

**MARSH GIBBON PARISH COUNCIL**

**MINUTES OF THE PARISH COUNCIL MEETING  
HELD ON TUESDAY 14 JANUARY 2020**

**PRESENT:** Cllrs A Lambourne (Chair), P Evershed (PE), D Leonard (DL), R Cross (RC) and J Smith (JS)

**In attendance:** DC Angela Macpherson, 1 member of the public and C Jackman (Clerk)

The meeting commenced at 7.30pm.

**1. APOLOGIES**

Cllr I Metherell (IM) and Cllr E Taylor (ET).

**2. DECLARATIONS OF INTEREST**

There were no declarations of interest.

**3. MINUTES OF THE MEETING HELD ON 10 DECEMBER 2019**

The Minutes of the Parish Council Meeting held on 10 December 2019 were agreed by those present and signed by the Chairman.

**4. MATTERS ARISING**

There were no matters arising.

**5. PUBLIC PARTICIPATION**

Chair welcomed the member of the public.

**6. GENERAL CORRESPONDENCE**

The following items had been circulated via email and dealt with where indicated:

AVDC		From	Subject	Action
i	30 Dec	Finance	Ack: 2020/21 Parish Tax Base Information and request for Parish Precept	Noted
ii	20 Dec	Planning	Planning Application Consultation 19/04427/ALB	Minute 7
iii	10 Jan	Parish Liaison Officer	AVDC Licencing - Small Society Lottery	To Councillors
iv	10 Jan	Parish Liaison Officer	Severe weather emergency provision (SWEP) accommodation	To Councillors
BCC		From	Subject	Action
i	19 Dec	Permit Officer	TTRO - Cheddington Road, Mentmore	To Councillors
ii	19 Dec	Permit Officer	TTRO - Main Street, Maids Moreton	To Councillors
iii	19 Dec	Permit Officer	TTRO - St Johns Street, Aylesbury	To Councillors
iv	19 Dec	Permit Officer	TTRO - Hale Lane, Wendover	To Councillors
v	17 Dec	HS2	HS2 - A413 Wendover Bypass	To Councillors
vi	17 Dec	Permit Officer	TTRO Avenue Road, Winslow	To Councillors
vii	16 Dec	Permit Officer	TTRO - Church Lane, Aston Clinton	Noted
viii	16 Dec	HS2	HS2 - Wendover Bypass	To Councillors
ix	13 Dec	LAT TfB	Flooding - Marsh Gibbon OX27 0EY	Minute 11
x	7 Jan	Permit Officer	TTRO - Silverstone British Grand Prix – 2020	Noted
xi	7 Jan	Permit Officer	TTRO - TTRO - High Street, Wing	Noted
xii.	6 Jan	Permit Officer	TTRO - Main Street, Maids Moreton	Noted
xiii.	6 Jan	Permit Officer	Silverstone - Dadford Road - Biddlesden – 2020	Noted
xiv.	3 Jan	LAF	Minutes for Waddesdon Local Area Forum, 3rd December 2019	To Councillors
xv.	27 Dec	Permit Officer	TTRO - Walk Around Aylesbury 2020	To Councillors
xvi	23 Dec	Permit Officer	TTRO - Race for Life - 2020	Noted
xvii.	23 Dec	Permit Officer	TTRO Reads Lane, Cublington	Noted
xviii.	20 Dec	Unitary Comms	UPDATED - Latest news: Delivering the new Buckinghamshire Council	To Councillors
xix.	19 Dec	Paul Hodson, Town Clerk	BTC Community Boards Letter to Martin Tett 20191219.pdf	To Councillors

