CLAYDON WITH CLATTERCOTE PARISH COUNCIL

The council is hereby summoned to a meeting of the Parish Council to be held on Tuesday 11th July 2017 at 7:30pm in the Church Room, Claydon.

Council: Jenny Jones, Richard Millward, Anne Hoggins, Sylvia Ingram (Chairman), Veronica Purdey, Kirsty Buttle (Clerk).

AGENDA

15. **Apologies for absence**
16. **Members declarations of interest for items on the agenda**
17. **Public participation session** (Members of the public are invited to address the council. The session will last for a maximum of 10 minutes with any individual contribution lasting a maximum of 3 minutes).
18. **To approve the minutes of the Parish Council meeting held on 9th May 2017**
19. **Outstanding matters/actions from previous meetings**
    - i) Noticeboard
    - ii) Communication regarding County Connect
    - iii) Update to bank mandates
    - iv) Purchase of bin for Village Green
    - v) Archiving of parish documents
    - vi) Notice in newsletter regarding bonfires and noisy machinery
20. **Report from District Councillor**
21. **Report from County Councillor**
22. **Planning – No applications or decisions received**
23. **Ongoing issues**
    - i) The Village Green
    - ii) Blue Brick Path
    - iii) Allotments
    - iv) Empty properties
24. **Consideration of the responses to the Parish Plan/Village survey and what actions need to be taken**
25. **Finance**
    - i) To receive the internal auditors report and agree any actions required
    - ii) To appoint an internal auditor for the next financial year
    - iii) Approval of the new internal financial controls procedure
    - iv) Confirmation of 1st quarterly internal financial check
    - v) Review of spend against budget for the year to date
    - vi) Confirmation of the total bank balances as at 05.07.17 of £488.57 and £14,000.84.
    - vii) Proposal to continue with Community First Oxfordshire Membership at a cost of £55
    - viii) To note and approve the following payments made since the last meeting:
    - ix) To approve payments to be made:
    - x) To note receipts received since the last meeting:

26. Next meeting of the Parish Council – Tuesday 11th July 2017 at 7pm.

Signed: K. Butler Parish Clerk Date: 5th July 2017