

# BROOKLAND PARISH COUNCIL

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## MINUTES 120

*[ DRAFT – to be accepted at the next Meeting ]*

### Minutes of the Ordinary Parish Council Meeting held at The Village Hall, Brookland on Monday 17 March 2014 at 7.15 pm

**PRESENT:** Mr C Hill (Chair), Mrs M Andrews (arrived 7.30), Mrs K Coleman,  
Mrs H Lewis and Mr R Hyman

**PARISH CLERK:** Mrs J Batt

**COUNTY COUNCILLOR:**

**MEMBERS OF THE PUBLIC:** There were 6 Members of the Public present for part of the meeting.

**1. APOLOGIES FOR ABSENCE**

An Apology for Absence was received from County Councillor Mr D Baker.

**2. DECLARATIONS OF INTEREST**

**Declarations of Pecuniary Interest**

Mr Hill declared a Pecuniary Interest in items relating to the land at the rear of the Village Hall.

**Declarations of Significant Interest**

There were no Declarations of Significant Interest.

**i) Updating of Declarations of Interest for the Code of Conduct**

The Clerk reminded Councillors that they should update their Declarations of Interest with the Monitoring Officer if necessary.

**3. ACCEPTANCE OF MINUTES**

The numbering was incorrect on the previous minutes. The Chairman's report should have been item 7 and the following items numbered consecutively.

Minutes 119 of the last meeting were accepted and it was unanimously agreed that Mr Hill should sign them.

**Proposed Mr Hyman    Seconded Mrs Coleman**

**4. PARISH COUNCIL WEBSITE**

Nothing to report.

**5. MATTERS FOR REPORT ARISING FROM PREVIOUS MEETING**

There were no matters for report that were not covered on the agenda.

**6. PUBLIC INTERVAL**

The meeting was opened to Members of the Public present from 7.20 – 7.32 for questions and comment.

**7. CHAIRMAN'S REPORT**

The Chairman had nothing to report that was not covered on the agenda.

**8. CORRESPONDENCE, FINANCE AND OTHER COUNCIL BUSINESS****Correspondence**

Mrs Paine

Mr Baker – copy of letter to SDC Planning regarding sewerage problems on the Marsh Wicksteed Playscapes

Clerk and Councils Direct

Victim Support

Sovereign

**Email Correspondence – all emails forwarded to councillors with email**

Joint Parish/District Standards Committee

**Resolution: Councillors voted 3:2 to oppose the formation of a Joint Parish/District Standards Committee.**

**Finance****Bank Reconciliation**

<b>Balance per Cash Book</b>		<b>Balance at Bank</b>	
Opening Balance	20304.67	Current Account	24121.42
Plus Receipts	<u>14277.75</u>	Plus u/c receipt	<u>0.00</u>
	34582.42		24121.42
Less Payments	<u>7542.54</u>	Less u/c cheques	<u>0.00</u>
	<b>27039.88</b>		24121.42
Less u/c cheque 13/14	<u>400.00</u>	Plus Reserve a/c	<u>3318.46</u>
	<b>27439.88</b>		<b>27439.88</b>

**Accounts to be paid**

<b>PAYEE</b>	<b>DESCRIPTION</b>	<b>NET £</b>	<b>VAT £</b>	<b>GROSS £</b>
Mrs J Batt	Salary	166.61		
	Expenses	31.67		198.28
The Post Office	Income Tax	125.00		125.00
The Crown Estates	5 years rent for Youth Area	500.00		500.00
<b>TOTAL</b>		<b>823.28</b>		<b>823.28</b>

**Proposed Mr Hyman**

**Seconded Mrs Coleman**

**Earmarked Funds**

	<b>Balance 17 Feb 14</b>	<b>+/- March</b>	<b>Balance 17 Mar 14</b>
Youth Area Expenses	1793.33		1793.33
Youth Area Rent	100.00	+400.00 -500.00	Nil
War Memorial	2000.00		2000.00
Notice Board	535.43		535.43
Cemetery Maintenance	3513.03		3513.03
Election Expenses	2448.97		2448.97
<b>TOTAL</b>	<b>10390.76</b>	<b>--100.00</b>	<b>10290.76</b>

**Councillors unanimously agreed that they were satisfied with the amounts earmarked for individual projects.**

**Insurance**

Nothing to report.

**Village Risk Assessment/Risk Inspection**

Mr Hill handed the Clerk the completed risk assessment.

**Licence for Village Hall Field**

Mr Hill left the room for this discussion.

Mrs Paine is completely satisfied with the Parish Council's suggestions for the re-wording of the existing licence.