		Buckingham Town Council		
xx.	10 Jan	Permit Officer	TTRO Shipton Lee & Lawn Hill, Quainton	To Councillors
xxi.	10 Jan	Permit Officer	TTRO Townside, Haddenham	Noted
xxii.	10 Jan	Permit Officer	TTRO - Marsh Lane, Bishopstone	Noted
xxiii.	9 Jan	Permit Officer	TTRO - Church Lane, Great Kimble	Noted
xxiv.	19 Dec		My Bucks	To Councillors
xxv.	12 Dec	Corporate Director Resources Buckinghamshire Council	Notification of Local Government Reorganisation	To Councillors
xxvi.	11 Dec	Permit Officer	TTRO - High St, Mentmore Rd, Cheddington	Noted
xxvii.	10 Dec	Permit Officer	TTRO Grendon Road, Grendon Underwood **Amended diversion**	To Councillors
xxvii i.	10 Dec	Permit Officer	TTRO - Marsh Lane, Bishopstone	Noted
xxix	10 Dec	Permit Officer	TTRO School Hill & Main Street , Charndon	
xxx.	10 Dec	Permit Officer	TTRO Perry Hill, Edgcott, Grendon Underwood	To Councillors
xxxi.	10 Dec	CIB	Looking forward to 2020	To Councillors
xxxii.	10 Dec	Permit Officer	TTRO Verney Junction, Buckingham	To Councillors
	<b>ALC/NALC</b>	<b>From</b>	<b>Subject</b>	<b>Action</b>
i.	18 Dec	NALC	NALC CHAIRMAN'S OPEN LETTER TO ALL COUNCILLORS	To Councillors
ii.	17 Dec	Thames Valley Police	Police & Crime Bulletin December 2019	To Councillors
iii.	17 Dec	BMKALC	Royal Garden Party - 19 May 2020	To Councillors
iv.	16 Dec	Chris Anstey	Skateboard - Hine Memorial Trust	Minute 8
v.	13 Dec	NALC	Chief executive's bulletin	To Councillors
vi	2 Jan	NALC	SPRING CONFERENCE 2020	To Councillors
vii	20 Dec	NALC	Chief executive's bulletin	To Councillors
ix	19 Dec	NALC	NALC CHAIRMAN'S OPEN LETTER TO ALL COUNCILLORS	To Councillors
x	10 Jan	NALC	CHIEF EXECUTIVE'S BULLETIN	To Councillors
xi	10 Jan	NALC	NALC launches three new study tours	To Councillors
xii	9 Jan		Royal Garden Party - 19 May 2020	To Councillors
xiii	9 Jan		New Courses	To Councillors
ix	9 Jan	BALC	SPRING CONFERENCE 2020	To Councillors
x	9 Jan		AMENDED EVENT SCHEDULE	To Councillors
	8 Jan		UPDATED BMKALC TRAINING SCHEDULE	To Councillors
	<b>Other</b>	<b>From</b>	<b>Subject</b>	<b>Action</b>
i	18 Dec	Charity Commission	Annual Return 2019 - confirmation of receipt	Noted
ii	5 & 12 Dec	Paul Adams	Marsh Gibbon football and cricket pitch	Noted
	16 Dec	DL Hancock	Grave of Mr Dignan	Clerk responded
iv	6 Jan	HS2	HS2 Common Design Element Survey	To Councillors
v	2 Jan	Paul Adams	Marsh Gibbon football and cricket pitch / AWP	Agenda item
vi	28 Dec	Parish Clerk, Steeple Claydon Parish Council	NEG meeting at Steeple Claydon - January 16 2020	To Councillors
vii	20 Dec	M Orlando	Hine Memorial Trust	Noted
viii	9 Jan	EWR	EWR2 Project Launch	To Councillors
ix	2 Jan	Hannah Cardona	Village Shop	To Councillors
x	12 Dec	VAHT	Marsh Gibbon PC Grant Application (Ref P181227) – confirmation of third payment	Noted with thanks
xi		Chris Anstey	Hine Memorial Trust	Noted

### 6.1 Marsh Gibbon Shop

A resident had written to the Parish Council regarding the village “missing some key commodities” and had asked to discuss opening a shop / café along the lines of a local “Community Shop”.

**Action:** Chair to speak to resident to advise her to contact Siddleys, Ewelme agents, regarding her suggestion.

## 7 PLANNING

### 7.1 Applications

**19/04427/ALB:** Internal and external alterations and refurbishment, 5 Ackland Terrace Marsh Gibbon Buckinghamshire OX27 0ES.

**Decision: No objection**

## 7.2 Ewelme Sites

It was noted that archaeological work had started on Site C; no other updates were available.

## 8 CLERK'S REPORT AND ADMINISTRATION MATTERS

### 8.1 Finance Report

Clerk presented the Financial Report for January 2020. Payments totalling £1,448.67 were approved as detailed on page 1953.

### 8.2 Skateboard Funding

#### 8.2.1 Vale of Aylesbury Housing Trust Thriving Communities Fund

It was noted that the third payment from the Vale of Aylesbury Housing Trust Thriving Communities Fund had been made.

#### 8.2.2 Our Vale: Spacehive project "Keep our kids on wheels in Marsh Gibbon"

At the Parish Council meeting on 10 December 2019, it was agreed to pledge £1500 to the Spacehive project (Keep our kids on wheels in Marsh Gibbon). £250 had also been pledged from the Frank Hine Trust. As neither the Parish Council nor the Frank Hine Trust were able to pledge these sums electronically, it was agreed that the Parish Council would seek to pay both pledges, a total of £1750, 'manually'.

**Action: Clerk to liaise with Spacehive to get the payments submitted.**

8.2.3 Councillors declined a request to make a one-off payment to cover the cost for the use of the village hall kitchen for refreshments.

## 9 PLAY EQUIPMENT, TEENAGE RECREATION AREA AND RECREATION GROUND

### 9.1 Maintenance

#### 9.1.1 All Weather Pitch

It was noted that the All Weather Pitch (AWP) had become worn and needed maintenance.

