

# Donhead St Andrew Parish Council

Minutes of Full Meeting - Friday 9th November 2018 at 7:30pm

Donhead St Mary Village Hall

18.11.06	<b>Apologies received and those present:</b> Present: M. Cullimore (Chairman), S Luck (Vice-Chairman), J. Barton, C. Burrows, Ms P. Maxwell-Arnot, Mrs F. Smart, M. York. Also in attendance: 2 residents; Mrs S. Harry (Clerk). Apologies received and accepted: W.Cnllr T. Deane; P.Cnllr Miss B Miller, S. Pyke.																																																					
18.11.07	<b>Declarations and Dispensations</b> a. declarations of disclosable pecuniary and non-pecuniary interests already declared in the Register of Interests - none. b. declarations of disclosable pecuniary and non-pecuniary interests not previously declared in the Register of Interests - none.																																																					
18.11.08	<b><u>Public Participation and Presentations</u></b> - none.																																																					
18.11.09	<b>Resolution of minutes:</b> a. Full meeting - 14 <sup>th</sup> September 2018; <b>proposed SL/seconded MY/unanimous</b> b. Interim Meeting - 14 <sup>th</sup> September 2018 - not available.																																																					
<b>PLANNING MATTERS</b>																																																						
18.11.10	<b>Applications determined</b> - P.Cnllrs noted the previously circulated agenda paper with 5 conditional approvals and in particular, that for the Henrietta Barnett Field Centre.																																																					
<b>FINANCE</b>																																																						
18.11.11	<b>a. Approval of payments information</b> <b><u>Current Payments</u></b> <table><tr><td><b>Date:</b></td><td><b>Payee:</b></td><td><b>Reference:</b></td><td><b>Amount:</b></td></tr><tr><td>09/11/2018</td><td>Employee 1</td><td>552</td><td>239.00 - salary</td></tr><tr><td>09/11/2018</td><td>JA Garner Rudman</td><td>553</td><td>50.00 - internal audit</td></tr><tr><td>12/11/2018</td><td>Simon Workman</td><td>FP35</td><td>83.50 - cemetery maintenance</td></tr><tr><td>12/11/2018</td><td>HMRC</td><td>FP36</td><td>21.00 - tax &amp; NI</td></tr></table> <b><u>Retrospective Payments</u></b> <table><tr><td>17/09/2018</td><td>British Red Cross</td><td>FP28</td><td>360.00 - First Aid Training</td></tr><tr><td>05/10/2018</td><td>Rob Pearce</td><td>FP29</td><td>480.00 - grass strimming</td></tr><tr><td>15/10/2018</td><td>DStMary Hall</td><td>FP30</td><td>28.00 - meeting accommodation</td></tr><tr><td>15/10/2018</td><td>Employee 1</td><td>FP31</td><td>239.00 - salary</td></tr><tr><td>15/10/2018</td><td>HMRC</td><td>FP32</td><td>21.00 - tax &amp; NI</td></tr><tr><td>18/10/2018</td><td>Simon Workman</td><td>FP33</td><td>78.00 - cemetery maintenance</td></tr><tr><td>01/11/2018</td><td>Poppy Appeal</td><td>551</td><td>50.00 - s137 donation</td></tr><tr><td>05/11/2018</td><td>DStMary Hall</td><td>FP34</td><td>52.00 - meeting accommodation</td></tr></table> P.Cnllrs considered the payment information before resolving to approve both current and retrospective information. <div>proposed SL/seconded MY/unanimous</div> <b>b. Precept consideration</b> P.Cnllrs accepted the first draft budget working paper and the likelihood of overspending the current budgets in terms of staff salaries, tax/NI payments and training in the current year as a result of the appointment of an Assistant Clerk after Christmas.	<b>Date:</b>	<b>Payee:</b>	<b>Reference:</b>	<b>Amount:</b>	09/11/2018	Employee 1	552	239.00 - salary	09/11/2018	JA Garner Rudman	553	50.00 - internal audit	12/11/2018	Simon Workman	FP35	83.50 - cemetery maintenance	12/11/2018	HMRC	FP36	21.00 - tax & NI	17/09/2018	British Red Cross	FP28	360.00 - First Aid Training	05/10/2018	Rob Pearce	FP29	480.00 - grass strimming	15/10/2018	DStMary Hall	FP30	28.00 - meeting accommodation	15/10/2018	Employee 1	FP31	239.00 - salary	15/10/2018	HMRC	FP32	21.00 - tax & NI	18/10/2018	Simon Workman	FP33	78.00 - cemetery maintenance	01/11/2018	Poppy Appeal	551	50.00 - s137 donation	05/11/2018	DStMary Hall	FP34	52.00 - meeting accommodation	
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<b>CEMETERY</b>		
18.11.12	<b>War memorial</b> - no current issues.	
18.11.13	<b>Cemetery</b> <ol style="list-style-type: none"> <li>Cremated remains area - ongoing.</li> <li>Grounds Maintenance - ongoing; strimming contract would be kept at same prices for the 2019 season.</li> </ol>	
<b>HIGHWAYS/Rights of Way</b>		
18.11.14	<b>Footpaths:</b> <ol style="list-style-type: none"> <li>Update on any footpath matters from P.Cnllr PMA - stile by Donhead Mill still in need of repair; owner to be reminded.</li> <li>FP 27 Inquiry - Concerns over FP5/FP27 stiles;</li> </ol>	<b>Clerk</b>
18.11.15	<b>Parish Steward Reports:</b> <ol style="list-style-type: none"> <li>Gullies on Barker Hill / close to Church in need of attention.</li> <li>Large pothole at top of Barkers Hill recently filled.</li> <li>Sides of Barkers Hill starting to erode.</li> </ol>	
<b>Other Matters</b>		
18.11.16	<b>WALC employment service</b> - P.Cnllrs noted the information previously circulated but felt that there would not be a need for the PC at this time.	
18.11.17	<b>Clerk replacement</b> - P.Cnllrs noted that 2 applications had been received.	
<b>Reports</b>		
18.11.18	W. Cnllr Tony Deane - no report.	
18.11.19	<b>Other reports:</b> <ol style="list-style-type: none"> <li>Chairman - the Chairman thanked all P.Cnllrs for the continuing efforts on behalf of the community and also reported on his discussions with the owner of Meadowbank House on the future of the Henrietta Barnett Field Centre.</li> <li>Clerk - the Clerk indicated that there had been some interest by residents of signs through the village asking drivers to slow down / no pavements etc; the Area Board meeting would be on 21<sup>st</sup> November; examples of Parish Maps from an external company were circulated for information.</li> </ol>	
18.11.20	Correspondence - a listing would be circulated.	
18.11.21	<b>Public participation</b> - a short discussion took place about the intention of the PCC to transfer responsibility for the graveyard maintenance to the Parish Council. It was noted that no formal request had been received from the PCC.	
18.11.22	<b>Date and time of next meeting:</b> Full Council Meeting - tbc; Donhead St Mary's Village Hall at 7:30pm  Interim planning meetings as required.	