

BRANDON TOWN COUNCIL

Minutes of the of the Full Brandon Town Council Meeting
Held on Monday 7 June 2010

In the Council Chamber, The Old School House, Market Hill, Brandon at 7.00pm.

Present: Cllr. G Hughes (Acting Chairman), Cllr. N Vant, Cllr. D Bimson, Cllr. P Ridgwell, Cllr. A Simmons, Cllr. K Butcher, Cllr. Mrs M Young, Cllr. Mrs S Jureko, Cllr L Jacobs, Cllr. S Le Grys, Cllr. P MacLoughlin, Cllr. R Silvester.

Also present: Mrs C Mason (Town Clerk), Cllr. Bill Bishop, one member of the press, Giles de Lotbiniere.

The meeting commenced at 7.00pm.

1. APOLOGIES FOR ABSENCE

Cllr. S Edwards.

2. DECLARATIONS OF INTEREST and additions to Members Register of Interests.
None.

3. TO RECEIVE, CONFIRM AND SIGN MINUTES

Of the Full Brandon Annual General Meeting of Monday 10 May 2010 (Public Items).

Resolution Record No. **BTC/12/07/June/10**

Proposed by Cllr. T Simmons and seconded by Cllr. S Le Grys.

CARRIED: Unanimous.

THAT THE MINUTES OF THE FULL BRANDON ANNUAL GENERAL MEETING OF MONDAY 10 MAY 2010 BE ACCEPTED AS A TRUE RECORD.

4. MATTERS ARISING for information exchange only

Of the Full Brandon Annual General Meeting of Monday 10 May 2010 (Public items).

There were no matters arising.

5. PUBLIC FORUM – monthly event limited to 3 minutes duration maximum per resident relating to public agenda items.

Resolution Record No. **BTC/13/07/June/10**

Proposed by Cllr. K Butcher and seconded by Cllr. R Silvester.

CARRIED: Unanimous.

THAT THE MEETING BE ADJOURNED FOR THE PUBLIC FORUM

No members of the public were present.

6. TO RECEIVE A REPORT FROM THE POLICE

Crime statistics for the month stand at fifty one. This equates to a decrease of 39% over the same period last year. A question was raised regarding the proposed reduced opening hours to the Brandon police station. Revised times are subject to public consultation.

Cllr. P MacLoughlin left the meeting at 7.09pm.

7. TO RECEIVE A REPORT FROM RAF LAKENHEATH

Work to the main runway has been completed and will be operational in the next week. There

will also be a seasonal surge in flying activity.

8. TO RECEIVE REPORTS (if any) from County and / or District Councillors.

Main points in Cllr. Bishop's report: Due to the change in government, Suffolk will not be going Unitary, the status quo being retained; talks are still taking place regarding the closure of Breckland School; little progress on the funding for the refurbishment of the skate park. Cllr. Simmons reported the Site Specific Allocations Documentation that makes up Forest Heath's Local Development Framework has been scrapped. Responsibility now resting with the District Council and not Central Government; the 2011 census will in future include details from USAF personnel. A question relating to the closure of the public toilets was raised.

Forest Heath District Council has been contacted regarding the provision of temporary porticos. To date no response has been received. As an interim measure, The Five Bells and the Community Centre have agreed to allow public access to their facilities.

9. PRESENTATION BY LIGNACITE RELATING TO A PROPOSED PLANNING APPLICATION

An explanatory pamphlet was circulated at the meeting. Following the presentation, questions were invited. In conclusion, Giles de Lotbiniere enquired whether the town council would be prepared to submit a statement of support to Norfolk County Council.

The meeting was reconvened.

10. URGENT BUSINESS – any items the Chairman considers a matter of urgent business (pursuant to Section 100B (4) (16) LGA 1972).

In relation to agenda item 9.

Resolution Record No. **BTC/14/07/Jun/10**

Proposed by Cllr. R Silvester and seconded by Cllr. L Jacobs.

CARRIED: 8 for 2 against.

DUE TO INSUFFICIENT INFORMATION BEING AVAILABLE, BRANDON TOWN COUNCIL AGREES THAT FURTHER DISCUSSION ON THE PROPOSED RESTORATION SCHEME BE DEFERRED UNTIL THE JULY TOWN COUNCIL MEETING.

