

## **Fernwood Central Joint Maintenance Panel**

### **Present.**

Cllr Peter Murray	Fernwood PC
Cheryl Mack	Residents Association
Mandy Rayner	Residents Association
John Jeys	Firstport

### **Absent.**

Cllr Jim Weale	Fernwood PC sends apologies
Mark Webster	Firstport Resigned

## **Minutes 21-3-2017**

1. Elect chair person for the group.  
It was decided by the panel to have a member from the Residents Association as Chair Person for the panel.  
The panel agreed Cllr Peter Murray to be acting chair until the Residents Association elect the new chair person (ASAP).
2. Elect person or persons to take minutes.  
The panel agreed Cllr Peter Murray and Cllr Jim Weale.
3. Proposed Forest schools.  
The panel agreed and both the Residents Association and the PC have donated £500 each.
4. Tree Guard maintenance and ongoing costs or removal.  
The panel agreed to go with the residents wishes, and this has to be taken to a Residents Association to vote on.  
Both Firstport and the PC recommend removal, as a more cost-effective solution and less maintenance costs to the residents.
5. Additional membership to the group, from two each to four with two from each as quorum.  
The panel agreed.  
There will be additional work required to take over from the maintenance Strategy group (big thank you to Sue Taylor and David Heath and all the group members).
6. Discuss management and maintenance budgets and accounts for 2017 – 2018 etc.  
We are waiting for the new budget to be presented and will then meet to discuss proposals to be presented to the Residents Association and PC.
7. Phase one maintenance payments from BDWH, response required.  
John Jeys Informed the group that it was not in first ports remit to take this further with BDWH, but for the Residents Association to do so.  
This to be discussed by the Residents Association and PC.
8. Balancing ponds update.  
John Jeys informed the panel that the works to the balancing ponds has gone well and ready for hand over to Firstport to maintain.

He also informed us of the order for the new heavy duty flail machine that was agreed by the panel and Residents Association.

9. User group and resident additional work requests and update.  
No new requests or updates.
10. Resident's enquiry's and helps.  
Several residents were concerned about letters being sent out to all residents about parking and also if the resident were being billed for them.  
John Jeys informed the panel this was a mistake to send out to all residents as he was away at the time and head office was to blame.  
He also informed the panel that, no letters are charged to the residents as the cost comes out of the management fee and in future all letters will only go to the residents directly affected and through John Jeys control.
11. Date for next meeting.  
23rd May Village Hall 7 pm
12. Date to review accounts.  
Date to review proposed budgets and end of year accounts as soon as they are ready and panel agrees a date this will also come up at the open meeting.
13. Any other Matters presented.  
Residents overcharge.  
John Jeys informed the panel that refunds will be sent out to automatically as credits to accounts and will be discussed at the public meeting.  
John Jeys also presented to the panel, two maps showing the areas maintained by Firstport and also adopted roads and paths.  
The maps also show the freehold land that has been sold off by BDWH.
14. Additional items to agenda if applicable.
  - A. Cheryl Mack suggested the minutes from the Fernwood Central Joint Management Panel, be put into the Fanfare for openness and transparency.  
The panel agreed.
  - B. Firstport maintenance Vehicle  
John Jeys informed the panel that the existing vehicle hire contract was up for renewal.  
He informed the panel it would be cheaper to purchase a used one to reduce costs to the residents and presented costs and spread sheets for the panel to take back to the Residents Association and PC to vote on.

**Abbreviations:**

RA – Residents Association

PC – Parish Council