

# MILBORNE ST ANDREW PARISH COUNCIL - MEETING MINUTES



Held on: 25/10/2012

at: 19:30

Location: Milborne St Andrew Village Hall

Present: Cllr Janet Allen (Chairman)  
Cllr Paul Morgan (Vice-Chairman)  
Cllr Dean Hamilton  
Cllr Michael Hopper  
Cllr Philip Smith

In attendance: Joyce Holman (Parish Clerk)

In the Public Session prior to commencement of the meeting the Parish Council was asked to make their position clear regarding the impending Planning Application for West Dorset Wind Farm.

The Chairman confirmed that the Parish Council could not consider the matter until they received a formal Planning Application from West Dorset District Council. To discuss the West Dorset Wind Farm prior to receiving the Planning Application would be deemed predetermination and that would prevent the Parish Council from giving a response to the Planning Application.

The Clerk passed on information from Cllr Somper that North Dorset District Council would be a consultee to the Planning Application. Cllr Somper would have an opportunity to speak at the West Dorset District Council Planning Meeting and members of the public could also speak, but they would be limited to 3 minutes. West Dorset District Council intended to display notices in the village to give the necessary notice and a special area was being made on the Dorset for You website.

86        **Apologies**    Cllr Jennifer Balcon  
                         Cllr Mrs H Cox (County Councillor)  
                         Cllr Emma Parker (District Councillor)  
                         Cllr Jane Somper (District Councillor)

87        **Co-option of Mr Colin Bladon**

**RESOLVED** that Mr C Bladon is co-opted to the Parish Council.

Cllr Bladon took his seat on the Parish Council.

88        **Declarations of Interest**

Cllr Hopper declared a pecuniary interest in Minute No 93 (Hurdles, The Causeway)

89        **Minutes of Parish Council Meeting on 19 September 2012**

**RESOLVED** that the Minutes of the meeting be confirmed and signed as a correct record.

90        **County & District Councillors' Reports**

The Clerk had received written reports from County Cllr Cox and District Cllr Somper which were read out.

County Cllr Cox's report appears as Appendix A to these Minutes and District Council Somper's report appear as Appendix B to these Minutes.

91        **Parish Councillor Representatives' Reports**

Cllr Hopper reported that the Allotment Society were in discussion with Wessex



Water to site a water pipe at the allotments. They had received a grant from Signpost Housing Association towards fencing.

Cllr Balcon had provided a report as Flood Warden and stated that the owner of Manor Farm was aware that the condition of Bere Stream on his land needed attention and that he would resolve the problem. The Clerk added that the issue had also been reported to the Environment Agency.

92

## **Planning Applications**

<u>No.</u>	<u>Location</u>	<u>Decision</u>
2/2012/1082/PLNG	Little England Cottage, Little England	No Objection
2/2012/1177/PLNG	Amberhaze, Little England	No Objection

93

## **Tree Work in Conservation Area**

The Clerk submitted applications for tree work at St Andrews Church and Hurdles, The Causeway copies of which appear as Appendix C in the Minute Book.

The Tree Officer had responded that they had no objection to the work at either location

**RESOLVED** that there is no objection to the tree work at St Andrews Church and Hurdles, The Causeway.

(Cllr Hopper declared a pecuniary interest in Hurdles, The Causeway and left the meeting during the discussion and voting thereon)

94

## **Changes to Structure & Delivery of Development Services at North Dorset District Council**

The Clerk submitted for information a letter dated 4 October from the Development Services Manager and a letter from the Enforcement Officer at North Dorset District Council copies of which appears as Appendix D in the Minute Book.

The letters provided details of the changes to the structure at North Dorset District Council and Milborne St Andrew would now be served by those staff in the South Area team.

Planning Application were now available to view on the Dorset for You website.

95

## **West Dorset Wind Farm**

The Clerk submitted for information emails dated 4 and 5 October 2012 from the Planning & Development Manager at West Coast Energy copies of which appears as Appendix E in the Minute Book.

The emails confirm the change of the name of the proposed wind farm to West Dorset Wind Farm and indicate that the number of turbines is likely to be 9 rather than the original 10.

96

## **Dorset Police & Crime Commissioner Election**

The Clerk submitted for information a letter dated 2 October 2012 from the Democratic Services Officer at North Dorset District Council a copy of which appears as Appendix F in the Minute Book.



The letter gave details of the forthcoming election on Thursday 15 November of the first Police & Crime Commissioner for the Dorset Police Authority and provided a notice to be displayed on the Parish Council noticeboard.

**97**                    **Parish Councils' Crime Survey**

The Clerk submitted an email dated 16 October 2012 from Mr N King a copy of which appears as Appendix G in the Minute Book.

The email contained a survey which was being conducted by one of the candidates for the forthcoming Police & Crime Commissioner election.

**RESOLVED** that Cllr Hamilton completes the survey on behalf of the Parish Council.

**98**                    **Blandford Information Centre**

The Clerk submitted for information a letter dated 17 September 2012 from Mrs Della Jones MBE a copy of which appears as Appendix H in the Minute Book.

The letter gave details of the work of the Blandford TIC and offered to promote events and accommodation in the village both in their centre and on their website.

**99**                    **Public Conveniences in Blandford Forum**

The Clerk submitted a letter dated 10 October 2012 from the Town Clerk at Blandford Town Council a copy of which appears as Appendix I in the Minute Book.