11. ACCOUNTS

11.1 Public Items – May 2010 Discussion permitted upon.

11.2 Confidential Items – May 2010 (Staff Salaries).

Resolution Record No. **BTC/15/07/Jun/10**

Proposed by Cllr. S Le Grys and seconded by Cllr. D Bimson.

CARRIED: Unanimous.

THAT BRANDON TOWN COUNCIL APPROVES AGENDA ITEM ELEVEN ONE AND ELEVEN TWO EN-BLOC.

Date	Amount	Supplier	Net Total	VAT
May-10	132.86	Finevale Service Station	113.06	19.80
May-10	33.93	Fengate Fasteners Ltd	28.87	5.06
May-10	193.66	Pearsons Ltd	164.82	28.84
May-10	235.97	Ian Smith Stationers Ltd	200.83	35.14
May-10	14.30	Thetford Garden Centre	12.17	2.13
May-10	120.00	Reeves Cleaning	120.00	
May-10	545.02	RBS Software Solutions (Year End)	463.85	81.17

May-10	106.92	Travis Perkins	91.70	15.22
May-10	236.70	Lacy Scott & Knight	201.45	35.25
May-10	176.25	Smiths of Derby	150.00	26.25
May-10	14.00	J&D Green	14.00	
May-10	15.00	Salc	15.00	
TOTAL:	1,824.61		1,575.75	248.86

11.3 Resolution Record No. **BTC/16/07/Jun/10**

Proposed by Cllr. T Simmons and seconded by Cllr. L Jacobs.

CARRIED: Unanimous.

THAT THE ANNUAL RETURN AND FINANCIAL ACCOUNTS FOR THE YEAR ENDING 31 MARCH 2010 BE APPROVED.

12. STREET LIGHTING

12.1 Resolution Record No. **BTC/17/07/Jun/10**

Proposed by Cllr. R Silvester and seconded by Cllr. Mrs M Young.

CARRIED: Unanimous.

THAT BRANDON TOWN COUNCIL APPROVES THE QUOTATIONS FOR 1) THE REPLACEMENT OF UNIT 345 ROWAN DRIVE, BRANDON FOR THE SUM OF ONE THOUSAND TWO HUNDRED AND ELEVEN POUNDS AND NINETY FOUR PENCE PLUS VAT AND 2) THE REPLACEMENT OF UNITS 381 AND 382 CORONATION PLACE, BRANDON FOR THE SUM OF NINE HUNDRED AND THIRTY TWO POUNDS AND SEVENTY SIX PENCE PLUS VAT.

12.2 Resolution Record No. **BTC/18/07/Jun/10**

Proposed by Cllr. T Simmons and seconded BY Cllr. P Ridgwell.

CARRIED: Unanimous.

THAT BRANDON TOWN COUNCIL AGREES TO INVITE A REPRESENTATIVE FROM ELEKTOLED TO GIVE A PRESENTATION ON LED STREET AND FOOTPATH LIGHTING.

13. SPEED LIMIT EXTENSION

Resolution Record No. **BTC/19/07/June/10**

Proposed by Cllr. Mrs S Jureko and seconded by Cllr. K Butcher.

CARRIED: Unanimous.

THAT ENQUIRIES ARE MADE TO ASCERTAIN WHICH SUFFOLK COUNTY COUNCIL DEPARTMENT IS RESPONSIBLE FOR THE ALLOCATION OF FUNDS FROM THE 'QUALITY OF LIFE BUDGET'.

14. CYCLE PATHS

Resolution Record No. **BTC/20/07/Jun/10**

Proposed by Cllr. T Simmons and seconded by Cllr. P Ridgwell.

CARRIED: 9 for 1 abstention.

THAT BRANDON TOWN COUNCIL WRITES TO THE CYCLING OFFICER AT SUFFOLK COUNTY COUNCIL, REQUESTING AN UPDATE ON THE PROVISION OF PREVIOUSLY IDENTIFIED CYCLING ROUTES FOR BRANDON.

15. ZEBRA CROSSING REVIEW

Discussion deferred until after the viewing of the zebra crossing review DVD.

