



Rockland St Mary with Hellington Parish Council

Meeting of Rockland St Mary with Hellington Parish Council held on Wednesday 9th January 2019

The Chair, Councillor Bevington, welcomed everyone to the meeting and wished them a happy New Year.

Public Participation Session:-

A parishioner, on behalf of another resident, read out a letter to the meeting expressing concern about instances of the discharge of untreated waste water into Rockland Staithe since August 2018. He had reported this to the Environment Agency as a potential pollution issue. The resident had also provided photographs to illustrate the problem. Discussion took place as to whether this was related to phase 2 building work at Bee Orchid Way as the underground pipes run from Bee Orchid Way and the allotments. District Councillor Thomson agreed to investigate this matter and contact the three agencies involved – The Environment Agency, Anglia Water and the Broads Authority in an attempt to establish the source of the discharge. Councillors also felt that sediment may have been disturbed. Councillor Bevington said that, even if this was the case, it was still an issue that needed to be addressed as the Broads Authority had dredged the Staithe at great expense.

County Councillor's Report:-

County Councillor Barry Stone had tendered his apologies and had not provided a report. Councillor Bevington said it was hoped he would be able to attend a meeting in the near future and, if not, provide a report.

District Councillor's Report:-

District Councillor Vic Thomson's report included the following matters;_

Broadband – 95% of households have access to a fibre enabled cabinet but this does not necessarily mean that users have higher broadband speeds.

Early Help Hub Bulletin – details can be accessed via the Parish Website www.rocklandstmary.org.uk

Recycling – District Councillor Thomson outlined the process involved when material reaches the recycling centre. Councillor Howlett asked whether the general public could still visit the centre to see the process involved. Unfortunately, this is no longer the case. Councillor Wretham said that his understanding was that a large majority of the contents of the recycling bins go to landfill. Discussion took place on why this was the case and the desirability of the public having better knowledge of what can and cannot go in a green bin. District Councillor Thomson will send through a leaflet giving advice. Councillor Green suggested adhesive labels should be issued to be placed on recycle bins giving the necessary information. District Councillor Thomson will take this suggestion to South Norfolk.

Councillor Wretham asked if South Norfolk had any plans to introduce food recycling boxes. District Councillor Thomson said that there were several technical problems involved in extending this service including long and extended routes in rural areas.

Other issues:-

Gritting - The Clerk had received an enquiry from a resident regarding gritting on Surlingham Lane. Councillor Green's understanding was that, as this was on a bus route, this should be on the gritting route. District Councillor Thomson will make enquiries.

Path at Wherryman's Way – District Councillor Thomson reported that work would commence on Wherryman's Way from Whitlingham to Surlingham within the next financial year and the next stage would be from Surlingham to Rockland St Mary. The project was not a simple process as there were various bodies involved, the Environment Agency, the Broads Authority, landowners and the RSPB. The Clerk had written to Highways and also contacted County Councillor Stone regarding the condition of the path from Rockland to the bird hide and in particular the non-existence of the wheelchair passes. No progress had been made.

District Councillor Thomson will investigate the matter further on behalf of the Parish Council.

MINUTES

Present: Cllrs Kate Bevington (Chair), Daphne Howlett, Ernie Green, Mike Hayward, Jane Paterson, Steph Ross-Wagenknecht. and Jim Wretham.

Monica Armstrong attended as Clerk and there were two members of the public present

17.756 Apologies for absence: -

An apology for absence was received from County Councillor Barry Stone.

AGREED AND NOTED

17.757 Declarations of interest:- There were no declarations of interest.

NOTED

17.758 Minutes:-

Minutes of the meeting held on the 12th December, copies of which had been circulated to all Councillors, were agreed and signed as a correct record by the Chair.

AGREED AND NOTED.

17.759 Matters arising:-

17.759.1 Path at Wherryman's Way – See under District Councillor's report

NOTED

17.759.2 Notice Board at The Staithe – The Chair of the Poor's Trust had wanted to establish ownership of the notice board before taking the matter forward. It was installed by the Broads Authority but on Poor's Trust land. He will now take the next step of investigating the cost of renovating the board and the additional wording to be included.

