

MATTINGLEY PARISH COUNCIL

Minutes of the Parish Council Meeting for Mattingley PC

Monday 20th April 2015

Heckfield Hall, Heckfield 6.30pm.

Present: Cllr Doug Wheeler (DW) (CHAIR)
Cllr Janice Hughes (JH)
Cllr David Sexton (DS)
Cllr Adam Knight (AK)
Cllr Bob Aylmer (BA)

Mrs Joanna Waland-Hadley (JWH) Clerk

1 member of the public

Meeting chaired by Cllr Doug Wheeler

REF	AGENDA ITEM	ACTION
15/49	Public Open Session – Member of public confirmed presence here in relation to Agenda item 15/55.	
15/50	Receive Police Report – Police representative unavailable at the meeting. Councillors raised recent incident of fatal crash on B3349 near Hound Green.	
15/51	Apologies – Cllr Keith Alderman	
15/52	Declaration of interest in items on the Agenda - <i>Declaration by members of any personal prejudicial, pecuniary interests or non-personal interest in any Agenda item - None were declared.</i>	
15/53	Confirm the Minutes of the Council Meeting held on 16 th March 2015 & the Extraordinary Meeting held on 9 th April 2015 – the minutes for both meetings were confirmed and approved. Proposed AK, Seconded BA & Signed DW.	
15/54	Council to review and approve Internal Control & Risk Assessment – JWH presented the Internal Control & Risk Assessment ready for approval for end of year accounts auditing. Councillors approved with no amendment.	JWH – to action.
15/55	Council to consider and decide upon action in regards to damage from recent contractor work along rights of access to properties along RSPB owned land in Hazeley Heath & Hazeley Bottom - DS raised letter received from	

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	<p>local resident complaining to RSPB regarding recent damage to rights of access to property by contractor works on RSPB owned land. DS also confirmed that a meeting had occurred between residents, RSPB & himself to discuss concerns. Representative from the RSPB confirmed that trees felled in line with agreements on the Atkins Plan but the following remedial works will take place to mitigate the residents' concerns:</p> <ul style="list-style-type: none"> • Remaining timber at side of track to be removed • Obstructions to be removed on public footpath from corner of track • High stumps alongside track to be cut down • Clear branches on path towards Little Cottage • Remove broken glass as much as possible • Re-grade the track • Tidy up broken branches left by timber lorries • Remove tree paint on trees alongside track & opposite properties • Spray bracken & regrowth from cut stumps on the felled area over the summer • Provide fire beaters on the common 	
15/56	<p>Council to consider Parishioner comments regarding misuse of bus shelters along B3011 and decide action – JWH confirmed Parishioner comments received that the bus shelters are used by people using the school bus service on a daily basis and keep people safe & visible from the passing traffic. Councillors discussed options and all agreed to approach a local contractor for possibility of sponsoring the repair and maintenance of the shelters whilst also investigating costings of a clear metal structure that would provide shelter as an alternative solution if local contractor not willing to support.</p>	<p>DS – to approach local contractor.</p> <p>JWH – to ascertain costings of metal shelter.</p>
15/57	<p>Council to consider and approve application to the Lengthsman Scheme for projects within the Parish – BA confirmed still awaiting application form.</p>	
15/58	<p>Council to consider Parishioner's complaint regarding use of Vicarage Lane, Hound Green by HGVs and damage caused to roadside verges and decide upon course of action - DW raised further complaints received from local residents regarding damage by 2 HGVs along Vicarage Lane which were misdirected by Satnavs when locating a local business. DW also confirmed verbally approached local business concerned and repair of damage offered. JWH confirmed no further progress from Hart DC since last email stating "positive signage being sought". Councillors discussed possibility of brown signage to highlight local business to avoid similar incidents occurring</p>	<p>JWH – to draft letter to local business for approval by Councillors.</p>