16. PARKING AT MARKET HILL

Resolution Record No. **BTC/21/07/Jun/10**

Proposed by Cllr. N Vant and seconded by Cllr. T Simmons.

CARRIED: Unanimous.

THAT STANDING ORDERS ARE SET ASIDE TO ALLOW COUNCILLOR BISHOP TO ADDRESS THE TOWN COUNCIL MEETING.

Cllr. Bishop confirmed one meeting had been held and after discussions with local businesses and the Forest Heath Disability Forum, the public will be consulted for their views.

Standing orders were reinstated.

Resolution Record No. **BTC/21/07/Jun/10**

Proposed by Cllr. R Silvester and seconded by Cllr. Mrs S Jureko.

CARRIED: 9 for 1 against.

THAT BRANDON TOWN COUNCIL WRITES TO HIGHWAYS, EXPRESSING THEIR CONCERNS OVER THE LENGTH OF TIME IT IS TAKING TO MAKE ANY DECISION RELATING TO THE PARKING ISSUES ON MARKET HILL.

17. STANDING ORDERS

Resolution Record No. **BTC/22/07/Jun/10**

Proposed by Cllr. R. Silvester and seconded by Cllr. Mrs S Jureko.

CARRIED: Unanimous.

THAT BRANDON TOWN COUNCIL AGREES NO FURTHER ACTION TO BE TAKEN AT THIS PRESENT TIME.

18. MEGAPHONE

Resolution Record No. **BTC/23/07/Jun/10**

Proposed by Cllr. S Le Gryns and seconded by Cllr. T Simmons.

CARRIED: Unanimous.

THAT BRANDON TOWN COUNCIL APPROVES THE PURCHASE OF A MEGAPHONE AT A COST OF THIRTY TWO POUNDS AND NINETY SEVEN PENCE PLUS VAT.

19. LITTER PICK

Date agreed as Friday 23 July 2010. Time 5.30pm to 7.30pm.

20. NINE STILES WALK

Date agreed as Friday 9 July 2010 at 6.30pm.

21. CLERK'S MONTHLY LOG OF INSTRUCTIONS ISSUED AND ACTIONS TAKEN

Contents noted.

22. RESOLUTION TO EXCLUDE THE PUBLIC AND PRESS:

Resolution Record No. **BTC/24/07/Jun/10**

Proposed by Cllr K Butcher and seconded by Cllr. S Le Gryns.

CARRIED: Unanimous.

That pursuant to the Public Bodies (Admission to Meetings) Act 1960, the Public and Press

be excluded from the Meeting temporarily due to the confidential nature of the business to be discussed concerning QUOTES: LAND: STAFF: CONTRACTS

BRANDON TOWN COUNCIL
Confidential Minutes
Of the Full Brandon Town Council Meeting
Held at 7.00pm on Monday 7 June 2010
In the Council Chamber, Old School House, Market Hill, Brandon.

THIS PAGE IS CONFIDENTIAL
ONLY THE RESOLUTIONS MAY BE DISPLAYED
AS A MATTER OF PUBLIC RECORD

23. TO RECEIVE, CONFIRM AND SIGN CONFIDENTIAL MINUTES

Of the Full Brandon Town Council Annual General Meeting of Monday 10 May 2010.

Proposed by Cllr. G Hughes and seconded by Cllr. K Butcher.

Resolution Record No. **BTC/25/07/Jun/10**

CARRIED: Unanimous.

THAT THE CONFIDENTIAL MINUTES OF THE BRANDON TOWN COUNCIL ANNUAL GENERAL MEETING OF MONDAY 7 JUNE 2010 BE ACCEPTED AS A TRUE RECORD.

24. MATTERS ARISING for information exchange only

Of the Brandon Town Council Annual General Meeting of Monday 7 June 2010.

There were no matters arising.

25. CEMETERY MATTERS

25.1 Resolution Record No. **BTC/26/07/Jun/10**

Proposed by Cllr. R Silvester and seconded by Cllr. D Bimson.

CARRIED: Unanimous.

Confidential

25.2 No further discussion on this item at the present time.

There being no further business the meeting closed at 9.12p