



MINUTES OF THE FULL COUNCIL MEETING HELD ON TUESDAY 9TH FEBRUARY 2016 AT THE ALLENS, ALBION ROAD, MARDEN COMMENCING AT 7.30PM

- 147/16 **PRESENT:** Cllrs Adam, Brown, Boswell, Mannington, Reed, Robertson, Tippen and Turner were present. The Clerk, Jane Cowin (co-option applicant) and one member of the public were also in attendance.
- 148/16 **APOLOGIES FOR ABSENCE:** Cllr Childs and PCSO Nicola Morris gave their apologies.
- 149/16 **(a) DECLARATION OF INTEREST:** Cllr Boswell declared a pecuniary interest in item 153/16(m) as Chairman of Marden In Bloom and would leave the meeting when this item was being discussed.
(b) COUNCILLORS REGISTER OF INTEREST: There were no amendments to the registers of interest
(c) GRANTING OF DISPENSATION: There were no requests for granting of dispensation.
- 150/16 **MINUTES OF THE PREVIOUS MEETING**
 Minutes of the Parish Council meeting held on 12th January and Extraordinary Full council meeting held on 26th January were agreed and signed as true records. The Extraordinary Full Council Meeting on 2nd February was deferred until the next full council meeting as there was some discrepancy over the wording which the Clerk would check on her return to the Parish Office.
- 151/16 **IDENTIFICATION OF ITEMS INVOLVING PUBLIC SPEAKING:**
 Jane Cowin, as co-option applicant, would answer/ask any questions on item 153/16(a). One member of the public may speak on item 153/16(e)(i).

The meeting was adjourned for the following items:

EXTERNAL REPORTS

Borough Councillors – no Borough Councillor in attendance

County Councillor – no County Councillor in attendance

Police – No Police in attendance but a report had been sent: 5 crimes since last meeting: 1 theft; 1 theft of motor vehicle; 1 burglary other than dwelling; 1 burglary dwelling and 1 criminal damage. There have been a few quad bikes stolen from surrounding areas so residents have been advised to be aware, take photos of property and take note of any serial numbers. Some quad bikes have been located. There have been a few reports of items such as mud and stones being thrown at property – several youths and their parents have been spoken to. Council asked to encourage residents to call Police on 101 at the time of the incident so that Police can attend and locate the exact individuals involved.

Community Warden – not in attendance.

The meeting was reconvened for the rest of the agenda.

- 152/16 **MATTERS ARISING FROM PREVIOUS MINUTES (for information only)**
 Update from Full Council To Do List - The Clerk was asked to circulate the updated list following the meeting.

Parish Office, Goudhurst Road, Marden : 01622 832305
mardenpc@btconnect.com / www.mardenpc.kentparishes.gov.uk

Parish Office opening times:

Mondays, Tuesdays & Fridays: 10am to 12noon



153/16 **PARISH MATTERS**

- (a) Co-option of Parish Councillor: One applicant had applied for the vacancy and was in attendance at the meeting.
The Chairman therefore closed the meeting to discuss the application between Cllrs and the applicant. Several questions were raised by both Parish Councillors and the applicant and answered where relevant.
The meeting was reconvened for the decision and rest of the meeting.
Cllr Adam proposed and Cllr Mannington seconded that Jane Cowin be co-opted onto the Parish Council. The Clerk presented Cllr Cowin with co-option forms to be completed and asked that she join the meeting.
Cllrs welcomed her to Marden Parish Council.
- (b) Local Needs Housing: The applicant has appealed against MBC for non-determination on the Maidstone Road development and the Clerk was asked to view the documents as to whether correspondence has been received from the Planning Inspectorate.
- (c) Business Forums
MBF – Newsletter circulated to all Cllrs.
NRBF – No information received.
- (d) Police Forum – The next meeting is 18th February 2016 and Cllr Turner was proposing to attend.
- (e) Communication
(i) Newsletter – the Spring edition had gone to print and was due to be delivered to the Parish Office later this week. There was some discrepancy over the sponsorship from Marden Village Club together with the delivery etc of the newsletter. Bev Reid, member of public in attendance, agreed to take concerns back to the Village Club Committee and to put in writing what was proposed.
(ii) Website – several items to be updated which the Assistant Clerk would be asked to rectify.
- (f) Cemetery – Exclusive Right of Burial Certificates - two certificates were signed
- (g) Napoleon Drive Transfer – notification had been received from Parish Council solicitors to inform the Clerk that all paperwork was in order and was just awaiting transfer of funds which should be received by the Solicitor tomorrow.
- (h) Marden Neighbourhood Plan – the draft was currently with the editor and it was hoped to have the first version back at the end of this week. The Clerk to make contact regarding a meeting.
- (i) CCTV – A letter had been sent by Parish Council Solicitors to BT at the end of last week.
- (j) Public Conveniences – lease for signing – The Clerk had received an email from Yasmine Gordine to inform MPC that there is no immediate date for return of this document. The Clerk would arrange to speak to an independent solicitor regarding the Statutory Declaration concerning the security of tenure.
- (k) Parish Risk Assessments – annual review – Assistant Clerk has read through the file and highlighted the documents for review/amendment. This item was deferred to the next Full Council meeting for Cllrs to view amendments.
- (l) Premises Licence for Southons Field – Cllrs agreed in principle for a premises licence to be sought and the Clerk was asked to review the application form and raise any concerns via email so that it can be completed as soon as possible.
- (m) Marden In Bloom – requests for assistance. Cllr Boswell, as a member of the public, explained the aim of Marden In Bloom and the possible areas of improvement and placement of planters. MinB are holding a couple of fund raising events and have contacted several business for sponsorship. MinB have approached the Parish Council requesting assistance with the watering of any new planters.
Cllr Boswell then left the meeting.
After discussion Cllrs agreed in principle that the parish caretakers would undertake the watering of up to six additional planters twice a week. This would be reviewed annually.
Cllr Boswell returned to the meeting.
The plants in the current village troughs have not flourished and would therefore be removed. It was agreed to plant up again in the Spring.