NOTED

17.759.3 Replacement bench on Surlingham Corner – The Clerk reported the bench is ready for delivery, but the company had recommended the concrete base is installed before they assemble the bench. The Clerk had informed Mr. Scott and she hoped the base would be in place very soon.

AGREED AND NOTED

17.759.4. Refuse Bins –*The Clerk had received no reply to her letter requesting additional collection of bins during the high season from South Norfolk and will contact the Council by telephone.*

AGREED AND NOTED

17.759.5 Fencing at Black Horse Dyke – The fencing and posts had been delivered and the Village Caretaker had commenced work on installation.

NOTED

17.759.6 Star Lane – The Clerk had received a letter from a parishioner concerning the lack of footpath signs at Star Lane. Councillor Wretham had walked the path but could not identify where these were missing. *The Clerk will contact the resident concerned and seek clarification.*

AGREED AND NOTED

17.759.7 Staithe Car Park additional sign – Councillor Hayward had sourced an appropriate sign and suggested purchasing an additional one for Black Horse Car Park. This was approved.

AGREED

17.759.8 School Travel Plan – The Clerk had written to the primary school to obtain a copy of the travel plan but, due to the Christmas break, no response had yet been received.

NOTED

17.760 Planning matters:-

17.760.1 Current applications:-

2018/2777 2 The Oaks Rockland St Mary NR14 7HD

Proposal: Erection of single storey front extension and first floor side extension

Councillors have no comments to make regarding this application.

AGREED AND NOTED

17.760.2 Decisions

BA/2018/0400/HOUSEH Oakwood 4 Lower Road, Rockland St Mary Proposed annexe approved with conditions.

NOTED

2018/2085 Land Off Bee Orchid Way Rockland St Mary Norfolk

Description Discharge of Condition 12 - Proposed Materials and Condition 22 - Boundary treatments of permission 2017/1646/F

Approval with conditions.

NOTED

2018/2760 105 The Street Rockland St Mary Norfolk NR14 7HQ

Description Non-material amendment to permission 2018/2103 - change of external material of walls from red brick to white render

Approval with no conditions

NOTED

2018/2559 13 School Lane Rockland St Mary NR14 7EU

Description Erection of rear extension

Approval with Conditions

NOTED

17.761 Financial matters:-

17.761.1 Precept:- The Clerk had circulated to Councillors before the meeting her report on the precept and reiterated to Councillors that the Council would not be receiving any grant under the Council Tax Support Scheme. After discussion it was agreed that Councillors would request the sum of £9,500 from South Norfolk Council. This was proposed by Councillor Hayward seconded by Councillor Paterson and passed unanimously. The Chair duly signed the "Precept Upon Charging Authority" for the Clerk to send to South Norfolk Council by the deadline date of the 21st January 2019.

AGREED AND NOTED

17.761.2 Payments - There were six orders for payment: Village Caretaker £103.50; Gold Star Fencing Ltd £323.46; South Norfolk Council £110. (refund of duplication of Ward Members Grant; Clerk's salary and expenses £360.24; Poor's Trust (Car Park lease) £108.00; Norfolk Parish Training and Support. On the proposal of Councillor Howlett seconded by Councillor Hayward these payments were approved.

AGREED AND NOTED

17.761.3 Current balance of accounts – Balance at the bank £13,778.86 which includes £8,115.96 CIL money relating to the new Bee Orchid Way development.

NOTED

17.762 Child Protection Policy

The Clerk had circulated to Councillors prior to the meeting a copy of the Child Protection Policy. With one addition to the wording the policy was approved.

AGREED AND NOTED

17.763 Asset register and undertaking of regular inspections

Councillors went through the asset register and some amendments were made to bring the list up to date. Councillor Green proposed that each asset should be given an individual number for ease of identification and the list dated. Councillors Green and Hayward agreed to undertake this process and will forward the amended asset register on completion to the Clerk.

AGREED AND NOTED

17.764 Consider correspondence

17.764.1 Feedback on previous correspondence:-

The Clerk had received no feedback on previous correspondence.