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	in the future. All in agreement to approach local business in regards to signage.	
15/59	Councillors to allocate roles and responsibilities for Spring Clean day 25th April 2015 – KA unavailable but intention is to clear litter on village green, Glebe Wood, along Vicarage Lane & along main road to War Memorial (dependent on numbers turning up). AK, BA confirmed availability to assist during the day.	
15/60	Council to consider and approve cheque payments - Current account balance as at 1 April 2015 £11,179.34 (this includes the matured sum of £10,080, inclusive of interest. - Cheques to approve retrospectively: none - Cheques to approved and signed by AK & JH: Cheque Number 224 £79.65 Mrs J Waland-Hadley (Clerk's Expenses & refreshments for APA). Chequer Number 225 £45.00 Open Spaces (subscription renewal) Cheque Number 226 £42.00 HALC (localism course) Cheque Number 227 £24.00 Heckfield Memorial Hall (hall hire) Cheque Number 228 £232.00 HALC (membership renewal) -Council considered option of HR services provided by HALC at an annual fee of £120.00 and decided to opt out due to low use of service to date. - Council considered and approved the invoice for Premier Grounds and Garden Maintenance £160.00 – signed JH & DW.	JWH – to action payments & to confirm opting out of HR services with HALC.
15./61	Council to consider and decide upon the following planning applications: 15/00006/REFUSE Lynchmere Cottage, Reading Road, Mattingley – No Objection 15/00626/LDC Feldgate, Hazeley Lea – No Objection 15/00007/REFUSE Harefield Stud, Chandlers Green, Mattingley – Objection to be raised the same as per minute reference 14/95 under the original application reference 14/01335/MAJOR 15/00770/PRIOR Lynchmere Cottage, Reading Road, Mattingley – No Objection	JWH – to submit decisions.
15/62	INFO ONLY – Matters Arising from Council Meeting held on 16 th March 2015 – 15/53 – JWH – completed 15/37 – BA – see agenda item 15/57 15/38 – JWH – completed 15/39 – JWH – completed 15/40 – JWH – completed 15/42 – AK – provided update on draft letter to Parishioners regarding Vortal Properties Ltd development proposal. Councillors discussed impending election. All agreed to	JWH – to inform Vortal Properties of Council's decision.

REF	AGENDA ITEM	ACTION
	<p>postpone the presentation by Vortal in the July's Parish Meeting, but if Developer wishes to use local hall to have a public meeting to present to local residents then Council happy to put up posters advertising the meeting for them. But such meeting would not be a Parish Council meeting.</p> <p>15/52 – DW – completed</p> <p>15/42 – BA – confirmed projects for highway funding in the process. JH & DW raised possibility of disabled access onto the village green being included, instead of in S106 money funding.</p> <p>15/42 – KA – unavailable to provide update on land sale & leasing of Glebe Wood from Woodland Trust</p> <p>15/42 – JWH – completed</p> <p>15/42 – Councillors – see agenda item 15/56</p> <p>15/42 – JWH – completed</p> <p>15/43 & 15/16 – AK confirmed approval of letter to Hart regarding Winchfield Development delayed due to technical issues.</p> <p>15/43 & 15/22 – JWH confirmed still awaiting tree quotes from 2 further contractors & have been chased.</p> <p>15/43 & 15/25 – JWH confirmed initial designs completed and being finalised.</p> <p>15/43 & 15/30 – AK confirmed reporting of damaged kerbstones along Vicarage Lane delayed due to technical issues.</p> <p>15/43 & 15/30 – JWH – see agenda item 15/58</p> <p>15/43, 15/31 & 15/06 – DW & JH provided update on meeting with Dr Paul Howe from Hart DC requesting S106 funding for improvements to the village green in Hound Green – 2 picnic benches, benches by football pitch, signage about bio-diversity, bird & bat boxes and 2 points of disabled access onto the green requested. Installation dates to be advised.</p> <p>15/43, 15/31 & 15/06 – DS provided update on alteration to bus shelter in village green, Hound Green, currently estimated at £500 but need to discuss further with AK.</p> <p>15/43, 15/31 & 15/14 – JH quotes for repair of track, installation of dragon teeth & clearing of ditches on village green, Hound Green to be forwarded.</p> <p>15/43, 15/31 & 15/14 – AK confirmed meeting with Hants CC regarding fly tipping on village green set but needs to be re-scheduled.</p> <p>15/47 – JWH – completed. Please see agenda item 15/56.</p> <p>15/48 – JWH – completed.</p>	<p>DW – to enquire with Hart DC about disabled access.</p> <p>KA – to provide update at next Parish Meeting.</p> <p>AK – to approve letter to Hart DC</p> <p>JWH – to chase quotes</p> <p>JWH – to chase logo designs</p> <p>JWH – to report damaged kerbstones</p> <p>DS – to provide quote for alterations to bus shelter on village green, Hound Green.</p> <p>JH – to provide quotes on repair of track, installation of dragon teeth & clearing of ditches on village green, Hound Green.</p> <p>AK – to advise of new date for meeting.</p>

Meeting closed 7.25 pm

Next MPC Meeting:

Monday 18th May 2015 – AGM. Booked for 7.30pm at Heckfield Hall