

## **June Parish Council – Agenda item 7.2 - Finance Report**

- All end of year legal and procedural obligations have been completed. The Notice of Public Rights runs until 14<sup>th</sup> July 2021.
- The updated Standing Orders and Financial Regulations have been placed on the website
- The bank reconciliation, budget monitor and cash book have all been independently checked and agreed
- From July, in line with the Internal Audit recommendation, all future payments will carry a reference number. This number will appear, as appropriate, on Council/Committee papers where approval for payment is sought, invoices and the cashbook. This will allow easier cross-referencing. The numerical sequencing will commence from and be backdated to 1<sup>st</sup> April 2021
- VAT returns (for refunds) for 2019/20 and 2020/21 have yet to be completed and submitted. These should be done before the next Council meeting in July.

Cllr Williamson  
15<sup>th</sup> June 2021