Mrs Andrews, Mrs Lewis and the Clerk will arrange to visit the solicitors to have the licence re-drawn.

Councillors initially agreed to remove the padlock from the gate, but Mr Hill informed them on his return that Mrs Paine had instructed him to leave the gate locked until the amended Licence was drawn up and signed.

**Review of Parish Council Documents**

Included on agenda in error. See September.

**CEMETERY****Cemetery Administration**

Following confirmation that we do not need planning permission to set part of the cemetery aside for the burial of ashes, councillors agreed to hold a site meeting to discuss setting an area aside for this purpose.

Mrs Hews will send the Clerk the paperwork relating to the Memorial Garden donated by her mother.

The bridge from the Cemetery to the Churchyard is in urgent need of repair. The Clerk was asked to request a quotation for the cost of the repair from a local contractor.

**Memorial Gates**

Councillors asked the Clerk to request a quotation from a local contractor for the cost of repointing the pillars, repairing the caps and lifting and replacing the tiles at the entrance gates.

**9. YOUTH AREA**

Councillors unanimously agreed to send a cheque for £500 for 5 years rent to The Crown Estates. We have sent a cheque every year so far but they have failed to cash any of them. Our agreement with the Crown Estates was to pay £100 rent per year for the MUGA area.

**10. PLANNING**

Please see attached.

**11. COMMUNITY SAFETY**

From PCSO Lee Stokes

A New Romney robber who stole headphones from the neck of another man has been jailed for a year. Daniel O'Leary, aged 26, previously of Marsh Crescent, New Romney, had denied grabbing the headphones in Church Lane on 16 July last year. But following a three day trial at Canterbury Crown Court, O'Leary was found guilty, sent to prison and ordered to pay £250 compensation for the headphones.

Two men have been charged by officers investigating a robbery at a post office in St Mary's Bay on Saturday 15 February. Sean William Edgar, 24, of St Mary's Bay, and Billy Williams, 21, previously of Lydd, have been charged with robbery and possession of an imitation firearm by officers from the Kent and Essex Serious Crime Directorate.

**Crime Prevention**

Can I please ask everyone to take care when using debit and credit cards in stores and at cash machines? We have been made aware of several incidents, where shoppers are approached by individuals who have subsequently stolen their cards using distraction techniques. These include being offered money that they allegedly dropped, or being approached by one person, who keeps them talking while a second completes the theft. In these cases the cards are used, showing the suspects have the victims pin numbers.

Firstly, ensure cards are securely stored and if approached by unknown persons offering assistance, be wary of their motives. Secondly, when entering pin numbers, be aware of people paying you too much attention and shield the key pad when entering your pin number.

**Surgery**

I will be at the New Romney One Stop Shop on Tuesday 18<sup>th</sup> March, from 10:00am to 11:00am, if you would like to talk to me personally. Alternatively the Police Contact Point will be deployed at Sainsbury's, New Romney on Thursday 20<sup>th</sup> March, between 2:00pm and 3:00pm.

**12. VILLAGE RESPONSIBILITIES**

**Matters Arising from the Round Robin**

There were no matters arising not previously covered on the agenda.

**Dog Fouling within the Parish**

The Clerk was asked to contact SDC and ask for some extra signs to be put up along The High Street and Boarmans Lane.

**Events to commemorate the outbreak of World War One**

Some initial suggestions were put forward, but councillors were asked to consider this and bring ideas to the next meeting.

**Village Hall**

The Clerk read out the reply to the letter we sent to the Village Hall Committee. This item will be removed from future agendas and our representative on the Village Hall Committee will report back following Village Hall Committee meetings.

**Items to be reported to Kent Highway Services/PROW/IDB**

Councillors did not put any items forward for report.

**13. FORUM FOR EXCHANGE OF IDEAS BETWEEN COUNCILLORS**

There being no other business the meeting closed at 9.05 pm.

Signed ..... Dated .....  
Chairman

# **BROOKLAND PARISH COUNCIL**

## **PLANNING APPLICATION RECORD**

**2013**

**MARCH 2014**

Y14/0091/SH Land Adjacent Framlea (known Locally as Pod Corner) Rye Road Brookland Kent  
Outline application for the erection of eight residential dwellings with a village green and children's playground, associated access, parking and landscaping.

**Parish Council: OBJECTS on the following grounds:-**

**Disposal of sewage**

**Disposal of ground water**

**Access**

**Noise**

**The safety of residents and children in that area due to the fact that it is a blind spot for traffic turning off the A259 roundabout**

**The site currently provides a vital access and egress for 89 houses**

**The infrastructure of the village will not take any more houses**

**The area is a grade 3a flood plain.**