167.00				16839.00	Date	Payee		Amount	12/9	Transfer	To hall account	5000.00	7/10	Castle Water	Beacon Woods water	1.78	7/10	Castle Water	Allotment Water	3.52	7/10	Weed Manage	Japanese Knotweed	300.00	7/10	Admin costs	September	664.75	7/10	J Becket	ICO annual data protection	40.00	7/10	Jackson fencing	Kissing gate for BW	466.80	7/10	J Becket	Macmillan donation	200.00			TOTAL	6676.85	23.2.1 By Cheque			201632 Mrs Kirby, litter picking		59.15	23.2.2 By BACS			Mrs Becket, Sep-Oct expenses		58.78			117.93	Current Account	20,304.03	
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	<p>Reserve Account 16,149.02</p> <p>Petty Cash 46.21</p> <p>23.4 Expenditure to date To NOTE expenditure against budget as 8 October 2019</p> <p>23.5 Hall Accounts as at 8 October 2019</p> <p>23.5.1 Balance on accounts</p> <p>Balance No. 2 account 2,902.80</p> <p>Petty Cash 17.60</p> <p style="text-align: right;">2,920.04</p> <p>RECOMMENDATION That the balance in No. 2 Account and Petty Cash of £2,920.04 is noted</p> <p>23.5.2 To approve for payment</p> <p>Cheque 100041 £250.00</p> <p>RECOMMENDATION That cheque 100041, £250 for petty cash be approved.</p> <p>23.5 2018-19 External Audit Has been completed. The auditor's report states 'On the basis of our review of Sections 1 and 2 of the Annual Governance and Accountability Return (AGAR), in our opinion the information in Sections 1 and 2 of the AGAR is in accordance with Proper Practices and no other matters have come to our attention giving cause for concern that relevant legislation and regulatory requirements have not been met'.</p> <p>23.6 To APPROVE the purchase of Scribe, subject to satisfactory demonstration, at an annual cost of £283.00 +VAT</p>	
24.	<p><u>Items of interest</u></p> <p>24.1 Chairs Items</p> <p>24.2 Borough Councillor's Items</p> <p>24.3 Clerks Items</p> <p>24.3.1 To discuss arrangements for Remembrance Day Service at Bean Memorial at 2pm on Sunday 10th November 2019.</p> <p>24.4 Members Items</p>	
25.	<u>Questions from the Public</u>	
26.	<u>Next Meeting</u> Will be held on Monday 11 th November 2019 at 7.00pm.	