

Baldersby and Baldersby St James Parish Council

You are invited to attend an Ordinary Meeting of
Baldersby and Baldersby St James Parish Council
to be held on **Tuesday 2nd September 2025 at 18:30** at The Mission Room, Baldersby

The right to record, film and broadcast meetings of the Council is established under The Openness of Local Government Bodies Regulations 2014. Anyone intending to record, film and broadcast meetings must adhere to the Council's Rules for the Effective Management of Recordings at Meetings and give due notice of intent.

Members of the public and press are invited to attend and may address members of the Council during the item set aside for public participation.

Agenda

2526/034 To receive apologies and approve reasons for absence.

2526/035 Declarations of interest

- a) To receive any declarations of interest not already declared under council's code of conduct or members Register of Disclosable Pecuniary Interests
- b) To receive, consider and decide upon any applications of dispensation

2526/036 To confirm the minutes of the meeting held on 28th July 2025 as a true and correct record.

2526/037 To update the meeting following the resignation of the Clerk.

2526/038 To update the meeting on the process for a co-opting a councillor.

2526/039 To receive reports from our Ward Councillor and an update regarding the Parish Forum

2526/040 To receive the Clerks Report.

2526/041 Financial Matters

- a) To approve the bank reconciliation and budget comparison for September 2025.
- b) To approve the Schedule of Payments and Receipts as follows.

Date	Ref	Transaction details	Category	Money In	Money Out
16.5.25	DD	Lottery Grant	Playground	£ 19,999.00	£ -
20.5.25	DD	Pentagon	Playground		£ 11,999.40
28.5.25	DD	HMRC	Salary and related costs	£ -	£ 51.00
28.5.25	DD	K Pettitt	Salary and related costs	£ -	£ 204.00
6.6.25	DD	Hugo Fox	IT	£ -	£ 11.99
10.6.25	DD	HMRC	VAT Refund	£ 4,003.80	£ -
16.6.25	DD	Scottish Water	Sports Pavilion		£ 16.85
27.6.25	DD	Insurance	Insurance		£ 573.37
30.6.25	DD	M Hullah (072)	Grasscutting		£ 266.00
30.6.25	DD	K Pettitt	Salary and related costs		£ 204.00
30.6.25	DD	HMRC	Salary and related costs		£ 51.00
7.7.25	DD	V Shaw	Donation	£ 2,040.00	£ -
7.7.25	DD	Hugo Fox	IT		£ 11.99
8.7.25	DD	Pentagon	Playground		£ 11,999.40
28.7.25	DD	Clerk Expenses	Office expenses		£ 18.00
28.7.25	DD	K Pettitt	Salary and related costs	£ -	£ 204.00
28.7.25	DD	HMRC	Salary and related costs		£ 51.00

14.8.25	DD	HMRC	VAT Refund	£	412.00	£	-	
15.8.25	DD	YLCA	Clerk Advert			£	20.00	
6.8.25	DD	Hugo Fox	IT			£	11.99	
28.8.25	DD	K Pettitt	Salary and related costs	£	-	£	204.00	
28.8.25	DD	HMRC	Salary and related costs			£	51.00	
29.7.25	DD	Pentagon	Playground			£	1,224.00	July
29.7.25	DD	Pentagon	Playground			£	1,224.00	July
1.8.25	DD	M Hullah (080)	Grasscutting	£	-	£	160.00	Aug
27.8.25	DD	P Whitham	VAS			£	119.99	
2.9.25	DD	Clerk Expenses	Office expenses	£	-	£	23.50	

2526/042 Planning Matters

- a) To discuss planning application 25/02765/DVCON Removal of Condition 3 (Sale of Local Produce Only) of Application Reference 89/04018/FUL at Smithy Farm Shop, Marlpit Lane Baldersby.

Any further planning applications received before the date of the meeting will be discussed at the meeting.

2526/043 Public Participation

Members of the public who wish to speak regarding items within the remit of the Parish Council may do so, although this is at the discretion of the Chairman. Time will be restricted to 10 minutes maximum unless the council decides otherwise.

2526/044 To update the meeting on the Cricket Pavilion and Children's Play Area and to define responsibilities.

2526/045 To receive information on the following ongoing issues and decide further action where necessary following the visit by Area 6.

- To update the meeting on the situation regarding Marlpit Lane.
- To update the meeting on gully cleaning and jetting at Wards Corner.
- To update the meeting on the condition of footpaths in Baldersby St James, Baldersby and Wards Corner.
- To update the meeting on the merging of drainage, sewage, and surface water in Baldersby St James
- To update the meeting on the dropping of the road surface in Baldersby Garth.
- To update the meeting on the blocked drain opposite Bretton House
- To update the meeting regarding the signpost to Baldersby St James at Wards Corner.
- To update the meeting on the road safety issues entering and exiting the school car park in Baldersby St James

2526/046 To discuss the following ongoing items and to decide further actions.

- To update the meeting on the operation and the positioning of the VAS equipment.
- To confirm both defibrillator batteries have been checked.
- To update the meeting on the bi-monthly check of the Playground Equipment.
- To update the meeting on the parish noticeboards.
- To update the meeting on the use of commuted sums with regard to a fence around the play area.

2526/047 To discuss the Mission Room

2526/048 Correspondence

- To discuss correspondence from a parishioner regarding an overhanging tree and dog waste on the verge.
- To discuss the requirement for .gov emails for councillors.
- To discuss booking the annual playground inspection.

2526/049 Items Raised by Councillors

- Clearing of pathway from Baldersby St James to Wards Corner (AW)
- Autumn Litter Pick (JH)
- Potential VAS for Baldersby St James (AW)
- Community Fund (AW)

2526/050 To confirm the date for the next meeting.

**Keith Pettitt
Parish Clerk and RFO
24/08/2025**