

A meeting of the Authorising Committee of the Frittenden Parish Council COVID-19 Hardship Fund was held by Zoom on Monday 29th June 2020 at 8pm.

Present were: Cllr A Staples (Chairman)
Cllr H Cullingworth
Cllr Riley
Mr G Lawrence
Mr P Betts

In attendance: Mrs E Nightingale (Clerk)

Apologies: None

1. APPROVAL OF MINUTES OF LAST MEETING

It was proposed by Cllr Cullingworth, seconded by Cllr Riley, and **RESOLVED** by all committee members present that the Minutes from the committee meeting on 22nd June 2020 are a true accurate record of that meeting, save that Mr P Betts' name needed to be removed from those listed as being in attendance. That being the case, the Chairman shall so amend and sign the Minutes.

2. FINANCIAL REPORT

The Clerk reported that donations stood at £20,969, which represented an increase of £549 since the last meeting. The additional monies received into the Fund were £531 from the Parish Reserve Fund and £18 from the Parish Council to cover bank charges to be applied at the end of June. 13 applications had been received from 8 applicants and all applications had been approved to date. Total grants of £5,860 had been paid, leaving the balance to be distributed at £15,109.

3. CONSIDERATION OF APPLICATIONS

Two applications were considered by the committee. Details of each applicant's need for support as a result of the COVID19 lockdown were presented to the committee.

In respect of application 1, it was proposed by Mr Lawrence, seconded by Cllr Riley, and **RESOLVED** by all committee members present to pay a grant of £500.

In respect of application 2, it was agreed that, whilst the applicant met the eligibility criteria for an award, the committee required further information to properly assess the level of support required. It was therefore proposed by Cllr Staples, seconded by Cllr Cullingworth, and **RESOLVED** by all committee members present to pay an immediate grant of £250 and invite the applicant to provide further information. Once that information was to hand, the committee would consider whether an additional grant should be made.

There being no further business, the meeting closed at 20:29 pm.

Chairman's Signature: _____

Date: _____