**Action: Cllr PE and Clerk to get contact details for an inspection.**

#### 9.1.2 Cable way

It was noted that the seat on the cable way had been vandalised. The following quote had been received:

New seat fitted	£383.78 + VAT
Seat / fixings only	£122.50 + VAT

It was noted that if this was claimed from the insurance policy an excess of £100 would apply. It was agreed to purchase the seat/fixings and fit with tamper-free bolts.

**Action: Clerk to purchase the seat/fixing.**

## 10 BCC DEVOLUTION OF SERVICES

### 10.1 Devolved Services

10.1.1 Urban grass cutting: Nothing to report.

10.1.2 Hedging: It was noted that the contractor had made a good job of the Acland Terrace hedge.

10.1.3 Siding out: Nothing to report.

10.1.4 Rights of Way: Nothing to report.

10.1.5 Weed Killing: Nothing to report.

10.1.6 Maintenance: Nothing to report.

## 11 ROADS AND PATHWAYS

### 11.1 Pot holes

It was noted that Transport for Bucks were working in the area. It was agreed to wait until the weather improved to see which pot holes still need repair.

CC Angela Macpherson reported that the new Bucks Council would be open to discussion about local councils repairing their own pot holes.

### 11.2 Blocked Drains

It was noted that the drain outside the school still was blocked.

**Action: Clerk to report to the Local Area Technician and to liaise with Cllr JS to make sure that there are no cars parked over the drain when it is being cleaned**

It was noted that residents in Townsend had cleared a blocked drain themselves.

### 11.3 HGV weight limit

There were no updates.

**Action: CC Angela Macpherson agreed to follow up with David Cairney.**

### 11.4 Blackthorn Road speed limit to 50mph

There were no updates on the Blackthorn Road speed limit.

## 12 STREET LIGHTING

Faults notified to Clerk had been reported to E.on for repair.

## 13 ENRONMENTAL MATTERS

### 13.1 Street Furniture

There were no updates regarding the repair of the notice board at Mud Pond.

### 13.2 Removal of dead trees

Cllr RC reported that he is still looking for someone to remove the trees.

### 13.3 "Dog Poo Signs"

The "Dog Poo" signs had been received.

**Action: Cllr JS agreed to ask a colleague to erect the "Dog Poo" signs outside the school**

## 14 OXFORD TO CAMBRIDGE EXPRESSWAY

Cllr AM reported that she had met Grant Shapps who was reviewing the expressway proposal. The new Member of Parliament had expressed his opposition to the project. It was noted that the consultation and routes still had not been published.

It was noted that a No Expressway Group meeting would be held in Steeple Claydon Village Hall on Thursday 16 January 2020 from 7.30pm.

## 15 REPORT FROM VILLAGE HALL REPRESENTATIVE

There were no updates. The next village hall meeting was scheduled for Monday 20 January.

## 16 CHRISTMAS TREE

Chair thanked CC AM again for her contribution towards the tree and for attending the Carols Around the Tree. It was agreed to purchase an additional length of lights to replace the broken one.

**Action: CC PE to purchase replacement lights**

## 17 CEMETERY MATTERS

### 17.1 Burials, interments and Advance bookings

A burial was planned for 17 January 2020.

### 17.2 Memorial / Additional inscription Applications

An additional inscription on the grave in Section C, Row 2, Plot 8 was approved.

### 17.3 General Maintenance

No updates were available.

### 17.4 New Homes Bonus (Cemetery paths/roads improvement)

Chair had received a quote of £540 (including VAT) to clean out the cemetery ditch, which Councillors agreed. It also was noted that the hedge would be cut back and the culvert checked. It was noted that this work would be completed before the road improvement work started.

Cllr PE reported that the contract had been signed and delivered to the administrator. Any changes to the work would have to be made in writing by the administrator who will make weekly site visits. Cllr PE will monitor the work and had stressed to the contractor the importance being sensitive and

respectful towards the graves. Cllr JS offered the use of the village hall car park for storing equipment if that would help.

**17 POLICY REVIEW**

The following policies were approved:

- Safeguarding
- Code of Conduct
- Financial Regulations
- Equality and Diversity
- Data Protection
- Health and Safety

**18 ANY OTHER BUSINESS**

18.1 It was noted that a white van had been parked on Church Street, blocking the view of drivers. It was noted that if the van is taxed and insured that there was nothing the Parish Council could do to get it removed.

**18.2 Local pubs**

It had been noted that both local pubs had recently been closed with the village losing some of its 'community spirit'. It was noted that the Post Office had also been closed.

**Action: Clerk to write to Siddleys expressing the Parish Council's concern that the village is losing its 'community spirit' because of the pub closures**

**19 DATE AND VENUE OF NEXT MEETING**

The next Parish Council meeting will be held at 7.30pm on Tuesday 11<sup>th</sup> February 2020 in the committee room of the village hall.

