

EGERTON PARISH COUNCIL

**The meeting of the Parish Council was held on Tuesday 12 June 2012
in the Committee Room of the Village Hall, Egerton at 8.00pm.**

Present: Alison Richey (Chairman), Richard King (Vice Chair), Ambrose Oliver, Tim Oliver, Pat Parr, Peter Rawlinson, Bill Smyth, Geraldine Dyer (Ward Councillor) and Claire Finley (Clerk). 6 members of the public were also present.

1. **Apologies:** Roger Harper, Richard Wall
2. **Declarations of interest:** None.
3. **The minutes of the meeting on 1 May 2012:** The minutes were approved and signed as a true record of proceedings. **Proposed:** Pat Parr; **seconded:** Richard King

4. **Matters Arising from 3 April 2012**

a. Playground, Skatepark, Youth needs: The clerk was awaiting confirmation from Wicksteed of the date for an accompanied inspection of the play and skate park and had drawn up an inspection tick sheet, which was now in use.

b. Housing: Alison Richey and Richard King will find a mutually convenient date to meet with ABC and would report back to a future meeting. **Action: Richard King, Alison Richey**

c. Footpaths and stiles: Pat Parr had circulated her footpath report for the month and thanked Bill Smyth and Tim Oliver for their repair to Molly Steps.

d. Crocken Hill Steps: Following discussion on this matter it was agreed no action would be taken to put a handrail by one of the set of steps. Alison Richey noted that the elderly resident who had fallen when using the steps now used the pavement instead.

e. Elm Close Signage: The clerk would contact ABC to follow this up. **Action: Clerk**

f. Rural Fires: It was agreed that Kent Fire and Rescue would be asked specifically about water pressure. **Action: Clerk**

g. Cricket pitch drainage: Bill Smyth reported that he expected a call from South East Water to set up a test of the leaking water to try and identify its source. He noted that the water had an oily sheen and could be originating from the car park. **Action: Bill Smyth**

h. Fields in Trust (Lower Rec): Roger Harper had reported via email that all the paperwork had been completed and he was awaiting a date for a site visit. **Action: Roger Harper**

i. Trees/TPOs: Peter Rawlinson noted that some minor cutting and removal of disused stakes had been identified in the lower rec and that he and Tim Oliver were looking for a suitable diary date to complete the works. **Action: Roger Harper, Tim Oliver, Peter Rawlinson**

j. Parish Assembly 15 May: Pat Parr reported positive feedback from first time contributor, Claire Foinette of the WI who had been very impressed with the assembly.

k. Jubilee events: All agreed that the Jubilee had been a great success; the Clerk would send a thank you to Julia Bournes. Alison Richey thanked Kate and Philip Eaton who played the "Queen and Prince Philip" on the day as well as Alan Carr for the use of the Rolls Royce. The Parish Council's contribution to the event stands at £207 once other donations and grants have been received. Alison Richey reported that the leftover food had been given to a homeless

EGERTON PARISH COUNCIL

charity in Canterbury who had been thrilled and any sundry items would roll over for use at the Fete. Geraldine Dyer noted that the Deputy Mayor, David Smith had enjoyed himself. **Action: Clerk**

l. Emergency planning: Pat Parr received paperwork from Bill Smyth. Pat Parr will set up a meeting with Bill Smyth and Peter Rawlinson once the fete has taken place. **Action: Pat Parr**

m. Letter to MP: Lois Tilden agreed to prepare a letter and noted that the Localism Act gives powers to Parish Councils to appeal, which previously had only been available to the applicant. **Action: Lois Tilden**

n. Risk Assessment: Alison Richey thanked Peter Rawlinson for completing the risk assessment for the Fete and would forward a copy to the clerk. **Action: Alison Richey**

o. Glebe Furniture: All agreed that The Glebe was improved by the repainting done by Anthony Hicks; however, a new picnic bench was required. Bill Smyth agreed to research the costs and report back. **Action: Bill Smyth**

p. Internal Audit/Village Hall Extension Fund: The clerk had circulated the internal auditor's report. All agreed it was most comprehensive. Richard King noted the misuse of the word formerly on the last page which the clerk would pass on. It was agreed that the Village Hall Extension Fund would be renamed the Village Hall Improvement Fund to make it more flexible in the future and a separate bank account would be opened and the necessary transfers to it made. **Proposed; Richard King and seconded; Peter Rawlinson. Action: Clerk**

q. The George: Bill Smyth passed an email to the clerk from Jerry Davis of The George to Alison Cummings which states the work to the extract will start on Tuesday 26 June and all other works are scheduled to follow.

r. Frith Wood: Alison Richey reported that several councillors had visited Frith Wood in order to keep the dialogue open with Touchwood Trees. Richard King noted that the roundhouse was more substantially constructed than he had expected with the use of bolts and steel pins and therefore felt it would outlast Touchwood's forecast of collapse within 8 years. Alison Richey confirmed that ABC had refused retrospective planning and that Touchwood planned to appeal. Lois Tilden noted that if an appeal does go ahead then she would follow up with the 3 bodies who may be interested – Natural England, Geological Survey and the Forest Commission – but she would wait to see what the basis of the appeal would be before taking further action. **Action: Lois Tilden**

s. M20 Noise Action Group: The clerk had contacted Westwell PC to register EPC's interest.

t. Parish Plan: Alison Richey reported that there had been a 25% return rate of the questionnaire and they were being analysed. In addition there would be an open meeting and other opportunities for the village to input into the process. Professional advice from ACRK and ABC was being taken. Richard King noted that the structure of the questionnaire seemed to prevent people from saying what they wanted to. Peter Rawlinson reported that the format of the next round would be direct questions. Tim Oliver thanked those involved for putting in the effort. Tim Oliver and Bill Smyth offered to be "guinea pigs" for the format of the next questionnaire.

