



# Swaffham Town Council

Town Hall, 4 London Street, Swaffham, Norfolk, PE37 7DQ  
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**PLEASE REPLY TO:** Claire Smith, Deputy Town Clerk email: [deputyclerk@swaffhamtowncouncil.gov.uk](mailto:deputyclerk@swaffhamtowncouncil.gov.uk)

## Market Committee

You are hereby summoned to a meeting of the **Market Committee** on **Monday 21<sup>st</sup> March** at **6.30pm** in the Council Chamber.

N.B. In case of non-members this agenda is for information only.

Claire Smith  
**Deputy Town Clerk**

**For information the Committee members are as follows: -**

**Councillors:** L Beech, S Bell, W Bensley, P Darby, C Houghton, S Matthews, J Skinner

**Non-Councillors:** F Eagle, H Eagle, L Martin, D Smith, P Cross/H Robinson, E Ratcliffe

Summons issued 15<sup>th</sup> March 2022

## AGENDA

1. To receive apologies for absence
2. To receive declarations of interest for items included on the Agenda

To adjourn the meeting to allow any traders or members of the public to address the Market Committee in a **PUBLIC OPEN FORUM** (Maximum of 15 minutes)

3. **\*\* To receive and agree the Minutes:** Market Committee 21<sup>st</sup> March 2022
4. **To receive and consider a report from the Deputy Town Clerk regarding Market issues with input from the Market Superintendent:**
  - 4.1. General Market report including information regarding new regular traders and casuals
  - 4.2. To note the suspension of the new bread stall pending further consideration by the Committee and resolve on future attendances.
5. **To receive and consider reports from Market Trader Representatives**
  - 5.1. Saturday market
  - 5.2. Auction
  - 5.3. Friday market
  - 5.4. Poultry auction
6. **To receive an update on the enhanced market event on 19<sup>th</sup> March 2022**
7. **To note progress on the plant fair 23<sup>rd</sup> April**
8. **To note progress on the sheep fair 4<sup>th</sup> June**
9. **To receive and consider late or urgent matters at the Chairman's discretion, not included elsewhere on the agenda (prior notice must be given)**
10. **To agree a date for next meeting and items for a future agenda:** Monday 11<sup>th</sup> April 2022 in the council chamber at the Town Hall

\*\* indicates further information has been circulated with the agenda