17.764.2 Correspondence circulated to Councillors via email and to be considered at the Parish Council meeting on the 9th January 2019:-

Document	Circulated via email
Council's response to additional call for sites	13.12.2018
Email from District Councillor Thomson re. National Parks	17.12.2018
2018/2777 Planning application: 2 The Oaks Rockland St Mary NR14 7HD Proposal: Erection of single storey front extension and first floor side extension Responses received from Councillors Bevington, Howlett, Paterson, Green, Wretham and Hayward. No comment to make on application	18.12.2018
Broads Briefing	20.12.2018
Broadland & South Norfolk CLP workshops - 'Assessing & allocating sites' January events. Councillor Bevington has indicated she will attend.	20.12.2018
Norfolk County Council : Two weeks left to respond to Norwich Western Link consultation	3.01.2019
Freedom of Information Request from Archant	3.01.2019
Norfolk ALC Bulletin - January 2019	3.01.2019
Email from Clerk re. Election 2019 course	4.01.2019
South Norfolk Help Hub Bulletin	4.01.2019

In addition, the Chair had drafted a reply to a detailed email from a resident raising a number of issues and this was agreed by Councillors. The Clerk will write accordingly to the resident concerned. Councillor Bevington thought the parishioner's suggestion of 'gateways' being installed at the entrance to the village was a positive idea to be explored further in the February meeting. ***The Clerk will investigate the cost.***

AGREED AND NOTED

In connection with this email Councillor Wretham suggested a meeting with Norfolk County Council to discuss concerns over traffic issues of speeding and parking. There was clear evidence from the SAM2 data of motorists travelling at excessive speeds. ***The Clerk will contact Highways in an effort to arrange a meeting with Highways and some of the Parish Councillors.***

AGREED AND NOTED

The Clerk had received information that a parishioner would be celebrating their one hundredth birthday in the near future. Councillors agreed this should be recognised by presenting the parishioner with a bouquet of flowers and a card.

AGREED AND NOTED

17.765 Reports from Councillors on their areas of responsibility: -

17.765.1 Black Horse Dyke –

Councillor Hayward had nothing further to add except to comment that the Salvation Army clothing bank had quickly become full over the Christmas period.

NOTED

17.765.2 Footpath report - Councillor Bevington had nothing further to report other than the item under 17.759.6.

NOTED

17.765.3 Rockland St Mary Primary School – Councillor Green had nothing to report. He suggested that this item should now be placed on the Agenda once, at the end of each term.
AGREED AND NOTED

17.765.4 Green Lane Playing Field – Councillor Wretham commented that the installation of the gate had been an effective preventative measure in deterring vandalism.

NOTED

17.765.5 Community Speedwatch

Councillor Green said that the biggest problem that existed was the small number of active volunteers and the need for a recruitment drive. It was agreed that Councillor Green will ask the post office if the data from the SAM2 camera could be displayed along with a request for further volunteers. Pupils at Rockland School had asked about Speedwatch. ***It was agreed Councillor Hayward would contact the school to arrange a visit to talk about it.***

AGREED AND NOTED

Any other business

Councillor Howlett asked whether consideration could be given to some of the CIL money being used to purchase a bus shelter near to St Marys Close.

NOTED

Councillor Howlett asked about the new bus timetable. The Clerk had posted a copy on the website and copies will be posted on the notice boards. The Clerk had also included this item in the article to be published in the next edition of Eleven Says.

NOTED

It was reported that there was a split in the wood of the bench recently installed at Hellington reserve. ***Councillor Paterson will investigate.***

AGREED AND NOTED

PANTO

The Chair encouraged as many people as possible to support the Bramrocks Pantomime.

NOTED

Items for next Agenda

The Clerk requested the process of the Elections in May to be an Agenda item for the February meeting.

AGREED

The meeting closed at 9.10 p.m.

Next meeting Wednesday 13th February 2019.

Monica Armstrong
Parish Clerk

Signed as a correct record on 13th February 2019

..... Chair