Parish Office, Goudhurst Road, Marden : 01622 832305
mardenpc@btconnect.com / www.mardenpc.kentparishes.gov.uk

Parish Office opening times:

Mondays, Tuesdays & Fridays: 10am to 12noon

154/16 **COMMITTEE REPORTS**

- (a) **Amenities Committee** – Minutes of the meeting held on 26th January had previously been circulated to Cllrs and uploaded onto the website
- (b) **Planning Committee** - Minutes of Planning Meetings held on 19th January and 2nd February had been previously circulated and uploaded onto the website.
Cllr Mannington was thanked for attending the MBC Planning meeting regarding the proposed solar farm at Great Pagehurst Farm especially that she had to travel back from Suffolk earlier than proposed.
MBC Planning Committee meeting to be held on 25th February however there was an additional meeting to be held on 11th February but the items listed were not relevant to Marden and were those deferred from the meeting held on 5th February.
- (c) **Other Conferences/Meetings attended:**
- (d) **Conferences/Meetings for the coming months**
10th February – Planning training at MBC – Cllr Adam to attend
11th February – Meeting with Helen Grant – The Clerk to clarify time and items to be discussed and Cllr Mannington would attend along with the Clerk.
26th February – KALC Chairmanship Training - Cllr Tippen and the Clerk attending
2nd March – Memorial Hall AGM Cllr Reed and Newton together with the Clerk attending as Trustees
5th March – Village Litter Pick all invited to attend
16th March – Kent Design – Introduction to Building for Life 12 - Cllr Turner attending
9th & 16th June – KALC Health and Safety Training – It was agreed that the Clerk would attend.

155/16 **CORRESPONDENCE**

- (a) Consultations:
(i) Kent Minerals and Waste Local Plan (proposed further modifications) – closing date 4th March 2016 – previously circulated - noted
(ii) Kent Mobile Library Engagement – closing date 4th March 2016 previously circulated. The report is proposing the mobile library service to Chainhurst is to be withdrawn – noted. Details had been placed on notice boards and website for residents to view.
- (b) Marden Parish Church magazine - for information

156/16 **FINANCE**

- (a) Balances as at 27th January 2016
Post Office £17,774.54: Santander Account £37,786.54
Nat West Account: £110,016.46
- (b) Payments for Approval (list available at meeting). Invoices agreed and cheques signed.
- (c) NEST – Employee pensions. Direct Debit was signed.
- (d) MBC Funding Agreement – Parish Services Scheme form was signed for 2016/17 funding
- (e) Other: Cllr Adam and the Clerk to meet to review the three year plan.

157/16 **HIGHWAYS AND PUBLIC TRANSPORT**

- (a) **Highways**
Highways Issues – Traffic Calming and other highways issues
Other Highways Issues
KCC – Waiting Restrictions Variation No. 35 Order 2016 – Goudhurst Road/Mayes Road - noted
MBC – Notice of Confirmation of Public Path Order – KM259 Public Path Stopping Up Order 02/2015 – Great Cheveney, Goudhurst Road, Marden - noted
A229 Staplehurst Road – concerns raised by residents/Joint Transportation emails previously circulated to Parish Councillors, Borough and County Councillors. It was proposed that the Clerk would provide details of concerns and sent to Cllr Childs to present

Parish Office, Goudhurst Road, Marden : 01622 832305
mardenpc@btconnect.com / www.mardenpc.kentparishes.gov.uk

Parish Office opening times:
Mondays, Tuesdays & Fridays: 10am to 12noon

to the next Rural Speeding Working Group.

(b) **Public Transport**

Marden Station

Improve Rail and Bus Services and Facilities

Items still not rectified at Marden Station: Faded car park marking; Blocked drains

MBC had advertised their response to KCC on the Draft Consultation on the New

Southeastern Franchise. Marden Parish Council endorses Maidstone's proposals that all

stations should be accessible and the Clerk was asked to remind MBC that Marden PC

represents the train group for Marden parish and attends regular Network/South Eastern

meetings. The Clerk was also asked to check KCC website for consultation period and

contact details.

The Clerk asked to chase South Eastern again regarding a meeting at the station.

There being no further business the meeting closed at 21.47pm

PUBLIC FORUM

Signed
Chairman, Marden Parish Council

Date: 8th March 2016

Parish Office, Goudhurst Road, Marden : 01622 832305
mardenpc@btconnect.com / www.mardenpc.kentparishes.gov.uk

Parish Office opening times:

Mondays, Tuesdays & Fridays: 10am to 12noon

