

DRAFT MINUTES

2021/01



ASHENDON PARISH COUNCIL
Draft Minutes of Parish Council Meeting
held by VIDEO CONFERENCE
Monday 18th January 2021 at 8.00pm

PRESENT:

Councillors: Kevin Nash (**KN**), Les Curtis (**LC**), Sian Miller (**SM**), Chris Rand (**CR**), Peter Smettem (**PS**), Venetia Davies (**Clerk and RFO**). Councillor Ashley Waite (**AW**) was also present.

Parishioners: There were three Parishioners present.

Parishioners Question Time

- **Debris blocking road gratings at Lower End.** The Parish Council has provided a photograph of the junction at Lower End that is required to be swept this month. Street Scene has provided the picture to its supervisor and has asked for photographs to be taken once complete. Areas by the bus shelter and church also need sweeping. **ACTION: CLERK to chase.**
- **Salt Bins.** Clerk has requested salt bin in Lower End opposite Ashendon House be refilled. All others have been filled.
- **Community Board Funding.** **ACTION: PI to chase Elaine Hassell for footpath funding.**

1. Apologies

There were no apologies.

2. Approval of Minutes – Monday 14th December 2020

The Draft Minutes of the December meeting were accepted as a true record (and will be signed) by Chairman KN.

3. Matters Arising

There were no matters arising.

4. Declarations of Interest

There were no interests declared.

5. Coronavirus Pandemic

AW informed the meeting that Buckinghamshire numbers have levelled off. Buckinghamshire vaccinations are behind other areas in the country and this concern is being pushed to MP level. This is thought to be due to disagreements between the NHS in Buckinghamshire and the GP's. There are no supply issues. There is a test centre at Berryfields from Friday. The GP vaccine centres are live

DRAFT MINUTES

2021/02

now with Winslow the centre for Ashendon. There will be a roll out of 24 vaccination centres. AW to keep the PC informed of any plans for transporting residents to centres. SM to update Ashendon Support Group.

6. Contributions from Buckinghamshire Councillors

- **Cllr Ashley Waite.** Road access works to the new Aylesbury Sainsbury's store and petrol station have begun. It is thought that the the movement into town will be easier once these and the A41 Bicester Road works are complete.
- **Paul Irwin.** The A41 Bicester Road consultation is now open. The Christmas Meals Appeal raised over £10,000 and the Toy Appeal £30,000 with 20,000 presents being donated. Thanks were paid to Ashendon for supporting the Appeals. Bernie's Rural Take-Out scheme is now up and running and will deliver foods to residents who are socially isolating, lonely or vulnerable. A funding application has now also been made for the new Bernie's Book box initiative. SM has agreed to become the co-ordinator for Ashendon for a funding initiative by Green Future Bucks which is offering grants of up to £500 towards environment/nature projects. SM has also agreed to be the co-ordinator for LEAP (the BC partner on supporting residents to become more active) who is providing wellbeing activity packs for older residents.

7. Traffic Calming Measures (Item 10 on the published Agenda)

The Traffic Action working group had its first meeting in November where the scope of work was decided. The priorities are for one (possibly two) speed indicator device (SID) and white lines with robust slow signs on the surface. PI had put in a great effort for a SID bid between local villages from the HS2 safety fund, but it has been reported back that villages are required to bid individually; the PC being required to make the application. If successful, funds are unlikely to come through until late September. There are other funding opportunities from the Community Boards. Ashendon PC has also agreed in principle to help fund the SID.

ACTION: KN to arrange Traffic Action group Zoom meeting with Colin Woolford, Local Area Technical to discuss priorities.

8. Village Signage for Village Approaches

Transport for Bucks has informed the PC that the brief has been sent to the relevant team and is now going through the internal PID process. Document with associated costs and relevant information should be received sometime in January. Design to be agreed. **ACTION: KN to update at March meeting.**

9. Defibrillator for Pollicott

Details regarding the current defibrillator (situated and powered by the Village Hall) have been supplied to UK Power Networks (telephone 0808 1014131 email: umso@ukpowernetworks.co.uk) and a response is awaiting. Power consumption is unknown (other than a cost between £2 and £3 per annum). The price of a defibrillator is thought to be in the region of £1,495 + delivery + VAT. Grants are currently unavailable from the British Heart Foundation. Locations were discussed with supply taken from the streetlight in Upper Pollicott or the broadband box owned by BT Open Reach. **ACTION: CLERK to bring forward to March meeting.**

DRAFT MINUTES

2021/03

10. Community Led Plan

There was no update.