The letter informed the Parish Council about the running costs of the public toilets in Blandford and requested they consider making a financial contribution towards these costs in their budget for 2013/14.

**RESOLVED** that no financial contribution be made towards the cost of the public conveniences in Blandford Forum in the budget for 2013/14.

**100**                   **Temporary Road Closure – The Causeway & Little England**

The Clerk submitted for information a letter dated 11 October 2012 from the Street Works Coordinator at Dorset County Council a copy of which appears as Appendix J in the Minute Book.

The letter provided information about the road closure planned from 3 December to 16 December 2012 for Wessex Water to carry out work to the foul water sewer. Members expressed concern about access to the Village Hall and for carers and emergency vehicles and the route of the school bus. The Clerk was asked to contact Dorset County Council to ensure that these issues had been addressed.

**101**                   **Improvement to Chapel Street Junction**

The Clerk submitted a report a copy of which appears as Appendix K in the Minute Book.

The report gave details of a meeting held with Mr Steve Mephram from Dorset County Council Highways, Cllr Balcon and the Clerk to discuss the possibility of placing a mirror opposite Chapel Street to make the junction with the A354 less dangerous. This request had been made by Cllr Balcon and was included in the Action Plan. Mr Mephram supported the mirror and would pass the matter to the traffic engineers at Dorset County Council. It was suggested that a small contribution could be made by the Parish Council towards the cost of purchasing the mirror. The remaining cost and installation would be met by Dorset County Council.



**RESOLVED** that a financial contribution of £100 be made to Dorset County Council towards the cost of purchasing a mirror and as there is no budget available that the expenditure be met from general balances.

102

**Her Majesty The Queen's Diamond Jubilee (Min.79 – 19.09.12)**

The Clerk submitted a report a copy of which appears as Appendix L in the Minute Book.

The report informed Members that Cllr Balcon had offered to organise the Tree Planting Day with the help of the Sports Club and arrange for sponsorship of the trees and an appropriate plaque to be purchased. Tree protectors had kindly been donated by Mrs Maitland and it would be necessary to purchase supports for the trees.

**RESOLVED**

- a) that Cllr Balcon's offer to organise the Tree Planting Day be accepted;
- b) that the balance of the Jubilee Fund of £151.94 be used to purchase tree stakes, the plaque and organise the event.

103

**DAPTC AGM Resolutions**

The Clerk submitted an email dated 19 September 2012 from the Chief Executive of the DAPTC a copy of which appears as Appendix M in the Minute Book.

The circular contained the resolutions put forward by Parish & Town Councils for the forthcoming AGM and the Council was asked to consider its response to each item in order that the DAPTC representative would know how to vote on behalf of the Parish Council at the AGM. The third motion had been put forward by this Council and agreed at the meeting on 18 July 2012.

**RESOLVED** that motions 1 to 3 contained in Appendix M be supported.

104

**Parish Pit**

The Clerk submitted a report a copy of which appears as Appendix N in the Minute Book.

The report brought to Members attention the condition of some of the trees at the Parish Pit and suggested that a Tree Survey could be undertaken by Dorset County Council and provided a quotation for such a survey.

Members expressed concern about the trees and agreed that they needed to consider the management of the site.

**RESOLVED**

- a) that the Tree Survey not be completed;
- b) that quotations be obtained from three tree surgeons for the work they considered necessary to ensure that the trees were properly managed for the future.

105

**Final Accounts 2011/12**

The Clerk submitted the report of the External Auditor, BDO LLP a copy of which appears as Appendix O in the Minute Book.

The only matter reported to the Parish Council was a note that there had been a change in the accounting basis. The report was noted.



**106                    Quarterly Accounts and Budget Review**

The Clerk submitted for information a report containing the Quarterly Accounts for the period to September 2012 and a budget report for the period to September 2012 a copy of which appears as Appendix P in the Minute Book.

The report informed Members that the forecast for the year was within budget.

**107                    Cheque Schedule**

The Cheque Schedule for October was circulated - see Appendix Q to these Minutes.

Members requested clarification from Bus2Go about their area of operation. The Grant Application Form stated that it was a community transport for those living in Milborne St Andrew and 3 local villages but Councillors were aware of the service being offered to a wider area than this.

**RESOLVED**

- a) that Bus2Go be asked to clarify their service to ensure that it conforms to the criteria of a Sec 137 grant;
- b) that the remaining cheques on the Cheques Schedule for October totalling £405.01 be approved and the cheques signed.

**108                    Exclusion of Press & Public**

**RESOLVED** that in view of the nature of the confidential nature of the business about to be transacted, the press and public be excluded from the remainder of the meeting.

**109                    War Memorial Site (Min.81 – 19.09.12)**

The Clerk submitted a report a copy of which appears as Appendix R in the Minute Book.

The report contained three quotation for the work required to the Weeping Willow tree. The report also contained some outline costings to replace the existing metal fence and to repair the existing fence.

**RESOLVED**

- a) that the quotation from Greenway (Tim Moore) be accepted provided he can provide acceptable details of health & safety to the Clerk, otherwise the quotation from Mike Peat be accepted;
- b) that the chain link fence be replaced and not repaired;
- c) that a quotation be obtained to replace the metal posts with wooden post and be considered at the next meeting;
- d) that the cost of a new fence be met from general balances.

The meeting closed at 21:20

Signed :

Chairman of the Council

Dated :

*PUBLIC SESSION NOTES*

*Action*

*Reintroduce Public Session in Meeting*

*Agenda item*