5. Planning

There were no new applications this month. Lois Tilden reported that she responded to the appeal to the Secretary of State on the matter of **Four Winds**. With regard to the **Westwell Biogas** appeal to the Secretary of State, Lois Tilden noted there was nothing usefully that could be added to the comments she made on EPC's behalf originally but that other parishes had taken expert advice as the nature of the case was highly technical. Lois Tilden has written to ABC and KHS regarding the gates at **Tresmond, Newland Green Lane** which open outward following comments by local residents.

EGERTON PARISH COUNCIL

Decided:

09/00911/AMND/AS Amended Plans Approved	Wanden Barn, Wanden Lane, Egerton, , TN27 9DB Revision to add garage doors to the two bays for security purposes on planning permission reference 09/00911/AS for erection of a two bay car port and secure store
12/00262/AS Refuse Full Planning Permission	Frith Wood to the South of, Newland Green Lane, Egerton, Kent Erection of a single story structure to facilitate forestry and educational work in the woodland. (retrospective application)

6. Public Discussion

Alison Richey closed the meeting at 9.24pm for public discussion. The meeting re-opened at 9.25pm.

7. Correspondence (previously circulated unless marked *)

Action:

*ABC Diamond Jubilee Civic Awards letter dated 6/6

NALC/KALC Code of conduct emailed 22/5 – adopted unanimously.

ABC Planning pre-application emailed 30/5

NALC Financial Regulations model 2 emailed 31/5 – were adopted unanimously with the following limits: Up to £500 the clerk would be able to instruct a contractor in case of emergency/urgency, between £500 and £1,000 the clerk would endeavour to get the best price, expenditure above £1,000 the clerk would endeavour to get 3 quotes and over £5,000 the contract would be put out to tender. These Financial regulations would also apply to EPC’s sub-committees and should be adopted by the Games Barn and the Telecottage. It was agreed to phase out Petty Cash (Pat Parr and Ambrose Oliver abstained).

Action: Clerk, Alison Richey and Bill Smyth

***Val & John Smith letter** – It was agreed that the likely original boundary could be re-established at 5 Old School Court now that the hedge and fence had been removed and more could be seen. It was agreed by all that the Ash tree, currently on Parish Council land, would be incorporated into their garden. The clerk would write to confirm these arrangements.

Action: Clerk

Note:

ABC key Decisions June-Sept emailed 17/5

Minerals and Waste KCC emailed 30/5

KALC responses to consultation on freight and housing 10/5

Ashford Voice Magazine 10/5

KCC Workshop 3/5

*CPRE Planning update

*CPRE Kent Voice magazine Spring/Summer edition

*St James’ Church thank you for the donation to church clock dated 7/6

KALC agenda for 20 June Meeting – Peter Rawlinson only

8. Accounts

EGERTON PARISH COUNCIL

The clerk reported that the internal auditor had validated the EPC accounts and that they would be submitted to the Audit Commission. **Proposed: Peter Rawlinson; seconded: Pat Parr.**

Expenditure	Cheque No	£
Julia Bournes – jubilee street party* (Issued, authorised by email 17/5)	1094	641.17
Julia Bournes – sign* (Issued, authorised by email 17/5)	1095	92.08
Green Thumb	1096	70.00
Reimburse clerk for Hotmail account rental	1097	14.99
David Buckett internal audit	1098	556.20
Heber grass cutting for April	1099	274.00
Stamps, reimburse clerk	1100	40.81
Village Hall Hiring meeting room for parish plan	1101	10.00
ACRK subscription	1102	35.00
Clerk Salary June	1103	633.89
HMRC June	1104	4.71
Anthony Hicks	1105	197.08
Julia Bournes – jubilee street party 2	1107	530.64
Total expenditure	3,100.67	

Income:

Coffee morning (to be transferred to deposit account)	607.70
Recycling credits from ABC received 18/5	3,647.34
Donation from Peter Rawlinson for Parish Plan meeting costs	40.00
ABC Jubilee Grant received 15/5	125.00
Egerton School donation for Jubilee	200.00
Interest from War Stock	2.66
Total Income received	4,622.70

Bank Reconciliation

Current account as at 1 June 2012 = £12,085.42

Less cheques not yet presented:

1089	Church Clock	50.00
1090	Clerk Pay May	633.69
1091	HMRC May	4.91
1094	Sign	92.08
1095	Street Party	641.17
		1,421.85

Actual Balance as at 12 June = £10,663.57

Deposit account as at 1 June 2012 = £7,347.83

Approval of the accounts for the month, for cheques to be signed: *Proposed Richard King; Seconded: Bill Smyth.*

9. AOB

EGERTON PARISH COUNCIL

KALC 20 June meeting: Peter Rawlinson is unable to attend this meeting if any other councillor is available please would they attend. **Action: All**

The meeting closed at 9.35pm