11. Finance

- a. **Balance from Minutes of previous meeting (14th December 2020): £36,870.65**
 - **Receipts:** £0.00
 - **Debits:** £0.00
 - **Plus unrepresented cheques:** £1,217.25 (Reg Porter £1,200.00 and Venetia Davies £17.25)
 - **Less standing orders:** £238.34 (Clerk salary)
 - **Balance of Bank Account: £37,849.56** (23rd December 2020)

Available Funds: £36,632.31 balance of bank account less unrepresented cheques)
- b. **Orders for Payment: £1,130.79.** Proposed PS, seconded CR
 - **Venetia Davies - £9.45** – Clerk travel (£9.45)
 - **Venetia Davies - £101.34** (adjusted salary increase)
 - **Four Seasons Tree Care Ltd - £1,020.00** (£850.00 + £170.00 VAT)
 - **BALANCE: £35,501.52** (Available Funds less Orders for Payment)

Also agreed (Dec 2020) J & S Contractors £26,400.00 (£22,000 + £4,400.00 VAT)

 - **BALANCE: £9,101.52** (Available Funds less Orders for Payment)
- c. **Management Report.** The January report was circulated.

12. Precept 2021/22

Projects for 2021/22 include: traffic measures (including SID agreed), landscaping in area around Lower End, defibrillator for Pollicott, extension of the footpath from the bench to Stonepits Cottages and possibly incorporating the existing village website into the Ashendon Parish Council website. Considering these projects and the achievements of the PC in the past few years, Councillors agreed to set the precept for 2021/22 at £16,000, the resulting Band D amount £121.41 (£123.47 in 2019/20; a decrease of 1.67% and a 15% decrease from 2018/19). Proposed PS, Seconded LC. **ACTION: CLERK to return the Precept Request to Buckinghamshire Council (deadline 31st January 2021). COUNCILLORS to meet for site visit on Sunday 24th January at 9.30am to assess extension of footpath into White City. KN to liaise with Colin Woolford and J&S Contractors for approval and costs.**

13. Planning

No Objections comments (made prior to meeting to meet comment date) were ratified for:

- **20/04248/ACL - Hundred Acres Wood, Main Street, Ashendon, HP18 0HB**
Application for a Lawful Development Certificate for an existing garden building.
Comments 12.01.21
- **20/04293/COUAR - Barns Off Main Street, Upper Pollicott, Ashendon**
Determination as to whether prior approval is required in respect of transport & highway impact, noise, contamination risk, flooding and locational considerations for the conversion of agricultural barn into four dwellinghouses (Class Q(a)) and in relation to design and external appearance of the building (Class Q(b)). Comment by: 14.01.21.

DRAFT MINUTES

2021/04

ACTION: PS to request a Planning brief from the Planning Officer for **20/04293/COUAR**.

SM noted there is no internal garaging and expressed concerns that proper consideration had not been given to parking.

14. Items for Information including Diary Dates:

- Greatmoor CLG Meeting - 21st January 2021 at 6pm via Teams. **ACTION: PS to attend.**
- Play Around the Parishes - Wednesday 18 August 2021, 10.00-12.00pm.
- Haddenham and Waddesdon Freight Steering Group - 16th February 2021, 2pm. **ACTION: CR to attend.** Confirmation required by Friday 29th January 2021.
- Town and Parish Council Elections – 6th May 2021. **ACTION: CLERK to promote the upcoming Elections on its website and in Bernwode News.**
- Footpath. The new pathway has been damaged near the bench. Contractor to be asked to rectify.

15. Date and Time of Next Meeting:

Monday 15th March 2021 at 8pm in Ashendon Village Hall or by Video Conference (tbc)
Parishioners are invited to the meeting but are required to email the Clerk at ashendonpc@gmail.com for a Zoom meeting ID number and password if the meeting is by Video Conference.