

PLANNING COMMITTEE MEETING

Wednesday, 15 April 2026 at 1900hrs

Shepherdswell Village Hall

MINUTES

1.0 IN ATTENDANCE & APOLOGIES FOR ABSENCE

Present: Cllr Marien Elgar (Planning Chair), Keith Roberts (Planning Vice-Chair), Cllrs Sindy Denyer, Bradley Stauffer-Kruse and Aidan Softley

4 Members of the Public

Apologies: Cllrs John Bulaitis and Terry Hunt

Clerk: Jan Hancock

2.0 MINUTES OF THE LAST MEETING HELD ON 21 January 2026

The minutes of the previous meeting were agreed to be a true and accurate record. Proposed to accept: Cllr Roberts, Seconded Cllr Denyer. **AGREED with 2 abstentions**

3.0 PUBLIC PARTICIPATION LIMITED TO ITEMS ON THE AGENDA

There were no members of the public wishing to speak.

4.0 DECLARATIONS OF INTEREST

A Councillor who declares a DPI in relation to any item on the agenda will need to leave the meeting for the whole of that item and not be able to speak or take part unless a relevant dispensation has been granted.

A Councillor who declares an OSI will be able to speak on the item but will be required to leave the meeting for the vote. **NONE to record**

5.0 CHAIR'S REPORT

Nothing to report.

6.0 APPLICATIONS and DECISIONS - The following applications were considered:

Ref: 26/00136

Location: Chalklands St Andrews Gardens Shepherdswell CT15 7LP

Application: Cut back regrowth to previous pruning points of one Sycamore the subject of Tree Preservation Order No 5 of 1976.

Following discussion Cllr Roberts proposed that this application be referred to the Tree Preservation Officer, seconded by Cllr Denyer. **All AGREED**

Ref: 26/00301

Location: 3 Coombe Drive Shepherdswell CT15 7LZ

Application: Erection of single storey rear extension

Members considered this application and Cllr Roberts proposed that this application be supported, seconded by Cllr Denyer. **All AGREED**

Ref: 26/00306

Location: 9 Siberts Close Shepherdswell CT15 7LW

Application: Erection of detached dwelling

After debate Cllr Roberts proposed that the Council support this application **in principle**, but wished to express concern regarding the proximity of the proposed dwelling to the neighbouring boundary. Seconded by Cllr Denyer. **All AGREED**

An application received after publication of the agenda was considered with the agreement of the Committee.

Ref: 26/00277

Location: Over The Moon Moon Hill Shepherdswell CT15 7LL

Proposal: Yew (T1a) pollard the front stem at the main fork (at 6 metres from ground level); Yew (T1b) cut back to provide 2metres clearance from the building and trim face over patio; Sycamore (T2) reduce the length of the lateral limbs facing the patio by 2 metres; Walnut (T4) crown reduce by approximately 2 metres and shape; Beech (T5) crown reduce by approximately 2 metres, all the subject of Tree Preservation Order No 4 of 1995.

Following discussion Cllr Softley proposed that this application be referred to the Tree Preservation Officer, seconded by Cllr Denyer. **All AGREED**

Decisions from Dover District Council

Ref: 26/00014

Location: Sibertswold Place 77 Church Hill Shepherdswell Dover Kent CT15 7NT

Application: Fell two Sycamores (T1 and T3) and two Ash (T2 and T4), all the subject of Tree Preservation Order No 21 of 2025.

CONSENT REFUSED

Ref: 26/00022

Location: Parsonage Cottage Church Road Coldred Dover CT15 5AQ

Application: Erection of 1.5 storey rear extension, including new roof extension over existing and rear extension, replacement roof and conversion of first floor of detached garage to annexe (existing conservatory to be demolished).

PERMISSION GRANTED

Ref: 26/00135

Location: Carlingcot Moon Hill Shepherdswell Dover Kent CT15 7LL

Application: Prune back the overhanging crown by 2-2.5metres to fence line of two Yew trees (G1) the subject of Tree Preservation Order No 13 of 2023.

PERMISSION GRANTED

7.0 RESIDENT REQUEST FOR PARISH COUNCIL SUPPORT

Members considered a written request from a resident seeking Parish Council support in relation to an appeal against a decision by Dover District Council concerning proposed works to four trees subject to a Tree Preservation Order.

Following discussion, it was **AGREED** that the Parish Council is not in a position to provide support at this stage. The resident should be encouraged to follow the formal appeal process and in doing so may wish to support from other appropriate local organisations, such as Shepherdswell and Coldred History Society.

8.0 DATE OF THE NEXT MEETING

This will be on Wednesday 20 May 2026 at 1900hrs at Shepherdswell Village Hall