Chair closed the meeting at 9pm.

**SIGNED:**

**DATE:**

MARSH GIBBON PARISH COUNCIL

Clerk's Financial Report  
14-Jan-20

COMMUNITY ACCOUNT

		Notes
30-Nov-20	£27,031.33	
Outstanding Cheques and cheques approved at meeting on 10 December 2019	-£4,339.26	
Unpresented cheques at 30 December 2019	£172.80	
Transfer to Gocardless Ltd (test for AVDC crowd funding site)	-£0.01	Approved via email
<b>Income:</b>		
AVDC New Homes Bonus (cemetery path improvement work)	2,500.00	
D L Hancock (Burial B-6-16)	520.00	
PC & JE Favell (interment C-2-8)	215.00	

**Balance of Community Account at 30 December 2019** **£26,099.86**

Cheque No	Payee	Amount	Authority
<b>Payments to be approved at meeting 14 January 2020</b>			
102948	SSE: Inv 11772331/0025: Street light electricity 2 Dec 2019-2 Jan 2020	221.52	PCA 1957s.3;HA 1980s.301
102948	SSE: Inv 591772404/0025: Street light electricity 2 Dec 2019-2 Jan 2020	12.73	PCA 1957s.3;HA 1980s.301
102948	SSE: Inv 861786437/0014: Street light electricity 2 Dec 2019-2 Jan 2020	2.86	PCA 1957s.3;HA 1980s.301
102949	E.on: Inv 095993: Street light maintenance qtr ending Dec 2019	250.12	PCA 1957s.3;HA 1980s.301
102950	MGVH: Inv 1911/11 (hire Nov) & Inv 1910/11 (hire Oct)	80.35	LGA 1972 s133
102951	C Jackman (Clerk Reimbursement): Inv 117429: Viking Dog signs	75.34	Litter Act 1983 ss 5
102951	C Jackman (Clerk Reimbursement): Inv. 01911753: Castle Water (outstanding payment) rec	33.93	LGA(MP) 1976 s.19
102951	C Jackman (Clerk): Postage (September to December 2019)	19.61	LGA 1972 s. 112(2)
DD	Everflow: Inv 433135: Recreation ground water 8 Feb - 7 Mar 2020	15.53	LGA(MP) 1976 s.19
102952	HMRC: Clerk Dec PAYE	159.80	LGA 1972 s. 112(2)
102953	C Jackman (Clerk): Salary December 2019	334.50	LGA 1972 s. 112(2)
102954	Julian Price: Recreation Ground hedge cutting	180.00	LGA 1972 s. 111
102955	SLCC: Membership renewal (third of total payment of £161)	53.66	LGA 1972, 143
102956	Charles Cruise: Christmas tree light electricity supply	8.72	LGA 1972 S.144

**Totals yet to be deducted from balance of Community Account**

Cheques for approval at meeting on the 14 January 2020	<b>£1,448.67</b>
Unpresented cheques at 30 December 2019 (Senses)	<b>£172.80</b>

**Totals yet to be credited**

D L Hancock: Burial B-6-17	<b>-£640.00</b>
Banbury Memorials: Additional inscription C-2-8	<b>-£30.00</b>

**Total** **£951.47**

**Anticipated balance** **£25,148.39**

*£25,148.39*

**EARMARKED RESERVE ACCOUNT**

30-Dec-19	£27,769.51
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**Balance of Earmarked Reserve at 30 December 2019** **£27,769.51**

**Bank Reconciliation - 30 December 2019**

**COMMUNITY ACCOUNT**

**CASH BOOK**

		Notes
<b>Balance at 1 April 2019</b>	<b>£15,072.00</b>	
Less Total Payments to 30 December 2019	-£31,617.91	

Add total receipts to 30 December 2019	£42,472.97
<b>Cash book balance at end December 2019</b>	<b>£25,927.06</b>
	<i>£25,927.06</i>

**EARMARKED RESERVE ACCOUNT**

<b>Balance of Earmarked Reserve A/C as at 1 April 2019</b>	<b>£30,175.49</b>
Less total payments to 30 December 2019	-£2,450.32
Add Total Receipts to 30 December 2019	£44.34
<b>Balance at 30 December 2019</b>	<b>£27,769.51</b>

**NB: the balance in the Earmarked Reserve Account is made up of:**

Replacement of the synthetic carpet at the 5-a-side	£21,920.00
Refurbishment of synthetic carpet at 5-a side	£2,007.00
Ware Pond cleaning	£2,080.00
New Street Lamps	£1,696.00
Election Expenses	£775.00
Fencing Repairs at 5-a-side	-£773.00
Defibrillator	£50.00
Interest	£14.51
<b>TOTAL</b>	<b>£27,769.51</b>